



CALLED MEETING MINUTES

A Called Meeting of the Governing Body of the City of Ranger, Texas, was held on **Thursday, May 8, 2025, at 4:00 pm.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

Council Members and City Staff Present:

Honorable Charlie Archer	Mayor
Commissioner Vicki Doyle	Place 1
Commissioner Robert Butler	Place 3
Commissioner Jared Calvert	Place 4
Interim City Manager Lambert Little	
City Secretary Hope Delatorre	
Finance Director/Municipal Clerk Carol Stephens	
Public Works Director Daniel Plascencia	
Animal Control Officer Carrie Pilant	
Utility Clerk Kendyl Powers	

Agenda Item 01: Call to Order- Mayor Archer

Roll Call/Quorum Check-City Secretary Hope Delatorre

A quorum was present, and the meeting began at 16:09 but Commissioner Doyle arrived late at 16:15 due to scheduling conflicts.

Invocation of Prayer
Pledge of Allegiance to the United States Flag
Pledge of Allegiance to the Texas Flag

Agenda Item 02: Discuss/Consider: Citizen's Presentation- At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

Joe Thompson offered advice to assist with ongoing issues with computer issues during meetings.

Agenda Item 03: Discuss/Consider: Budget Workshop Development- Department Worksheet Development (Commissioner Butler)

Commissioner Butler distributed a document which allows department leads to sit down with the finance director that would address the 3-5 key program areas for their departmental budget inputs and included lists for staffing, vehicles, and equipment considerations in preparation for 25-26 budget. This would be the fourth step in the budget process.

No Action Taken

Agenda Item 04: Discuss/Consider: Resolution 2025-05-08-B Authorizing City Representative to Enter into a Five-Year Contract with Frey for their Utility Module (Commissioner Butler)

City Hall staff received a demo and checked references for the Frey Municipal Utility Billing Software. Following the positive presentation and reviews, the city approved an agreement with Frey Municipal Software for the utility module.

Motion made by Commissioner Calvert to adopt the resolution to enter into an agreement with Frey Software.

Seconded by Commissioner Butler

Motion Passed

Agenda Item 05: Discuss/Consider: Authorize Continued Contract Support for Cemetery Maintenance (Commissioner Butler)

Commissioner Butler expressed concern about being advised that contract support would not be allowed due to confusing reasoning. Commissioner Butler also discussed the need for an experienced and careful person to mow the cemetery due to investments and the care of the citizens' loved ones.

Motion made by Commissioner Butler to ask Marguerite Williams to return to the City to continue contract support in the cemetery.

Seconded by Commissioner Doyle

Motion Passed

Agenda Item 06: Discuss/Consider: Status on Grant for Water and Wastewater Lines (Interim City Manager Little)

Commissioner Butler stated that the Water Development Board was looking into water and wastewater lines if we got in the boil notices requests submitted as required. This would mean eight miles of water and wastewater lines. Interim City Manager advised that the applications were being scored.

No Action Taken

Agenda Item 07: Discuss/Consider: Resolution 2025-05-08-C for the Submission of the Community Wildfire Defense Grant (CWDG) Plan. Outline Status of RFPs, non-Bid Purchases, and Line of Credit. (Interim City Manager Little)

The Interim City Manager expressed that no resolution was needed to submit a plan to the Wildfire Defense Grant. RFPs had been submitted and created a full Bid Packet. ICM requested to opt with Government Capitol for funding and asked City Secretary to create a resolution that would allow the City to do so.

No Action Taken

Agenda Item 08: Discuss/Consider: Resolution 2025-05-08-A Canvassing of Election and Declaring the Results of the May 3, 2025, General Election of the City of Ranger, Texas.

Motion made by Commissioner Calvert to accept the Election Results.
Seconded by Commissioner Doyle

Motion Passed

Agenda Item 09: Discuss/Consider: Administer Oaths of Office for newly elected Commission Members

Municipal Clerk Carol Stephens administered the Oath of Office for:

- Mayor Charlie Archer
- Commissioner Place 1 Vicki Doyle
- Commissioner Place 3 Robert Butler

Agenda Item 10: Discuss/Consider: Appointing a new Mayor Pro Tem

Due to the election, a new Mayor Pro-Tem would need to be appointed by the Commission. Commissioner Calvert was not interested in continuing in that role.

Motion made by Commissioner Calvert to appoint Commissioner Butler as Mayor Pro-Tem.
Seconded by Commissioner Doyle

Motion Passed

Agenda Item 11: Discuss/Consider: Report Hiring of Animal Control Office

Mayor Archer announced the hiring of Carrie Pilant as full-time Animal Control Officer.

No Action Taken

Agenda Item 12: Discuss/Consider: Resolution 2025-05-08-D adopting an Investment Policy

At a previous meeting, the Commission voted to convert some of the City of Ranger bank accounts into interest bearing TexPool accounts; Finance Director, Carol Stephens, established a Resolution for approval by the Commission.

Motion made by Commissioner Butler to adopt the Resolution.
Seconded by Commissioner Doyle.

Motion Passed

Agenda Item 13: Discuss/Consider: Adjournment

Motion made by Commissioner Calvert to adjourn.
Seconded by Commissioner Doyle

Motion Passed

Adjourned at 16:56

These minutes were approved on the 27 day of may 2025

CITY OF RANGER, TEXAS

ATTEST:


Hope Delatorre, City Secretary




Robert Butler, Mayor