



REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, May 12, 2025, at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

Council Members and City Staff Present:

Honorable Charlie Archer	Mayor
Commissioner Vicki Doyle	Place 1
Commissioner Jim McCullough	Place 2
Commissioner Robert Butler	Place 3
Commissioner Jared Calvert	Place 4
Fire Chief Darrell Fox	
City Secretary Hope Delatorre	
Finance Director/Municipal Clerk Carol Stephens	
Police Sergeant TW Youngs	
Public Works Director Daniel Plascencia	
Municipal Judge Doyle Russell	
Utility Clerk Kendyl Powers	

Agenda Item 01: Call to Order-Mayor Charlie Archer

Roll Call/Quorum Check Hope Delatorre City Secretary
Invocation of Prayer
Pledge of Allegiance to the United States Flag
Pledge of Allegiance to the Texas Flag

Agenda Item 02: Citizen's Presentation-At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed **THREE** minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

Pat Ann Wilson provided some information regarding the Night Sky Ordinance as they relate to Oncor's ability to support the guidance. The Commission wished to deliberate with her about this issue, so it was moved up Agenda Item 16 to Agenda Item 04.

Agenda Item 03: Announcements from City Commission or Staff-Comments may be made by council or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or

announcements involving an imminent threat to the public health and safety of the people of the municipality.

The City Secretary announced that the City of Ranger City Hall would be closed for Memorial Day May 26, 2025, and that there was a Burn Ban in effect. Commissioner Butler commented that the Ranger Veteran's Support Group would be having their Memorial Day activities on Monday, May 26th, at the Memorial Park at noon; and would be placing flags in the Evergreen Cemetery at 10:00 am on Saturday, May 24th. Mayor Archer commended citizen Justin Koerner on his swift reporting of a water leak on Pine St and the Public Works Department's timely response.

Agenda Item 04: Discuss/Consider: Approval of minutes of previous meetings:

- April 28, 2025
- May 2, 2025

Moved to Item 05

Motion made by Commissioner McCullough to approve both sets of minutes.
Seconded by Commissioner Calvert.

Unanimously Approved

Agenda Item 05: Discuss/Consider: Consent Items; the Approval of Monthly Department Reports:

- **Library Report-** Librarian Diana McCullough
- **REDC 4A Report-** MJ Dawson
- **REDC 4B Report-** MJ Dawson
- **Municipal Court Report-** Judge Doyle Russell
- **Fire/EMS Report-** Chief Darrell Fox
- **Police Department-** TW Youngs
- **Public Works Report-** Daniel Plascencia
- **Finance Report:** Carol Stephens

Motion made by Commissioner Calvert to accept the departmental reports.
Seconded by Commissioner Butler

Unanimously Approved

Agenda Item 06: Discuss/Consider: Payable Bills

Commissioner Butler highlighted that in June 2022 the city had 965,000 in the General and Utility Funds without any significant budget shortfall. However, currently the city was about 504,000 over budget with a total of about 578,000 in the General and Utility currently. We are still working through the expenses and revenues, but we are behind where we were three years ago.

Motion made by Commissioner Butler to approve paying the bills.
Seconded by Commissioner Doyle

Unanimously Approved

Agenda Item 07: Discuss/Consider: Ordinance 2025-XX-XX-A Updating existing fee schedule to reflect wording and changes on services and reduce some existing fees on current utility charges related to services associated with connections, reconnections, and disconnections. (Mayor Archer)

Mayor Archer discussed updating the existing fee schedule that would eliminate the non-payment turn off fee and the reconnect fee. It would then have one service fee in the total of \$50 to mirror what the other cities in the area are already charging. Another change discussed would be to the personal information requests fees to reflect a \$15 dollar an hour administrative labor fee. The change would include information on how citizens could request additional time to pay their bill.

Motion made by Commissioner Calvert to table the discussion.
Seconded by Commissioner Butler

Unanimously Approved

Agenda Item 08: Discuss/Consider: Improvements to Public Works Shop

Improvements to the Shop had halted due to the unexpected departure of the Interim City Manager.

No action taken.

Agenda Item 09: Discuss/Consider: Advertisement to fill Code Enforcement Officer and Police Reports Clerk positions (Commissioner Butler)

Motion made by Commissioner Butler to do an advertisement to fill the Code Enforcement Officer and Police Clerk position to fill to begin City Clean-Up.
Seconded by Commissioner McCullough

Unanimously Approved

Agenda Item 10: Discuss/Consider: Process, procedures, and timelines for agenda item submission and commission packets (Commissioner Butler)

Commissioner Butler discussed establishing a process timeline on agenda packet submission. Agenda Item requests should be finished on end of day on Tuesday, a draft of agenda item would be sent out to the commission for input on Wednesday. That would allow the City Secretary and City Manager to finalize the agenda to be sent out by noon on Thursday. Another part to this agenda item would include posting the agenda packet provided to the commissioners on the City of Ranger

website for the public. It would not include documents to support Executive Session or those of a personal nature.

Motion made by Commissioner Calvert to as Commissioner Butler stated.
Seconded by Commissioner Doyle

Unanimously Approved

Agenda Item 11: Discuss/Consider: Resolution 2025-05-12-A updating the signature cards at First Financial Bank (Commissioner Butler)

Motion made by Commissioner Calvert to update the cards to reflect the new Mayor Pro-Tem.
Seconded by Commissioner Doyle.

Unanimously Approved

Agenda Item 12: Discuss/Consider: Resolution 2025-05-12-B updating the LEOSE and Police Department Signature Cards (Commissioner Butler)

Motion made by Commissioner Calvert to update the LEOSE and Police Department signature cards.
Seconded by Commissioner Doyle.

Unanimously Approved

Agenda Item 13: Discuss/Consider: Previous action regarding signs to report water leaks (Mayor Archer)

Joe Mireles presented his design of the sign that was previously approved by the Commission regarding the reporting of water leaks. He offered up two signs priced at \$181.

Motion made by Commissioner Butler to accept the offer.
Seconded by Commissioner McCullough.

Unanimously Approved.

Agenda Item 14: Discuss/Consider: Rescheduling/cancellation of the May 26, 2025 meeting due to the holiday

Since the next Regular Scheduled meeting is scheduled on Memorial Day and City Hall would be closed, Mayor Archer recommended the Commission approve rescheduling the meeting for May 27, 2025 at 5:30.

Motion made by Commissioner Butler to schedule the meeting for Tuesday May 27, 2025 at 5:30 pm.
Seconded by Commissioner Doyle.

Unanimously Approved.

Agenda Item 15: Discuss/Consider: Ordinance 2025-XX-XX-B—Maximum sign height

Joseph Mireles inquired about how this would impact local businesses and called for clarity if Ordinance was tailored to one location or multiple zones. Commissioner Butler clarified that the City of Ranger does not currently have zoning, however, the ordinance discusses sign height and placement for residential areas and businesses.

Motion made by Commissioner Butler to post online and provide input by Monday for a final draft.
Seconded by Commissioner Calvert.

Unanimously Approved

Agenda Item 16: Discuss/Consider: Ordinance 2025-XX-XX-C—Night Sky Ordinance

Moved to Agenda Item 04

Pat Ann Wilson continued her discussion with the Commission regarding the relationship between the Night Sky Ordinance and Oncor. Commissioner Calvert addressed the reasoning behind the need for the Ordinance to address issues for future growth with new businesses coming into the city. Pat advised that the current streetlights the City had in place were not Night Sky compliant and it would be an additional cost to have them changed out. Also, ONCOR did not have a product that meets the optimum capability in the draft ordinance. Joseph Mireles had signed up to comment on this Agenda Item and discussed considering the safety aspects and needs for guard lights for businesses. He also questioned the motive behind the ordinance and the relationship between certain entities.

Motion made by Commissioner Calvert to post the proposed Ordinance on the City Website for public review.
Seconded by Commissioner Butler

Unanimously Approved

Agenda Item 17: Discuss/Consider: Resolution 2025-05-12-C a resolution regarding a contract for financing.

In order to proceed with the Wildfire Mitigation Grant, the documents would need to be updated to reflect the change in administration.

Motion made by Commissioner McCullough to approve the contract for financing.
Seconded by Commissioner Doyle.

Unanimously Approved.

Agenda Item 18: Discuss/Consider: Retire into Executive Session to deliberate any items as authorized by Texas Government Code Section 551.074

- Review applications and discuss position for Police Chief and City Manager
- 90-Day Evaluation of Utility Clerk-Kendyl Powers

The Commission retired into Executive Session at 19:17.

Agenda Item 19: Discuss/Consider: Reconvene into Open Session to take action as determined appropriate regarding:

- Review applications and discuss position for Police Chief and City Manager
- 90-Day Evaluation of Utility Clerk-Kendyl Powers

The Commission reconvened into Open Session at 20:20.

Motion made by Commissioner Doyle to continue with Kendyl Powers as Utility Clerk and increased her pay.

Seconded by Commissioner Butler

Unanimously Approved.

No action taken on the Police Chief applications.

Motion made by Commissioner Doyle to select Charlie Archer as City Manager.

Seconded by Commissioner Calvert.

Unanimously Approved.

Agenda Item 20: Discuss/Consider: Adjournment

Motion made by Commissioner McCullough to adjourn.

Seconded by Commissioner Doyle.


Unanimously Approved.

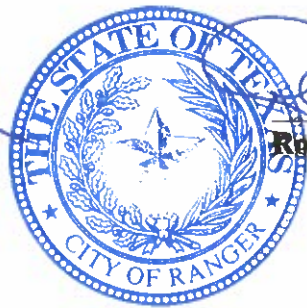
Adjourned at 20:22

These minutes were approved on the 27 day of May 2025

CITY OF RANGER, TEXAS

ATTEST:


Hope Delatorre, City Secretary




Robert Butler, Mayor