



## NOTICE OF A REGULAR MEETING

Notice is hereby given that a Regular Meeting of the Governing Body of the City of Ranger, Texas, will be held on **Monday, July 28, 2025 at 5:30 P.M.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects will be discussed, to wit:

**Agenda Item 01: Call to Order-** Mayor Robert Butler  
Roll Call/Quorum Check-City Secretary Hope Delatorre  
Invocation of Prayer  
Pledge of Allegiance to the United States Flag  
Pledge of Allegiance to the Texas Flag

**Agenda Item 02: Citizen's Presentation-**At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

**Agenda Item 03:** Announcements from the City Commission or Staff-Comments may be made by the commission or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

**Agenda Item 04: Discuss/Consider:** Approval of minutes of previous meetings:

- July 14, 2025

**Agenda Item 05: Discuss/Consider:** City of Ranger Re-establishing Smallwood and Byrens Streets off of Tiffin Road (Larry Monroe)

**Agenda Item 06: Discuss/Consider:** City Manager's Report: business regarding city administration. The City Commission may provide staff direction; however, no action shall be taken. (City Manager)

**Agenda Item 07: Discuss/Consider:** Finance Report: business regarding city budget status. The City Commission may provide staff direction; however, no action shall be taken. (Finance Director)

**Agenda Item 08: Discuss/Consider:** Resolution 2025-07-28-A—A Resolution for the City of Ranger allowing to enter into an agreement with TxDOT to close Main Street for the Ranger Exes/RISD Homecoming parade on Friday, September 12, 2025. (City Manager)

**Agenda Item 09: Discuss/Consider:** Ordinance No. 2025-07-14-A. Ratifying Ordinance No. 2024-09-23-C. Second Reading. (Finance Director, City Manager, Mayor)

**Agenda Item 10: Discuss/Consider:** Ordinance No. 2025-07-14-B. Ratifying Ordinance No. 2024-09-23-D. Second Reading. (Finance Director, City Manager, Mayor)

**Agenda Item 11: Discuss/Consider:** Notice about 2025 Tax Rates by the Chief Appraiser (Mayor Butler, Finance Director)

**Agenda Item 12: Discuss/Consider:** Strategic Plan Development, and 2025-2026 Budget Adoption Process. (Mayor Butler)

**Agenda Item 13: Discuss/Consider:** Resolution 2025-07-28-B—A Resolution for the City of Ranger establishing a Local Rabies Control Authority and naming Animal Control Officer Pilant as such. (Animal Control Officer)

**Agenda Item 14: Discuss/Consider:** Frey Training Software—(August 4, 5, 6, 12 8 am- 1 pm) office closures due to entire staff being in the trainings. (City Manager)

**Agenda Item 15: Discuss/Consider:** Purchase of a sink for the City of Ranger Animal Shelter (Commissioner Calvert)

**Agenda Item 16: Discuss/Consider:** Getting bids for the refurbishment of the Animal Shelter (Charlie Archer)

**Agenda Item 17: Discuss/Consider:** Infrastructure issues near I-20 access road (Charlie Archer)

**Agenda Item 18: Discuss/Consider:** Retire into Executive Session to deliberate any items as authorized by Texas Government Code Section 551.074 Personnel Matters regarding:

- Public Works Employee Evaluation Presentation of Brett Logan
- Public Works Employee Evaluation Presentation of Jared Rhyne

**Agenda Item 19: Discuss/Consider:** Reconvene into Open Session to take action as determined appropriate regarding Texas Government Code Section 551.074 Personnel Matters:

- Public Works Employee Evaluation Presentation of Brett Logan
- Public Works Employee Evaluation Presentation of Jared Rhyne

**Agenda Item 20: Discuss/Consider:** Adjournment

I, the undersigned authority, do hereby certify that the above notice of meeting of the Governing Body of the City of Ranger is a true and correct copy of said notice on the bulletin board at the City Hall of the City of Ranger, a place convenient and readily available to the general public at all times, and notice was posted by 5:00 p.m., July 25, 2025 and remained posted for 72 hours preceding the scheduled time of the meeting.

*Charlie Archer*

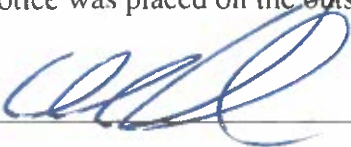
Charlie Archer, Ranger City Manager

The City council reserves the right to convene into Executive Session concerning any of the items listed on this agenda under the authority of the Mayor, whenever it is considered necessary and legally justified under the Open Meetings Act.

NOTICE OF ASSISTANCE

Ranger City Hall and Council Chambers are wheelchair accessible and accessible parking spaces are available. Request for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact City Secretary's office at (254) 647-3522 for information or assistance.

This Notice was placed on the outside bulletin board on July 25, 2025 at 11:57A.M

By 

Charlie Archer, City Manager





## REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, July 14, 2025 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

### **Council Members and City Staff Present:**

Honorable Robert Butler	Mayor
Commissioner Vicki Doyle	Place 1
Commissioner Jim McCullough	Place 2
Commissioner Katie Billings	Place 3
Commissioner Jared Calvert	Place 4
City Manager Charlie Archer	
City Secretary Hope Delatorre	
Finance Director/Municipal Clerk Carol Stephens	
Public Works Director Daniel Plascencia	
Police Chief Charles Rodriguez	
Fire Chief Darrell Fox	
Animal Control Officer Carrie Piant	

### **Agenda Item 01: Call to Order-Mayor Robert Butler**

Roll Call/Quorum Check Hope Delatorre City Secretary  
Invocation of Prayer  
Pledge of Allegiance to the United States Flag  
Pledge of Allegiance to the Texas Flag

There was a quorum present, and Commissioner Calvert arrived at 17:32.

**Agenda Item 02: Citizen's Presentation-**At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

There were no citizens signed up to speak.

**Agenda Item 03:** Announcements from City Commission or Staff-Comments may be made by council or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or

announcements involving an imminent threat to the public health and safety of the people of the municipality.

City Manager Archer thanked the Public Works Department for their swift response to the lift station malfunction and informed the citizens of Ranger about the free dumping event at the City of Ranger Convenience Station that would be for two weeks beginning July 19, 2025. Mayor Butler recognized the Public Works Department, the division managers and the City Manager, the City Secretary, and the Chief. He also gave a shout out for the summer reading program and Librarian Diana McCullough. He also highlighted the Animal Control Officer and the success of the Vaccination Clinic Event. MJ Dawson notified the citizens of Ranger that the food bank would be distributing food boxes at 205 S Marston from 2-5 pm. Commissioner McCullough announced the Library would be hosting Vacation Bible School on Wednesday, July 23, 2025.

**Agenda Item 04: Discuss/Consider:** Approval of minutes of previous meetings:

- June 23, 2025
- July 3, 2025

Motion was made by Commissioner McCullough to approve the minutes of June 23, 2025.  
Seconded by Commissioner Doyle.  
Abstained by Commissioner Calvert.

Motion passed.

Motion was made by Commissioner Calvert to approve the minutes of July 3, 2025.  
Seconded by Commissioner Billings.

Unanimously approved.

**Agenda Item 05: Discuss/Consider:** Consent Items: The Approval of Monthly Departmental Reports:

- **Library Report:** Librarian Diana McCullough
- **REDC 4A Report:** MJ Dawson
- **REDC 4B Report:** MJ Dawson
- **Municipal Court Report:** Judge Doyle Russell
- **Fire/EMS Report:** Chief Darrell Fox
- **Police Department:** Chief Charles Rodriguez
- **Public Works Report:** Daniel Plascencia
- **Finance Report:** Carol Stephens

Motion was made by Commissioner McCullough to approve the departmental reports.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 06: Discuss/Consider:** City Manager's Report: business regarding city administration. The City Commission may provide staff direction; however, no action shall be taken. (City Manager)

City Manager Charlie Archer discussed receiving approval for the tractor and mower from the Wildfire Mitigation Grant as well as a mulching attachment. The trucks and skid steer had been ordered as well as the future purchasing of a zero-turn mower. The new police car had been almost completed and free dumping for the citizens of Ranger would begin on the 19<sup>th</sup> of July and run through August 2<sup>nd</sup>. The City Manager also discussed communicating with the pump company to get the pumps installed as well as the need to fill two roles for the Wildfire Mitigation crew.

Motion was made by Commissioner McCullough to take no action.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 07: Discuss/Consider:** Resolution 2025-07-14-A—A Resolution for the City of Ranger adopting a Water Conservation Plan (Public Works Director, eHT)

The Public Works Director discussed the process of getting caught up on reports. eHT, an engineering firm that assists with grants and reports, had prepared a Water Conservation Plan for the City of Ranger. Mayor Butler noted that the Water Conservation Plan also included Lacasa, Olden, Lone Cedar as part of Staff and Morton Valley. He also addressed the need for a repeal clause and reminded the Commission that the plan would last for five years.

Motion was made by Commissioner Doyle to adopt the Water Conservation Plan with the addition of a repeal clause.  
Seconded by Commissioner Billings.

Unanimously approved.

**Agenda Item 08: Discuss/Consider:** Ordinance No. 2025-07-14-A—Ratifying Ordinance No. 2024-09-23-C. First Reading. (Finance Director, City Manager, Mayor)

Motion was made by Commissioner Calvert to approve the first reading of the ordinance.  
Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 09: Discuss/Consider:** Ordinance No. 2025-07-14-B—Ratifying Ordinance No. 2024-09-23-D. First Reading. (Finance Director, City Manager, Mayor)

Motion was made by Commissioner Calvert to approve the first reading of the ordinance.  
Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 10: Discuss/Consider:** Hiring a Part-Time Kennel Tech for the Animal Shelter, no more than three days per week. (City Manager)

Animal Control Officer, Carrie Pilant, spoke to the Commission about potentially hiring part-time kennel tech to offset the high amount of overtime. The Commission made a few suggestions which included hiring one to three individuals to provide volunteer support, PRN, or Contract Labor to make it through the remainder of the budget year.

Motion was made by Commissioner Calvert to authorize the City Manager to advertise Contract Support for the Animal Shelter for 8 hours a weekend.  
Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 11: Discuss/Consider:** Resolution 2025-07-14-B—A Resolution for the City of Ranger Approving the Cooperation with the Steering Committee to Hire Legal and Consulting Services to Negotiate with ONCOR. (City Manager)

ONCOR, the electricity provider to Ranger, had petitioned to increase the streetlight rates in the area by 51%. A Steering Committee of ONCOR Customers has decided to hire legal counsel to negotiate with ONCOR to lower the rates.

Motion was made by Commissioner Calvert to adopt the Resolution allowing the City of Ranger to approve Cooperation with the Steering Committee.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 12: Discuss/Consider:** Ratifying Accepting the Termination of the Joint Elections Administrator and Approving a Deputy Administrator Position. (City Secretary)

Due to Eastland County deciding to go a different direction with their Joint Elections Administrator, the Commission had to ratify the decision and creation of a temporary Deputy Administrator Position.

Motion was made by Commissioner Calvert to ratify the decision and approve the creation of the Deputy Administrator Position.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 13: Discuss/Consider:** RFP Copier Bid Opening to provide Fire Department Services (City Manager)

Our current copier lease company, Visual Edge IT, had provided a bid to the City Manager which would include the Fire Department and would replace the current contract with the first payment due in October. This contract would only add an additional \$168.46 to our current contract. Commissioner Calvert suggested purchasing a copier instead of a lease.

Motion was made by Commissioner Doyle to defer the item to the next meeting to give an opportunity to find the best purchase option for the Fire Station and impact to KCS.  
Seconded by Commissioner Billings.

Unanimously approved.

**Agenda Item 14: Discuss/Consider:** Opening Sealed Bids for Equipment for the Wildfire Mitigation Grant (City Manager)

The Commission received sealed bids that included four pieces of equipment through Tellus Equipment (John Deere). Commissioner Calvert suggested the Public Works Director and the Fire Chief review the bids and select an option that was best for both.

Motion was made by Commissioner Calvert to table the discussion.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 15: Discuss/Consider:** Options for Code Enforcement Considering a Service Contract or Continuing with Staff Support (City Manager)

City Manager Archer discussed entering a contract with Texas Communities Group that would cost the City of Ranger \$4600 per year for Code Enforcement services. This would include an open-ended number of properties and Chief Rodriguez could send the pictures to the group, allowing the group not to oversee a Code Enforcement Officer.

Motion was made by Commissioner Calvert to pursue a contract for dilapidated buildings with clarification to the contract including quarterly payments and termination cost.  
Seconded by Commissioner Billings.

Unanimously approved.

**Agenda Item 16: Discuss/Consider:** Ranger Historical Society Sponsorship and Support for Roaring Ranger Days. (Ranger Historical Society)

Clinton Eaton with the Ranger Historical Society spoke to the Commission requesting the closure of Main Street to have a parade. He also sought to request a donation from the City of Ranger using the Hotel/Motel Tax account. Due to lack of entrants in the parade, the Commission discussed an incentive that would allow a donation of \$100 per entrant for up to \$2500.

Motion was made by Commissioner Calvert to give the Historical Society \$100 per entrant in the parade up to \$2500 by September 1, 2025, for the multi-day event.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 17: Discuss/Consider:** Resolution 2025-07-14-C—A Resolution for the City of Ranger allowing to enter into an agreement with TxDOT to close Main Street for the Roaring Ranger Days Parade. (City Manager)

Motion was made by Commissioner Calvert to adopt the Resolution to close Main Street for the Roaring Ranger Days Parade.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 18: Discuss/Consider:** Resolution 2025-07-14-D—A Resolution for the City of Ranger designating a Public Information Act Coordinator and a Form for a primary and alternate; additionally adding an email for PIR. (City Secretary)

Motion was made by Commissioner Billings to approve the Resolution and identify the City Secretary and the City Manager as primary and alternate Public Information Act Coordinator.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 19: Discuss/Consider:** Replacing/Upgrading a Water Line to Meet TCEQ Requirements. (Public Works Director)

Daniel Plascencia, the Public Works Director, spoke to the Commission on recent visits from the TCEQ regarding water pressure at the RV Park and the homes of two citizens. TCEQ recommended upgrading the water line to increase the size of the line to increase the water pressure. Daniel presented some quotes with the best option being the quote from Pioneer Supply of \$17,682.30.

Motion was made by Commissioner Calvert to approve the job and use the quote from Pioneer Supply.  
Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 20: Discuss/Consider:** Finalizing the Police Hiring Incentive Form (City Manager, Police Chief)

The Commission reviewed an updated Police Hiring Incentive Form that changed the amount of the payments to cap off at \$3500 instead of the previous amount of \$5000.

Motion was made by Commissioner Calvert to send the document to legal staff for review and upon approval, adopt the form.

Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 21: Discuss/Consider:** Additional legal support option (Mayor Butler)

Mayor Butler discussed that while he was pleased with Adam Myles as the City's Attorney of Record, he expressed the need to have a local legal option on standby to ensure availability for the smaller or more time sensitive issues.

Motion was made by Mayor Butler to identify Jim Farrah as an additional legal support option for the City.

Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 22: Discuss/Consider:** Purchasing the IWORQ software to manage the Wildfire Mitigation work, fully reimbursable by the grant. (City Manager)

City Manager Archer notified the Commission that as a requirement of the Wildfire Mitigation Grant, the City of Ranger would need to purchase software that would allow the Wildfire Mitigation Crew to track their progress. The grant would reimburse the initial \$6600 for the first year and the additional \$4000 per year after.

Motion was made by Commissioner Calvert to contract with IWORQ Software to be reimbursed 100% by the Wildfire Mitigation Grant.

Seconded by Commissioner Doyle.

Unanimously approved.

**Agenda Item 23: Discuss/Consider:** Retire into Executive Session to deliberate any items as authorized by:

- Texas Government Code Section 551.071 Deliberations with Attorney to deliberate the Airport Hangar Restoration.
- Texas Government Code Section 551.074 Personnel Matters City Secretary 180-day Employment Evaluation.

\*Due to time constraints with the attorney, the Executive Session was moved to Agenda Item 04\*

Retired into Executive Session at 17:42.

**Agenda Item 24: Discuss/Consider:** Reconvene into Open Session to take action as determined appropriate regarding:

- Texas Government Code Section 551.071 Deliberations with Attorney to deliberate the Airport Hangar Restoration.
- Texas Government Code Section 551.074 Personnel Matters City Secretary 180-day Employment Evaluation.

Reconvened into Open Session at 18:49.

Mayor Butler clarified for the citizens that Commissioner Calvert was only in Executive Session regarding the evaluation and as a representative of the RAF for the earlier deliberations but not part of other considerations.

Motion was made by Commissioner Billings to provide a pay increase to the City Secretary due to a positive evaluation.

Seconded by Commissioner McCullough.

Unanimously approved.

Motion was made by Commissioner Doyle to authorize the City Manager to work with the attorney to notify the public to receive bids and notices to restore the antique hangar.

Seconded by Commissioner Billings.

Abstained by Commissioner Calvert.

Unanimously approved.

**Agenda Item 25: Discuss/Consider: Adjournment**

Motion made by Commissioner Calvert to adjourn.

Seconded by Commissioner Billings.

Unanimously approved.

Adjourned at 20:52.

These minutes were approved on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

**CITY OF RANGER, TEXAS**

**ATTEST:**

\_\_\_\_\_  
**Hope Delatorre, City Secretary**

\_\_\_\_\_  
**Robert Butler, Mayor**



3:02 PM

07/24/25

Accrual Basis

**City of Ranger**  
**Expenses by Vendor Summary**  
**June 2025**

	<u>Jun 25</u>
Air & Hydraulic Equipment, Inc.	15.06
Airgas USA, LLC	329.35
Amegy Bank of Texas	500.00
Amiee Baker	640.10
Applied Concepts, Inc.	85.00
AT&T Mobility	676.80
Atmos Energy	465.46
Auto Zone	68.39
Barron Service Parts, Co.	183.96
Battle Horse Electric LLC	1,793.56
Benchmark Business Solutions	345.00
Big Country Supply	10,457.07
Big Tex Trailers	27,775.50
Bound Tree Medical LLC	520.77
Brookshire's Grocery Company	97.13
Buenger & Associates, PLLC	680.00
Carrie Pilant	341.40
Cary Services	187.00
Central West Texas Water Utilities Assoc.	51.00
Charlie Archer	48.00
Chase	18.35
City of Abilene	200.00
Control Specialist Services, LP	13,488.00
Daniel Plascencia.	40.00
Eastland County	6,700.00
Eastland County Cooperative Dispatch	42,036.65
Eastland County Newspapers	380.00
Eastland County Treasurer	33.50
Eastland County Veterinary Clinic	70.00
Eastland County Water Supply District	80,303.30
Eastland Memorial Hospital	185.00
First Financial Bank	180.00
First Financial Bank Visa	8,248.73
Flint Stone Services, LLC	2,200.00
FSS Mechanic Service	947.00
Greer's Western Store	326.80
GT Distributors, Inc	456.68
Higginbothams Bartlett	805.96
Hydro Plus, LLC	1,512.50
IMC Waste Disposal	1,375.00
J & J Air Conditioning	1,536.25
J.T. Horn Oil Co., Inc.	1,408.68
James Logan	4,828.22
Jose Meza	224.91
K&K Electric	210.00
Ken Charman	650.00
Kennedy Computer Solutions Inc.	5,405.00
King Insurance Agency	70.00
Law Enforcement Systems, Inc.	113.00
Marguerite Anna Williams	1,462.50
MES	2,095.28
Optimum Business	666.14
Pioneer Supply	-69.78
PVS DX, Inc.	60.00
Ranger Economic Development Corp	12,778.22
Ranger Septic Service	437.50
Republic Services	29,631.69
Shredding Services of TX	55.00
Southern Petroleum Laboratories, Inc.	2,331.00
Stanley Auto Group	368.55
Texas Comptroller of Public Accounts	2,824.22
The Police and Sheriffs Press	20.00
Tindall's Hardware	257.83
TML Health Benefits Pool	9,171.53
TML Intergovernmental Risk Pool	9,059.28
TMRS	14.54

3:02 PM

07/24/25

Accrual Basis

**City of Ranger**  
**Expenses by Vendor Summary**  
June 2025

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	<u>Jun 25</u>
Tom's Tire Pros	75.87
United States Postal Service	334.25
V&J Service Center	195.00
VERITRACE	873.65
W.E. Greenwood Auto Parts	<u>62.00</u>
<b>TOTAL</b>	<b><u>291,918.35</u></b>

## **Resolution No. 2025-07-28-A**

**A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF RANGER, TEXAS, TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF THE STATE HIGHWAY 101 (MAIN ST.) FROM COMMERCE STREET TO THE RANGER WILLOW PARK FOR A HOMECOMING PARADE SPONSORED BY THE RANGER EXES AND RANGER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS:** the City Commission of the City of Ranger in cooperation with the State of Texas for the safety and convenience of the traveling public; and

**WHEREAS:** the City of Ranger requests the temporary closure of State Highway 101 (Main St.), & Commerce St., the intersection of State Highway 101 and FM 717(Austin St.) and the intersection of State Highway 101 and Pine Street on Friday, September 12, 2025, for parade activities associated with a Homecoming Parade; and

**WHEREAS:** the events are located within the City of Ranger incorporated area and the closure will be performed within the State's requirements.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RANGER, TEXAS:**

**Section 1.** That at the regular meeting of the City Commission held on the 28<sup>th</sup> day of July, 2025, this resolution was adopted in accordance with Chapter 43 Texas Administrative Code, Section 22.12 and complies with the rules and procedures established by said Chapter and Section.

**Section 2.** This resolution is adopted so that the Ranger Exes and Ranger Independent School District may conduct a Homecoming Parade on Friday, September 12, 2025.

**Passed and approved,** this 28<sup>th</sup> day of July, 2025.

**CITY OF RANGER, TEXAS**

\_\_\_\_\_  
Robert Butler, Mayor

**ATTEST:**

\_\_\_\_\_  
Hope Delatorre, City Secretary

**ORDINANCE 2025-07-14-A**

**AN ORDINANCE OF THE CITY OF RANGER RATIFYING AND CONFIRMING THE PRIOR ADOPTION OF ORDINANCE NO. 2024-09-23-C, AS APPROVED BY THE RANGER CITY COMMISSION ON SEPTEMBER 23, 2024, AFFIRMING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; APPROPRIATING THE VARIOUS AMOUNTS THEREOF.**

**RECITALS**

WHEREAS, in the preparation of the FY 2025-26 annual Budget, the City Commission desires to ratify the passage of the prior Ordinance relating to the adoption of the FY 2024-25 annual budget; and

WHEREAS, the City Commission of the City of Ranger duly considered and adopted the following captioned Ordinance on September 23, 2024:

ORDINANCE NO. 2024-09-23-C; AN ORDINANCE OF THE CITY OF RANGER, TEXAS ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF RANGER, TEXAS.**

**SECTION 1: Ratification and Confirmation**

The City Commission hereby ratifies and confirms the prior adoption of ORDINANCE NO. 2024-09-23-C, as approved on September 23, 2024, that the ordinance is hereby reacknowledged and incorporated as though adopted contemporaneously, finding that the ordinance continues to serve the public interest and should be legally effective.

**SECTION 2: Direction to Publish**

The City Secretary is hereby directed to publish the caption of this ratification ordinance as required by the City Charter and state law, in a newspaper of general circulation in the City of Ranger, Texas.

**SECTION 3: Severability**

If any provision of this ordinance or Ordinance No. 2024-09-23-C is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of the remaining provisions, and all other provisions shall remain in full force and effect.

**{Rest of page intentionally blank}**

**PASSED AND APPROVED** by the City Commission of the City of Ranger, Texas on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Attest:

**CITY OF RANGER**

\_\_\_\_\_  
Hope Delatorre, City Secretary

\_\_\_\_\_  
Robert Butler, Mayor

**POSTED IN THE EASTLAND COUNTY TODAY NEWSPAPER:**

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**ORDINANCE 2025-07-14-B**

**AN ORDINANCE OF THE CITY OF RANGER RATIFYING AND CONFIRMING THE PRIOR ADOPTION OF ORDINANCE NO. 2024-09-23-D, AS APPROVED BY THE RANGER CITY COMMISSION ON SEPTEMBER 23, 2024, SETTING THE TAX LEVY FOR THE YEAR 2024 ON ALL TAXABLE AND REAL PROPERTY LOCATED IN THE CITY OF RANGER, TEXAS PROVIDING FOR PENALTY, INTEREST, AND ADDITIONAL PENALTY ON TAXES NOT TIMELY PAID AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.**

**RECITALS**

WHEREAS, in the preparation of the FY 2025-26 annual Budget, the City Commission desires to ratify the passage of the prior Ordinance relating to the tax levy; and

WHEREAS, the City Commission of the City of Ranger duly considered and adopted the following captioned Ordinance on September 23, 2024:

ORDINANCE NO. 2024-09-23-D; AN ORDINANCE OF THE CITY OF RANGER, TEXAS SETTING THE TAX LEVY FOR THE YEAR 2024 ON ALL TAXABLE REAL AND PERSONAL PROPERTY LOCATED IN THE CITY OF RANGER, TEXAS; PROVIDING FOR PENALTY, INTEREST, AND ADDITIONAL PENALTY ON TAXES NOT TIMELY PAID AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF RANGER, TEXAS.**

**SECTION 1: Ratification and Confirmation**

The City Commission hereby ratifies and confirms the prior adoption of ORDINANCE NO. 2024-09-23-D, as approved on September 23, 2024, that the ordinance is hereby reacknowledged and incorporated as though adopted contemporaneously, finding that the ordinance continues to serve the public interest and should be legally effective.

**SECTION 2: Direction to Publish**

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The City Secretary is hereby directed to publish the caption of this ratification ordinance as required by the City Charter and state law, in a newspaper of general circulation in the City of Ranger, Texas.

**SECTION 3: Severability**

If any provision of this ordinance or Ordinance No. 2024-09-23-D is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of the remaining provisions, and all other provisions shall remain in full force and effect.

**{Rest of page intentionally blank}**

**PASSED AND APPROVED** by the City Commission of the City of Ranger, Texas on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Attest:

**CITY OF RANGER**

\_\_\_\_\_  
Hope Delatorre, City Secretary

\_\_\_\_\_  
Robert Butler, Mayor

**POSTED IN THE EASTLAND COUNTY TODAY NEWSPAPER:**

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# EASTLAND COUNTY APPRAISAL DISTRICT

RANDY CLARK, CHIEF APPRAISER

(254) 628-8597  
Fax (254) 631-0628  
211 Inspiration Blvd.  
Eastland, TX 76448  
[www.eastlandcad.org](http://www.eastlandcad.org)

City of Ranger  
Charlie Archer  
400 W. Main  
Ranger, Texas 76470

## CERTIFICATON City of Ranger

2025 Total Market Value of All Property	\$160,840,300
2025 Total Net Taxable Value	\$ 94,536,350
2025 Taxable Value of New Property	\$ 3,773,330

I, Randy Clark, hereby certify that the above figures are true and correct for the above described tax unit for 2025.

Sworn on this the 17<sup>th</sup> day of July, 2025.

A handwritten signature in black ink that reads "Randy Clark".

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Randy Clark, Chief Appraiser, Eastland CAD

# 2025 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Ranger	254-647-3522
Taxing Unit Name	Phone (area code and number)
400 W Main	www.rangerlx.gov
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>Prior year total taxable value.</b> Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 80,166,070
2.	<b>Prior year tax ceilings.</b> Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary prior year adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 80,166,070
4.	<b>Prior year total adopted tax rate.</b>	\$ 0.667742 /\$100
5.	<b>Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.</b>	
	A. Original prior year ARB values:..... \$ 0	
	B. Prior year values resulting from final court decisions:..... - \$ 0	
	C. Prior year value loss. Subtract B from A. <sup>3</sup>	\$ 0
6.	<b>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. Prior year ARB certified value:..... \$ 0	
	B. Prior year disputed value:..... - \$ 0	
	C. Prior year undisputed value. Subtract B from A. <sup>4</sup>	\$ 0
7.	<b>Prior year Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 0

<sup>1</sup> Tex. Tax Code §26.012(14)  
<sup>2</sup> Tex. Tax Code §26.012(14)  
<sup>3</sup> Tex. Tax Code §26.012(13)  
<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 80,166,070
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use prior year market value: ..... \$ 20,690 B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: ..... + \$ 34,950 C. Value loss. Add A and B. <sup>6</sup>	\$ 55,640
11.	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. A. Prior year market value: ..... \$ 2,400 B. Current year productivity or special appraised value: ..... - \$ 130 C. Value loss. Subtract B from A. <sup>7</sup>	\$ 2,270
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 57,910
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 80,108,160
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 534,915
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. <sup>9</sup>	\$ 292
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. <sup>10</sup>	\$ 535,207
18.	Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> A. Certified values: ..... \$ 94,536,350 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ ..... C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0 D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> ..... - \$ 0 E. Total current year value. Add A and B, then subtract C and D.	\$ 94,536,350

<sup>5</sup> Tex. Tax Code §26.012(15)  
<sup>6</sup> Tex. Tax Code §26.012(15)  
<sup>7</sup> Tex. Tax Code §26.012(15)  
<sup>8</sup> Tex. Tax Code §26.03(c)  
<sup>9</sup> Tex. Tax Code §26.012(13)  
<sup>10</sup> Tex. Tax Code §26.012(13)  
<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)  
<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>11</sup>	
	A. <b>Current year taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> .....	\$ 0
	B. <b>Current year value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> .....	+ \$ 0
	C. <b>Total value under protest or not certified.</b> Add A and B.	\$ 0
20.	<b>Current year tax ceilings.</b> Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 15,963,920
21.	<b>Current year total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 78,572,430
22.	<b>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.</b> Include both real and personal property. Enter the current year value of property in territory annexed. <sup>18</sup>	\$ 166,220
23.	<b>Total current year taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. <sup>19</sup>	\$ 3,773,330
24.	<b>Total adjustments to the current year taxable value.</b> Add Lines 22 and 23.	\$ 3,939,550
25.	<b>Adjusted current year taxable value.</b> Subtract Line 24 from Line 21.	\$ 74,632,880
26.	<b>Current year NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.717119 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

**SECTION 2: Voter Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>Prior year M&amp;O tax rate.</b> Enter the prior year M&O tax rate.	\$ 0.867742 /\$100
29.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 80,166,070

<sup>11</sup> Tex. Tax Code §26.01(c) and (d)  
<sup>12</sup> Tex. Tax Code §26.01(c)  
<sup>13</sup> Tex. Tax Code §26.01(d)  
<sup>14</sup> Tex. Tax Code §26.012(6)(B)  
<sup>15</sup> Tex. Tax Code §26.012(6)  
<sup>16</sup> Tex. Tax Code §26.012(17)  
<sup>17</sup> Tex. Tax Code §26.012(17)  
<sup>18</sup> Tex. Tax Code §26.04(c)  
<sup>19</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$ 535,302
31.	Adjusted prior year levy for calculating NNR M&O rate.	
	A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2024. This line applies only to tax years preceding the prior tax year.....	+ \$ 292
	B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0.....	- \$ 0
	C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.....	+/- \$ 0
	D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.....	\$ 292
	E. Add Line 30 to 31D.	\$ 535,594
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the No-New-Revenue Tax Rate Worksheet.	\$ 74,632,880
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.717638 /\$100
34.	Rate adjustment for state criminal justice mandate. <sup>23</sup>	
	A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$ 0
	B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.....	- \$ 0
	C. Subtract B from A and divide by Line 32 and multiply by \$100.....	\$ 0.000000 /\$100
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
35.	Rate adjustment for indigent health care expenditures. <sup>24</sup>	
	A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose.....	\$ 0
	B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose.....	- \$ 0
	C. Subtract B from A and divide by Line 32 and multiply by \$100.....	\$ 0.000000 /\$100
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

<sup>23</sup> [Reserved for expansion]  
<sup>24</sup> Tex. Tax Code §26.044  
<sup>25</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p><b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup></p> <p><b>A. Current year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. . . . . \$ 0</p> <p><b>B. Prior year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose. . . . . \$ 0</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100. . . . .</b> \$ 0.000000 /\$100</p> <p><b>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. . . . .</b> \$ 0.000000 /\$100</p> <p><b>E. Enter the lesser of C and D. If not applicable, enter 0.</b></p>	\$ 0.000000 /\$100
37.	<p><b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup></p> <p><b>A. Current year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. . . . . \$ 0</p> <p><b>B. Prior year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024. . . . . \$ 0</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100. . . . .</b> \$ 0.000000 /\$100</p> <p><b>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. . . . .</b> \$ 0.000000 /\$100</p> <p><b>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</b></p>	\$ 0.000000 /\$100
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in the prior year.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. . . . . \$ 0</p> <p><b>B. Expenditures for public safety in the prior year.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year . . . . . \$ 0</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100 . . . . .</b> \$ 0.000000 /\$100</p> <p><b>D. Enter the rate calculated in C. If not applicable, enter 0.</b></p>	\$ 0.000000 /\$100
39.	<b>Adjusted current year NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.717638 /\$100
40.	<p><b>Adjustment for prior year sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.</p> <p><b>A. Enter the amount of additional sales tax collected and spent on M&amp;O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent . . . . .</b> \$ 155,786</p> <p><b>B. Divide Line 40A by Line 32 and multiply by \$100 . . . . .</b> \$ 0.208736 /\$100</p> <p><b>C. Add Line 40B to Line 39.</b></p>	\$ 0.926374 /\$100
41.	<p><b>Current year voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ 0.958797 /\$100

<sup>25</sup> Tex. Tax Code §26.0442  
<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p><b>Disaster Line 41 (D41): Current year voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of:</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or</p> <p>2) the third tax year after the tax year in which the disaster occurred.</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.000000 /\$100
42.	<p><b>Total current year debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes;</p> <p>(2) are secured by property taxes;</p> <p>(3) are scheduled for payment over a period longer than one year; and</p> <p>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup></p> <p>Enter debt amount ..... \$ 0</p> <p>B. Subtract unencumbered fund amount used to reduce total debt. .... - \$ 0</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) ..... - \$ 0</p> <p>D. Subtract amount paid from other resources ..... - \$ 0</p> <p>E. Adjusted debt. Subtract B, C and D from A.</p>	\$ 0
43.	<b>Certified prior year excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 0
44.	<b>Adjusted current year debt.</b> Subtract Line 43 from Line 42E.	\$ 0
45.	<p><b>Current year anticipated collection rate.</b></p> <p>A. Enter the current year anticipated collection rate certified by the collector. <sup>30</sup> ..... 95.00 %</p> <p>B. Enter the prior year actual collection rate ..... 88.24 %</p> <p>C. Enter the 2023 actual collection rate. .... 95.33 %</p> <p>D. Enter the 2022 actual collection rate ..... 86.86 %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup></p>	95.00 %
46.	<b>Current year debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 0
47.	<b>Current year total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 78,572,430
48.	<b>Current year debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.000000 /\$100
49.	<b>Current year voter-approval M&amp;O rate plus current year debt rate.</b> Add Lines 41 and 48.	\$ 0.958797 /\$100
D49.	<p><b>Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ 0.000000 /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)  
<sup>28</sup> Tex. Tax Code §26.012(7)  
<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)  
<sup>30</sup> Tex. Tax Code §26.04(b)  
<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

**SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup> <b>Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> - or - <b>Taxing units that adopted the sales tax before November of the prior year.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 155,786
53.	<b>Current year total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 78,572,430
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.198270 /\$100
55.	<b>Current year NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.717119 /\$100
56.	<b>Current year NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.717119 /\$100
57.	<b>Current year voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.958797 /\$100
58.	<b>Current year voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.760527 /\$100

**SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ 0
60.	<b>Current year total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 78,572,430
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)  
<sup>33</sup> Tex. Tax Code §26.041(f)  
<sup>34</sup> Tex. Tax Code §26.041(d)  
<sup>35</sup> Tex. Tax Code §26.04(c)  
<sup>36</sup> Tex. Tax Code §26.04(c)  
<sup>37</sup> Tex. Tax Code §26.045(d)  
<sup>38</sup> Tex. Tax Code §26.045(f)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.760527 /\$100

**SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.<sup>39</sup> The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value.<sup>40</sup>

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;<sup>41</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>42</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>43</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>44</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2024 unused increment rate and 2024 actual tax rate from the 2024 voter-approval tax rate. Multiply the result by the 2024 current total value	
	A. Voter-approval tax rate (Line 68).....	\$ 0.891405 /\$100
	B. Unused increment rate (Line 67).....	\$ 0.023663 /\$100
	C. Subtract B from A.....	\$ 0.867742 /\$100
	D. Adopted Tax Rate.....	\$ 0.867742 /\$100
	E. Subtract D from C.....	\$ 0.000000 /\$100
	F. 2024 Total Taxable Value (Line 60).....	\$ 80,275,800
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0
64.	Year 2 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value	
	A. Voter-approval tax rate (Line 67).....	\$ 0.664442 /\$100
	B. Unused increment rate (Line 66).....	\$ 0.000000 /\$100
	C. Subtract B from A.....	\$ 0.664442 /\$100
	D. Adopted Tax Rate.....	\$ 0.664442 /\$100
	E. Subtract D from C.....	\$ 0.000000 /\$100
	F. 2023 Total Taxable Value (Line 60).....	\$ 76,170,800
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0
65.	Year 1 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value	
	A. Voter-approval tax rate (Line 67).....	\$ 0.657254 /\$100
	B. Unused increment rate (Line 66).....	\$ 0.073938 /\$100
	C. Subtract B from A.....	\$ /\$100
	D. Adopted Tax Rate.....	\$ 0.657254 /\$100
	E. Subtract D from C.....	\$ -0.073938 /\$100
	F. 2022 Total Taxable Value (Line 60).....	\$ 73,954,920
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 0 /\$100
67.	2025 Unused Increment Rate. Divide Line 66 by Line 21 of the No-New-Revenue Rate Worksheet. Multiply the result by 100	\$ 0.000000 /\$100
68.	Total 2025 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.760527 /\$100

<sup>39</sup> Tex. Tax Code §26.013(b)  
<sup>40</sup> Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)  
<sup>41</sup> Tex. Tax Code §26.04(c)(2)(A) and 26.042(a)  
<sup>42</sup> Tex. Tax Code §26.0501(a) and (c)  
<sup>43</sup> Tex. Local Gov't Code §120.007(d)  
<sup>44</sup> Tex. Local Gov't Code §26.04(c)(2)(B)

**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>45</sup> This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>46</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.717638 /\$100
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 78,572,430
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.636355 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.000000 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 1.353993 /\$100

**SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate**

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>47</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>48</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2024 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.667742 /\$100
75.	Adjusted 2024 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. <sup>49</sup>  If a disaster occurred in 2024 and the taxing unit calculated its 2024 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2024 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2024 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2024, complete <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2024 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. <sup>50</sup> Enter the final adjusted 2024 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2024 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
76.	Increase in 2024 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0.000000 /\$100
77.	Adjusted 2024 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 80,108,160
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2024 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 74,632,880
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. <sup>51</sup>	\$ 0.000000 /\$100

<sup>45</sup> Tex. Tax Code §26.012(B-a)  
<sup>46</sup> Tex. Tax Code §26.063(a)(1)  
<sup>47</sup> Tex. Tax Code §26.042(b)  
<sup>48</sup> Tex. Tax Code §26.042(f)  
<sup>49</sup> Tex. Tax Code §26.042(c)  
<sup>50</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ 0.760527 /\$100

**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ 0.717119 /\$100
As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
<b>Voter-approval tax rate.</b> .....	\$ 0.760527 /\$100
As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue). Indicate the line number used: <u>58</u>	
<b>De minimis rate.</b> .....	\$ 1.353993 /\$100
If applicable, enter the current year de minimis rate from Line 73.	

**SECTION 9: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>51</sup>

**print here** ▶ Randy Clark  
 Printed Name of Taxing Unit Representative

**sign here** ▶ *Randy Clark*  
 Taxing Unit Representative

*July 18, 2025*  
 Date

<sup>51</sup> Tex. Tax Code §§26.04(c-2) and (d-2)

### Notice About 2025 Tax Rates

Property tax rates in City of Ranger.

This notice concerns the 2025 property tax rates for City of Ranger. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.717119/\$100
This year's voter-approval tax rate	\$0.760527/\$100

To see the full calculations, please visit [www.rangertexas.gov](http://www.rangertexas.gov) for a copy of the Tax Rate Calculation Worksheet.

#### Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
	0

#### Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
	0	0	0	0
Total required for 2025 debt service				\$0
- Amount (if any) paid from funds listed in unencumbered funds				\$0
- Amount (if any) paid from other resources				\$0
- Excess collections last year				\$0
= Total to be paid from taxes in 2025				\$0
+ Amount added in anticipation that the unit will collect only 95.00% of its taxes in 2025				\$0
= Total debt levy				\$0

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Randy Clark, Chief Appraiser on 07/21/2025 .

Visit [Texas.gov/PropertyTaxes](http://Texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

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# CITY OF RANGER, TEXAS



**DRAFT**

2025-2026 Strategic Plan

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## Purpose

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The City Commission of Ranger serves the community by planning for the future through the development of our infrastructure, ensuring a commitment to safety, engagement with our community to find solutions for the people we serve, making decisions that are financially prudent, and celebrating our rich history.

## Community Overview

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### Economic Performance

Ranger, Texas is a small rural town in Eastland County that grew to fame as an oil boom town in the early 1900's supporting the country's war effort. Over the past decade, key economic indicators reveal modest population loss which fell about 6.6% from 2010 to 2020.

There are encouraging signs: recent labor data show employment rebounding, with the number of people employed rising nearly 15% from 1,040 in 2022 to about 1,190 in 2023. This surge reflects post-pandemic recovery and the creation of some new jobs through local business initiatives. Ranger's economy today is modest in scale but diversifying within its means.

The presence of Ranger College, a local two-year college and the community's second-largest employer, provides a stabilizing economic anchor and workforce training opportunities.

Our economic focus is to lay the groundwork for community revitalization and growth.

### Economic Assets

The City of Ranger has excellent transportation advantages for a rural community and is located along Interstate Highway 20 and is home to the Texas and Pacific railroad. With approximately 7.2 square miles of property that is available for development by new businesses.

### Retail and Services

Basic retail and service providers are successful. The town's full-service grocery store was recently acquired by regional chain Brookshire Grocery Co., which is rebranding it as a Spring Market. This acquisition in 2024 indicates the store's importance and continued profitability in serving local grocery needs. National chain dollar stores and gas stations have also fared well; Ranger hosts a Dollar General and a Love's Travel Stop, which benefits both residents and Interstate 20 travelers. These businesses succeed by offering convenient essentials and by tapping into traffic along the I-20 corridor. The local Quarter Store (a non-profit organization) offers inexpensive household items that funds a local food bank.

## Construction Services

Construction and trades businesses throughout the county have had a solid presence – construction is one of the largest employment sectors (around 135 residents work in construction-related jobs), reflecting demand for skilled trades in maintenance, remodeling, and oilfield work across the region.

## Downtown Businesses

While much of the business success of the community is tied to interstate highway adjacent customers or regional industries (e.g., a motel, restaurant, automotive repair, etc.) businesses that are downtown (and along Loop 254) which include First Financial Bank, the US Post Office, realtors, a hardware store, convenience stores, a gun shop, additional restaurants, RV parks, towing services, and a feed store serve important roles.

## New Businesses

An RV park with café and a horse hotel is located on Loop 254 which serves as the eastern entrance to the town provides tremendous opportunity, as does a new Travel Center of America (TA) that will be located off of the Blundell street exit (which plans to have a McDonald's restaurant as well).

## Housing

The King Manor Apartments feature spacious one- and two-bedroom apartment homes with ample storage and cabinet space, ceiling fans, plank flooring, and are pet friendly.

The Housing Authority of the City of Ranger, Texas, operating under the name Austin Acres, is a non-profit organization registered in SAM.gov since June 18, 2009, located in Ranger, Texas. As a public housing agency, the organization provides affordable housing and support services to low-income residents, with a focus on serving elderly individuals and families with children.

The Gholson Apartments is a HUD Apartment Affordable Community. HUD residents usually pay 30% of their gross income for rent. The rent amount, less approved HUD deductions such as medical and childcare expenses, and other allowances, includes a utility allowance. HUD Residents also may choose to pay what is known as flat rent.

## Tourism and History

Ranger is home to the Roaring Ranger Oil Boom Museum, the Ranger Antique Airfield, the Vietnam Memorial Park, century old historic buildings that includes St. Rita's Catholic Church, the First Baptist Church, and the city hall is in what was formerly one of the city's hospitals. There is an effort to restore the historic Willow Park pool located on Main Street of the town. Nearby Lake Leon offers summer recreation for visitors to the area, which includes an 18-hole golf course.

## Education and Healthcare

Anchored by Ranger College and the local Ranger Independent School District (RISD), educational services provide stable employment. Ranger College has not only sustained jobs but expanded programs (e.g., new vocational training) which attract students and funding.

The healthcare sector is small but vital – a Rural Health Clinic (Walnut Street Clinic) which is affiliated with Eastland Memorial Hospital, a dental office, and a nursing home (Ranger Care Center) continue to operate, offering essential services locally. These like many rural healthcare providers, have professional staffing job availability.

## Truth in Taxation

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The City of Ranger fully incorporates the Truth-in-taxation process that is identified in the Texas Constitution. The city provides information that allows the taxpayers awareness of tax rate proposals and to afford our taxpayers the opportunity to limit tax increases.

The City of Ranger uses the Strategic Plan to identify needs and then drafts a budget to meet those needs. Once a budget is adopted, the city then adopts a property tax rate to support that budget. This is a critical part of the City of Ranger’s Commission duties.

## No-New Revenue Tax Rate

The no-new revenue tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

## City of Ranger Mission

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The mission of the City of Ranger, the Commission, Staff, and Contractors is to work together in building a strong and safe community while fostering a healthy environment for its citizens.

## City Council Priorities

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### Infrastructure

Continue to ensure investment and maintenance throughout the city, which includes capital projects and prepares for consistent growth in population and development.

- **Water.** Reserve funding to upgrade and improve quality of water program. Upgrades will focus on improvement over patching.

- **Wastewater.** Maintain wastewater infrastructure and asset improvement on schedule. Reduce negative impacts of flooding on the system and implement a five-year flood management plan.
- **Public Facilities.** Invest in the city's physical assets to ensure that buildings are maintained and/or improved. Establish safety inspections for all city-owned properties.
- **Public Equipment.** Establish a fleet and equipment maintenance schedule, monitor mileage and fuel usage, and ensure that damaged equipment is repaired quickly to include immediate action on insurance claims.

### Community Safety and Well-Being

Implement services that enhance health and well-being to improve overall quality of life for residents. The city plans ongoing investment in these core services.

- **Fire Protection and Mitigation.** Prioritize strategic partnerships within the county and fully implement Wildfire Mitigation Program goals to protect lives and infrastructure. Itemize the Wildfire Mitigation Grant Program as a separate budget program area. Maintain and improve emergency response fleet.
- **Emergency Services.** Build on EMS capabilities and provide additional training opportunities for full-time staff and auxiliary members.
- **Law Enforcement.** Increase community presence and encourage non-traditional approaches to enforcement. Build trust through a community policing approach. Use modern data and technology upgrades to departmental operations.
- **Streets and Roads.** Establish increased funding for street maintenance with a focus on staff, materials, and equipment. Establish a formal plan of maintenance and repair for the city by sector.
- **Ordinance and Code Enforcement.** Actively enforce ordinances with a focus on dangerous and dilapidated buildings; removal of junk vehicles; active animal control program; and, address citizen reporting on property nuisance issues.

### Economic Development, Community Identity, and Economic Mobility

We anticipate job and population growth as neighbors, businesses, and investment ventures capitalize on a small-town rural lifestyle, inexpensive cost of living options, and the land resources for growth.

- **Economic Investment.** Create an environment where businesses and individuals have what they need to thrive. Attract and retain businesses and jobs. Support and develop small businesses. Support and coordination with REDC Boards.
- **Support for Education and Training.** Plan for growth in skills training and ensuring support of key community partners.

- **Community Investment.** Create an economic environment where all people have an opportunity to work and live self-reliantly within the community.
- **Parks, Library, Cemeteries, and Historical Sites.** Investment in these quality-of-life assets owned by the city. Establish a plan for management and regular maintenance of these properties with a focus on increasing community pride and providing recreational activities.
- **Tourism.** Foster a sense of community for all City residents, preserve the City's key historic and cultural assets, expand cultural programming, and take advantage of development opportunities that complement the City's unique heritage. Re-vitalize the Ranger Antique Airfield to promote development opportunities.

### Transparency in Government and Organizational Excellence

- **Budget Development and Management.** Make data and need based decisions to provide efficient, effective, and high-quality services. Embrace strategic plans and managing spending by project within planning goals.
- **Communications.** Plan for improved strategic communications in relation to website management, formal media information sharing using local news options, social media, and support to special events. The town will move IT programs to the cloud for security and redundancy.
- **Open Meetings.** Ensure compliance with Open Meetings Act for Commission and municipal boards. Oversee the public information process and ensure compliance with the Public Information Act.
- **Records Management.** Provide for efficient and effective management of all records of the City. This includes the use of Information Technology (IT) solutions to standardize information management and records retention among City departments.

## Funds and Accounts Structure

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The City of Ranger's accounts are organized based on funds and account groups, each of which is considered a separate accounting entity. The assets, liabilities, fund equities, revenues, and expenditures or expenses are accounted for individually, as appropriate.

### General Fund

The primary operating fund for the city. It is used to account for all financial resources except those required to be accounted for in another fund (e.g., utility fund, grant funds, etc.).

## Utility Fund

This fund is responsible for water, sewer, sanitation, and associated billing services for the city and supported communities (e.g., Morton Valley and Staff water). It is the goal of the city that the costs of providing services are recovered through user charges.

## Grant Funds

The city uses these funds to assist with compliance of state and federal grants. These funded accounts are where grant funded costs are charged and where the reimbursement from the granting agency is deposited.

## Budget Development and Accounting Process

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For budgeting purposes, all funds are budgeted individually. At fiscal year-end, you may find funds reported in aggregate in the annual financial report. The annual financial report includes all funds of the city, while the annual budget adoption may omit certain types of funds (e.g., capital funds and grand funds).

The 2025-2026 Budget Process began with a series of budget workshops to outline responsibilities and needs as identified by elected leaders, staff, and the opportunity for community input. These workshops included individual department reviews with operational staff and municipal officers that discussed the overall strategy for the budget that did not include a quorum of the commission. Department and Section program goals were identified by those involved with the budget planning process including prioritization of need and finding cost savings.

The following were prioritized as part of the 2025-2026 Budget process:

- Meeting infrastructure needs that includes incorporating grant opportunities
- Enhancing public health and safety
- Establishing funding for capital investment
- Realization of near-term, slower growth of resources
- Avoid using fund reserves for operations

Staff worked to allocate limited resources, the inclusion or exclusion of various citywide expenditures, revenue opportunities, individual programs, and existing service levels towards these strategies.

## Department and Section Program and Project Recommendations

Each Department and Section in the City of Ranger is identified within the city's annual budget. The City Manager, Finance Director, City Secretary, Department Heads, and Section leads provide input on program and project recommendations that are based on the goals of the City of Ranger Commission's Priorities as part of the internal budget workshops.

Key workshop recommendations are listed below for consideration in the 2025-2026 budget upon adoption by the City Commission.

#### Administration

- Program bulk purchases of supplies for the city which will be allocated to the different departments and sections.
- Pursue grant opportunities across the Departments (to include support to the REDC Boards).
- Transition IT capability to Cloud Services in the next year.
- Focus on Asset Management which includes facilities, vehicles, and equipment.
- Establish, track, and maintain a comprehensive, program-based budget with updated line-items based on budgetary requirements.
- Focus on staff training, education, and professional conferences.
- Review, and update as necessary, city ordinances and policy documents.
- Manage regular unannounced drug testing program.

#### Police

- Complete hiring of police staff.
- Establish software management investment (that include COPSYNC and EFORCE)
- Radio repairs/upgrades to include in-car video and body cam systems.
- Establish a 4-year fleet rotation schedule.
- Establish a formal allowance for officer certificate completion.
- Facility improvements for the Police Department.
- Standardize individual police uniform and equipment program that includes buy-back and replacement strategies.
- Funding for training and conferences.
- Coordination for code enforcement service to process derelict and dilapidated building management. Junk Vehicle and Nuisance ordinances will be processed by police staff. Coordination required with Municipal Judge.

#### Animal Control

- Repair or replace existing Animal Control Facility.
- Address air conditioning system.
- Update animal control ordinances and enforce codes to include registration.
- Build on public outreach programs that include vaccination and potential options for spay and neuter.
- Implement contractor support program and volunteer assistance staffing.
- Establish donation budget control processes.
- Purchase a fiberglass top for the ACO vehicle.

#### Municipal Court

- Annual Municipal Judge training.
- Annual Municipal Clerk training.

#### Fire Department/EMS

- Purchase an Incident Command Vehicle (grant opportunity, if possible).
- Training for full-time and volunteer FD/EMS staff that includes advance life support training.
- Replacement of Fire Engine (grant opportunity, if possible).
- Adoption of State Fire and Building Codes.
- Implementation of the Wildfire Mitigation Program.
- Budget for salary increases for FD/EMS staff.

#### Emergency Management

- Upgrade to siren system addressing regular maintenance and allowing remote activation capability.

#### Street Department

- Establish a street maintenance plan to ensure cyclical support for all sectors of the town.
- Purchase of additional street maintenance equipment.
- Consider chemical sealing options.

#### Parks and Cemetery

- Combine Cemetery and Parks under a single budget item.
- Ensure that Public Works staff list hours and costs against the appropriate budget items.
- Work with the REDC 'B' Board for park equipment and volunteer coordination efforts.

#### Library

- Salary increase for Library Section Lead.
- Continue grant procurement and ensure that letter from Comptroller is available to support this effort. Next effort should be focused on window replacement.
- Replace Ceiling Tiles.
- Annual maintenance of HVAC system.

#### Public Works Administration and Water Distribution

- Establish a regular maintenance schedule for all PW vehicles and equipment.
- Equipment purchases include truck mounted air compressor, truck mounted welder, and an additional light set.
- Supply cage and logistics shelving.

- Ensure that by end of 2026 meters are installed where missing and replacements completed for those that are inoperable.
- Completion of certifications for staff.
- Purchase mixers for the water towers to improve water quality.
- Pursue grant for replacement of water lines for the city.

#### Wastewater Services

- Completion of certifications for staff.
- Purchase of effluent and influent pumps.
- Coordination for purchase of grinder in support of the Love's Truck Stop lift station with a maintenance support plan by city staff.
- Pursue grant for wastewater/sanitation system upgrade and sewage line replacements.

#### Sanitation Services

- Review processes for sanitation station collection of fees.
- The City anticipates a 3 ½ percent increase effective 1 October and that pass-through cost will need to be incorporated into billing.
- Work with WCTCOG on cardboard collection and annual tire collection effort.

#### Utility Billing

- Complete transition from RVS to Frey utility software system.
- Address process for utility clerk dispatching messaging to PW staff.
- Establish an after-hours box that allows payments to be deposited inside of the City Hall facility.

#### Wildfire Mitigation Grant Program (This is a five-year budget program item)

- Complete hiring of part-time management position and two full-time staff.
- Complete purchases of Wildfire Mitigation equipment and process reimbursement payments.
- Complete a wildfire mitigation work plan that is coordinated with our county partners.

#### Budget and Tax Rate Meetings Timeline:

Each meeting will require a quorum. The proposed schedule is as follows: (This schedule may be adjusted to meet the needs of the city.)

##### **August 11:**

- 4:00 pm: Budget workshop for the Commission and Staff. The workshop is open to the public.

##### **August 19:**

- 4:30 pm: 1st Public Hearing of Proposed Budget: August 19
- 5:00 pm: 1st Public Hearing of Proposed Tax Rate: August 19

#### **August 25 (Regular Meeting)**

- 5:30 pm: First reading of Proposed Budget and Tax Rate Ordinances

#### **September 2**

- 4:30 pm: 2nd Public Hearing of Proposed Budget
- 5:00 pm: 2nd Public Hearing of Proposed Tax Rate

#### **September 11 (Regular Meeting)**

- 5:30 pm: Second and final readings of Proposed Budget and Tax Rate Ordinances

NOTE: Audit presentation and recommendations will be referenced upon completion.

#### **Budget Requirement Information**

The budget includes an itemized comparison between the line-item expenditures for the upcoming 2025-2026 fiscal year and the previous year. Estimated amounts are identified for each expenditure (or project).

The proposed budget is prepared by the City Manager and Finance Director which is then filed with the City Secretary prior to the adoption of the property tax rate. The budget is adopted after the budget hearing but before the tax rate adoption. The supporting ordinance and the proposed budget are posted on the city's website. Notices are required to be published in the newspaper.

#### **City Commission Authorization and Appropriation**

The City Manager submits to the City Commission a recommended balanced budget for all city funds and activities for the upcoming year. The budget is adopted by the City Commission before the adoption of a tax levy and the start of the fiscal year.

The City Manager is responsible for always maintaining a balanced budget. If there is an excess of expenditures over revenues or appropriations, the City Manager will take necessary actions to rebalance the budget. Any mid-year budget amendments are approved by Mayor and Council action. Amendments may take place in response to material unforeseen needs or forecasted expenditures more than the approved budget.

The city conducts comprehensive forecasts of revenues and expenditures throughout the fiscal year. The City Manager will ensure that monthly profit and loss statements along with a summary of fund/account balances are provided to the City Commission. These forecasts are used to assist in budget development, budget monitoring, and performance management. Based on the results of these forecasts, the City Manager may recommend the necessary actions required to maintain a balanced budget in the current fiscal year or adjust recommendations in the subsequent budget.

The adopted budget will be added to this 2025-2026 Strategic Plan.

**RESOLUTION 2025-07-28-B**

**A RESOLUTION OF THE CITY OF RANGER, TEXAS AUTHORIZING THE MAYOR TO DESIGNATE THE RANGER ANIMAL CONTROL OFFICER AS THE LOCAL RABIES CONTROL AUTHORITY (LRCA) FOR THE PURPOSE OF THE RABIES CONTROL ACT OF 1981**

**WHEREAS**, The Texas Health & Safety Code (826.017) states the governing body of a municipality shall designate an officer to act as the LRCA. This resolution is to ensure the City of Ranger remains in compliance with by periodically updating who is designated as the LRCA; and

**WHEREAS**, The LRCA is the first point of contact the State to make notifications of Zoonosis outbreak; and

**WHEREAS**, The City of Ranger Animal Control Officer will make written reports to the Department of State and Health Services when rabies exposures are suspected; and

**WHEREAS**, The City of Ranger Animal Control Officer will make public health notifications and announcements to Ranger residents when a rabies exposure has been verified, if appropriate.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RANGER, TEXAS THAT:**

**Section 1:** Animal Control Officer, Carrie Pilant, will be designated as the Local Rabies Control Authority for the City of Ranger.

**PASSED AND ADOPTED** this the 28<sup>th</sup> day of July 2025.

ATTEST:

\_\_\_\_\_  
Robert Butler, Mayor

\_\_\_\_\_  
Hope Delatorre, City Secretary



Texas Department of State  
Health Services

# LOCAL RABIES CONTROL AUTHORITY

The \_\_\_\_\_ of \_\_\_\_\_  
(governing body) (city or county)

designates \_\_\_\_\_ as the Local Rabies Control  
(job title or name)

Authority (LRCA) for the purposes of the RABIES CONTROL ACT OF 1981.

This appointment became effective \_\_\_\_\_  
(date)

AUTHORIZING PERSON'S NAME (print): \_\_\_\_\_

AUTHORIZING PERSON'S TITLE: \_\_\_\_\_

AUTHORIZING PERSON'S SIGNATURE: \_\_\_\_\_

Please print the name and contact information of the appointed individual:

NAME: \_\_\_\_\_

AGENCY: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

RETURN THIS FORM TO:

Email: [tonya.finch@dshs.texas.gov](mailto:tonya.finch@dshs.texas.gov)

Department of State Health Services  
Zoonosis Control  
3407 Pony Express Way  
Amarillo, Texas 79118

**TEXAS ADMINISTRATIVE CODE**  
**TITLE 25. HEALTH SERVICES**  
**PART I. DEPARTMENT OF STATE HEALTH SERVICES**  
**CHAPTER 169. ZONOSIS CONTROL**  
**SUBCHAPTER A. RABIES CONTROL AND ERADICATION**

**§169.21. Purpose.**

The purpose of this subchapter is to protect public health by establishing standardized rules for the control and eradication of rabies in the State of Texas, in accordance with the Texas Health and Safety Code, Chapter 826.

The provisions of this §169.21 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

**§169.22. Definitions.**

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise. Unless defined in this section, all words have definitions as provided in the Texas Health and Safety Code, §826.002.

(1) Animal--Any mammal, domesticated or wild.

(2) Assistance animal--An animal that is specially trained or equipped to help a person with a disability and that:

(A) is used by a person with a disability who has satisfactorily completed a specific course of training in the use of the animal; and

(B) has been trained by an organization generally recognized by agencies involved in the rehabilitation of persons with disabilities as reputable and competent to provide animals with training of this type.

(3) Cat--Any domestic cat, excluding hybrids.

(4) Confinement--The restriction of an animal to an area, in isolation from other animals and people, except for contact necessary for its care.

(5) Currently vaccinated--Vaccinated and satisfying all the following criteria.

(A) The animal must have been vaccinated against rabies with a vaccine licensed by the United States Department of Agriculture (USDA) for that species at or after the minimum age requirement and using the recommended route of administration for the vaccine.

(B) At least 30 days have elapsed since the initial vaccination.

(C) The time elapsed since the most recent vaccination has not exceeded the recommended interval for booster vaccination as established by the manufacturer.

(6) Custodian--A person or agency which feeds, shelters, harbors, owns, has possession or control of, or has the responsibility to control an animal.

(7) Department--The Department of State Health Services.

(8) Dog--Any domestic dog, excluding hybrids.

(9) Domestic animal--Any animal normally adapted to live in intimate association with humans or for the advantage of humans.

(10) Domestic ferret--Any *Mustela putorius furo*.

(11) Euthanize--To cause the death of an animal implementing a technique that is in accordance with the methods, recommendations, and procedures prepared by the American Veterinary Medical Association (AVMA) and set forth in the latest edition of the *AVMA Guidelines on Euthanasia* and:

(A) rapidly produces unconsciousness and death with minimal pain or distress; or

(B) utilizes anesthesia produced by an agent that causes painless loss of consciousness and death following such loss of consciousness.

(12) Health service region--A contiguous group of Texas counties, so designated by the Executive Commissioner of the Health and Human Services Commission.

(13) High-risk animals--Those animals which have a high probability of transmitting rabies; they include skunks, bats, foxes, coyotes, and raccoons.

(14) Housing facility--Any room, building, or area used to contain a primary enclosure or enclosures.

(15) Hybrid--Any offspring of two animals of different species.

(16) Impoundment--The collecting and confining of an animal by a government entity or government contractor pursuant to a state or local ordinance.

(17) Impoundment facility--An enclosure or a structure in which an animal is collected or confined by a government entity or government contractor pursuant to a state or local ordinance.

(18) Local rabies control authority--The officer designated by the municipal or county governing body under the Texas Health and Safety Code, §826.017.

(19) **Low-risk animals**--Those animals which have a low probability of transmitting rabies; they include all animals of the orders Didelphimorphia, Insectivora, Rodentia, Lagomorpha, and Xenarthra.

(20) **Observation period** – The time following a potential rabies exposure during which the health status of the animal responsible for the potential exposure must be monitored. The observation period for dogs, cats, and domestic ferrets (only) is 10 days (240 hours); the observation period for other animals, not including those defined as high risk, unless otherwise specified in §169.27 of this title (relating to Quarantine Method and Testing), or low risk, is 30 days. All observation periods are calculated from the time of the potential exposure.

(21) **Police service animal**--An animal as defined in the Texas Penal Code, §38.151.

(22) **Potential exposure**--An incident in which an animal has bitten a human or in which there is probable cause to believe that an animal has otherwise exposed a human to rabies; also referred to as a potential rabies exposure.

(23) **Primary enclosure**--Any structure used to immediately restrict an animal or animals to a limited amount of space, such as a room, pen, run, cage, compartment, or hutch.

(24) **Quarantine facility**--A structure where animals are held for rabies observation.

(25) **Quarantine period**--That portion of the observation period during which an animal that has potentially exposed a human to rabies is under physical confinement for observation as provided for in §169.27 of this title.

(26) **Sanitize**--To make visibly clean followed by the use of a disinfectant to destroy disease-producing agents.

(27) **Suitable Specimen**--For rabies testing, a whole bat or small rodent, a head with brain and brain stem intact, or a complete transverse cross section of the brain stem and tissue from at least one of the following: cerebellum and/or hippocampus.

(28) **Unowned animal**--Any animal for which a custodian has not been identified.

(29) **Vaccinated**--Properly administered by or under the direct supervision of a veterinarian with a rabies vaccine licensed for use in that species by the USDA.

(30) **Veterinarian**--A person licensed to practice veterinary medicine in the United States.

(31) **Zoonosis Control Branch**--The branch within the department to which the responsibility for administering this subchapter is assigned.

The provisions of this §169.22 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective August 21, 1996, 21 TexReg 7660; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective February 18, 2003, 28 TexReg 1389; amended to be effective March 19, 2003, 28 TexReg 2341; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.23. Information Relating to the Control of Rabies.**

The department's Zoonosis Control Branch will assume the responsibility of collecting, analyzing, and preparing monthly and annual summaries of rabies activity in the state. These reports will be forwarded to national, state, and municipal agencies as requested, and selected statistics will be sent to veterinary medical and animal control organizations throughout the state.

The provisions of this §169.23 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 5, 1982, 7 TexReg 744; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.24. Preexposure Rabies Vaccination.**

Preexposure rabies vaccinations should be administered to individuals whose activities place them at a significant risk of exposure to rabies, in accordance with the recommendations of the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP).

The provisions of this §169.24 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.25. Reports of Human Exposure to Rabies.**

(a) Any person having knowledge of a potential rabies exposure to a human will report the incident to the local rabies control authority as soon as possible after the incident. This requirement does not apply to contacts with low-risk animals as defined in §169.22 of this title (relating to Definitions).

(b) The custodian of an animal that has potentially exposed a person to rabies will place that animal in quarantine or submit it for testing as prescribed in §169.27 of this title (relating to Quarantine Method and Testing).

(c) The local rabies control authority will investigate each potential rabies exposure and assure appropriate resolution, in accordance with §169.27 of this title.

The provisions of this §169.25 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 5, 1982, 7 TexReg 744; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.26. Facilities for the Quarantining or Impounding of Animals.**

(a) Generally.

(1) Structural strength. Housing facilities shall be structurally sound and shall be maintained in good repair in order to protect the animals from injury, to contain them, and to prevent transmission of diseases.

(2) Water and electric power. Reliable and adequate electric power, if required to comply with other provisions of these sections, and adequate fresh, clean water shall be available.

(3) Storage. Supplies of food and bedding shall be stored in facilities which adequately protect such supplies against infestation or contamination by vermin. Refrigeration shall be provided for supplies of perishable food. Non-perishable foods, such as dry food, do not require refrigeration. Open bags of non-perishable dry food should be sealed or stored in sealed cans, and unopened bags should be stacked on pallets or shelves with at least 12 inches of clearance between the floor and the first level to enable effective inspection and cleaning practices.

(4) Waste disposal. Provision shall be made for the removal and disposal of animal and food wastes, bedding, dead animals, and debris. Disposal facilities shall be so provided and operated as to minimize vermin infestations, odors, and disease hazards. A suitable method shall be provided to rapidly and safely remove water and other liquid waste from housing facilities. Housing facilities should be designed to have animal excreta removed through sanitary sewers, septic systems, or garbage. All closed drainage systems should be equipped with traps, vents, and acceptable drain covers to exclude rodents and prevent any backup of sewer gas and odors into the facility.

(5) Washrooms and sinks. Facilities for personal hygiene, such as washrooms, basins, or sinks, shall be provided for employees.

(6) Management. The manager of a facility should be either an individual who has satisfactorily completed an appropriate training course or a veterinarian.

(7) Records. Records shall be kept on each animal processed through the housing facility. At a minimum, the records shall document the animal's description, impoundment date, disposition date, and method of disposition. Records shall be available for inspection by the department.

(8) Heating. Adequate shelter shall be provided to protect animals from any form of cold or inclement weather and direct effects of wind, rain, or snow. Auxiliary heat or clean, dry bedding material shall be provided any time the ambient temperature falls below 50 degrees Fahrenheit (10 degrees Celsius) when animals are present. If supplemental bedding material is used during cold weather, quantities should be adequate to prevent hypothermia as temperatures drop.

(9) Cooling and Ventilation. Adequate shelter shall be provided to protect animals from any form of overheating and direct rays of the sun. Facilities shall be provided with fresh air either by means of windows, doors, vents, fans, or air conditioning and shall be ventilated so as to minimize drafts, odors, and moisture condensation. Auxiliary ventilation, such as fans or air conditioning, shall be provided in indoor facilities when the ambient temperature is 85 degrees Fahrenheit (29.5 degrees Celsius) or higher when animals are present.

(10) Lighting. Housing facilities shall have ample light of sufficient intensity to permit routine inspection and cleaning. Primary enclosures shall be situated to protect the animals from excessive illumination.

(11) Construction. Housing facilities must be constructed in such a manner that they will protect the animal and not create a health risk or public nuisance. The building surfaces shall be constructed and maintained so that they are impervious to moisture and may be readily sanitized. Floors shall be made of durable, nonabsorbent material.

(12) Primary enclosures. Primary enclosures should be designed based upon enclosure guidelines prepared by The Association of Shelter Veterinarians and set forth in the latest edition of the *Guidelines for Standards of Care in Animal Shelters*. Primary enclosures shall:

- (A) be structurally sound and maintained in good repair;
- (B) provide convenient access to clean food and water;
- (C) enable the animal to remain dry and clean;
- (D) be constructed and maintained so that the surfaces are impervious to moisture and may be readily sanitized;
- (E) be constructed so as to protect the animal's feet and legs from injury; and
- (F) provide sufficient space to allow each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating.

(b) Feeding.

(1) All food shall be free from contamination, wholesome, palatable, and of sufficient quality and nutritive value to meet the normal daily requirements for the condition, size, and age of the animal.

(2) Dogs and cats shall be fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian.

(3) Domestic ferrets shall have continuous access to food.

(4) All other animals shall be fed appropriately as described on the packaging of a commercial, species-specific food, except as directed by a veterinarian.

(5) Food receptacles shall be accessible to all animals and shall be located so as to minimize contamination by excreta. Food receptacles shall be durable and kept clean and sanitary. Disposable food receptacles may be used but must be discarded after each feeding or, for domestic ferrets, after 24 hours of use. Self feeders may be used for feeding dry foods to animals acclimated to their use.

(c) Watering. If fresh, clean water is not accessible to all animals at all times, it shall be offered to them at least twice daily for periods of not less than one hour, except as directed by a

veterinarian. Drinking bottles may be used for animals acclimated to their use. Domestic ferrets shall have fresh, clean water accessible at all times, provided in drinking bottles of appropriate size to maintain a fresh supply. Water receptacles shall be kept clean and sanitary.

(d) Sanitation.

(1) Cleaning of primary enclosures. Excreta shall be removed from primary enclosures as often as necessary to prevent contamination of the inhabitants, but not less than daily.

(2) Sanitation of primary enclosures. Cages, rooms, and pens shall be maintained in a sanitary condition.

(3) Building and premises. Building and premises shall be kept clean.

(e) Pest Control. A regular program for the control of insects, ectoparasites, and other pests shall be established and maintained. The facility shall be free of visible signs of rodents and keep other vermin infestations to a minimum at all times. Each pesticide must be used in accordance with its manufacturer's label instructions.

(f) Outdoor facilities are acceptable under this section provided those facilities meet all the requirements of this section.

(g) This section applies to all animal shelters located in counties with a population of 75,000 or greater as required by the Texas Health and Safety Code, Chapter 823, and to all quarantine or impoundment facilities regardless of county population.

The provisions of this §169.26 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective August 21, 1996, 21 TexReg 7660; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective February 18, 2003, 28 TexReg 1389; amended to be effective July 21, 2004, 29 TexReg 6936; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

**§169.27. Quarantine Method and Testing.**

(a) When a dog, cat, or domestic ferret that has bitten a human has been identified, the custodian will place the animal (regardless of its vaccination status) in quarantine as defined in the Texas Health and Safety Code, §826.002, until the end of the 10-day observation period. The animal must also be quarantined if there is probable cause to believe that it has otherwise exposed a human to rabies. The observation period will begin at the time of the exposure. The animal must be placed in a department-licensed quarantine facility specified by the local rabies control authority and observed at least twice daily. However, the local rabies control authority may allow the animal to be quarantined in a veterinary clinic. As an alternative to quarantine at a department-licensed facility or a veterinary clinic, the local rabies control authority may allow home confinement. To allow home confinement, the following criteria must be met.

(1) A secure enclosure approved by the local rabies control authority must be used to prevent escape.

(2) The animal has been vaccinated against rabies and the time elapsed since the most recent vaccination has not exceeded the manufacturer recommendations for the vaccine. If an unvaccinated animal is not over 16 weeks of age at the time of the potential exposure, it may be allowed home confinement.

(3) During the confinement period, the animal's custodian must monitor the animal's behavior and health status and immediately notify the local rabies control authority if any change is noted.

(4) The local rabies control authority or a veterinarian must observe the animal at least on the first and last days of the home confinement.

(5) The animal was not a stray as defined in the Texas Health and Safety Code, §826.002, at the time of the potential exposure.

(b) If the potential rabies exposure described in subsection (a) of this section occurs in a city or county other than where the animal's custodian resides, the animal may be transferred to a department-licensed quarantine facility or a veterinary clinic in the city or county of the custodian's residence or allowed home confinement, if applicable, if there is mutual agreement to do so between the local rabies control authorities for the city or county where the exposure occurred and where the custodian resides.

(c) The alternative to quarantining (to include home confining) a dog, cat, or domestic ferret that has bitten or otherwise potentially exposed a person to rabies as described in subsection (a) of this section is to have the animal euthanatized in such a manner that the brain is not damaged and a suitable specimen submitted to a department-designated laboratory for rabies testing. A list of department-designated laboratories may be found on the department's website or may be obtained from any of the department's regional Zoonosis Control offices.

(d) A domestic animal that has potentially exposed a human to rabies and has been designated by the local rabies control authority as unowned may be euthanatized. If the animal is euthanatized, a suitable specimen shall be submitted for rabies testing.

(e) "Free-roaming animals" as used in this section includes animals that have been in captivity less than 200 days immediately prior to the potential exposure and those that are not in captivity. If the animal implicated in the potential exposure is a free-roaming high-risk animal, it shall be euthanatized and a suitable specimen submitted for rabies testing. If the animal implicated in the potential exposure is a high-risk animal that has been in captivity without contact with free-roaming animals for 200 days or more immediately prior to the potential exposure or is less than 200 days old, has always been in captivity without contact with free-roaming animals, and is the progeny of a dam that has been in captivity without contact with free-roaming animals for 200 days or more immediately prior to the potential exposure, the local rabies control authority shall conduct a risk assessment to gauge the probability that the animal could have been exposed to rabies and, therefore, poses a public health risk. If the probability that the animal implicated in the potential exposure could have had animal contact conducive to rabies transmission is low and the potential exposure poses a negligible public health risk, the local rabies control authority may require that the animal involved in the potential exposure be quarantined at a department-licensed quarantine

facility or a veterinary clinic or confined elsewhere as deemed appropriate by the local rabies control authority for a 30-day observation period as an alternative to euthanatizing and testing. The local rabies control authority or a veterinarian must observe the animal at least on the first and last days of the quarantine or confinement that was deemed appropriate by the local rabies control authority.

(f) If the animal implicated in the potential exposure is a low-risk animal, neither quarantine nor rabies testing will be required unless the local rabies control authority has cause to believe the animal is rabid, in which case it shall be euthanatized and a suitable specimen submitted for rabies testing.

(g) The local rabies control authority may require an animal that has inflicted multiple bite wounds, punctures, or lacerations to a person to be euthanatized. If the animal is euthanatized, a suitable specimen shall be submitted for rabies testing.

(h) If the animal implicated in the potential exposure is not included in subsections (a), (b), (c), (d), (f), or (g) of this section or the portion of subsection (e) of this section pertaining to a free-roaming high-risk animal, the animal either will be euthanatized and a suitable specimen submitted for rabies testing or the local rabies control authority may require the animal to be quarantined at a department-licensed quarantine facility or a veterinary clinic or confined elsewhere as deemed appropriate by the local rabies control authority for the 30-day observation period as an alternative to euthanatizing and testing. The local rabies control authority's decision on whether to quarantine or euthanize and test those other animals described in subsection (e) of this section will be determined by risk-assessment parameters as described in subsection (e) of this section. If the potential rabies exposure occurs in a city or county other than where the animal's custodian resides, the animal may be transferred to a department-licensed quarantine facility or a veterinary clinic in the city or county of the custodian's residence or allowed confinement deemed appropriate if there is mutual agreement to do so between the local rabies control authorities for the city or county where the exposure occurred and where the custodian resides. During the observation period, the animal's custodian must monitor the animal's behavior and health status and immediately notify the local rabies control authority if any change is noted. The local rabies control authority or a veterinarian must observe the animal at least on the first and last days of the quarantine or confinement that was deemed appropriate by the local rabies control authority.

(i) Any animal required to be quarantined under this section that cannot be maintained in secure quarantine shall be euthanatized and a suitable specimen submitted for rabies testing.

(j) All laboratory specimens referred to in subsections (c) - (i) of this section shall be submitted in accordance with §169.33 of this title (relating to Submission of Specimens for Laboratory Examination).

(k) At the discretion of the local rabies control authority, assistance animals may not be required to be placed in quarantine (to include confinement) during the observation period. During the applicable observation period, the animal's custodian must monitor the animal's behavior and health status and immediately notify the local rabies control authority if any change is noted. The local rabies control authority or a veterinarian must observe the animal at least at the beginning and on the last day of the applicable observation period.

(l) Police service animals are exempted from quarantine per the Texas Health and Safety Code, §826.048, including confinement. During the applicable observation period, the animal's custodian must monitor the animal's behavior and health status and immediately notify the local rabies control authority if any change is noted.

(m) Animals should not be vaccinated against rabies or receive other vaccinations or non-essential medications that may complicate assessment of behavioral change or health status during the observation period; however, animals may be treated for medical problems that are diagnosed by a veterinarian and are not related to rabies. If the animal becomes ill during the observation period, the local rabies control authority must be notified by the person having possession of the animal.

The provisions of this §169.27 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective August 21, 1996, 21 TexReg 7660; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective March 19, 2003, 28 TexReg 2341; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

#### **§169.28. Requirements of a Quarantine Facility.**

##### **(a) Quarantine procedures.**

(1) A quarantine facility shall have and use written standard operating procedures (SOP) specific for that facility to ensure effective and safe quarantine procedures. The SOP shall be posted in the quarantine facility, or otherwise be readily available to all employees in the quarantine facility, and adhered to by each employee.

(2) An animal that is quarantined because it may have exposed a human to rabies must be maintained in a primary enclosure, separated from all other animals by a solid partition so that there is no possibility of physical contact between animals. An empty chamber between animals is not an acceptable alternative. To prevent rabies transmission, handling of quarantined animals shall be minimized and carried out in a manner that avoids physical contact of other animals and people with the saliva of quarantined animals. Individuals handling quarantined animals should utilize appropriate personal protective equipment. To prevent escape, the primary enclosure must be enclosed on all sides, including the top. Quarantine cages, runs, or rooms must have "Rabies Quarantine" signs posted.

(b) Facilities planning. Any entity desiring to construct a quarantine facility shall submit plans to the department for review prior to beginning construction of a new facility or significant renovation to an existing facility.

##### **(c) Inspection requirements of quarantine facilities.**

(1) It will be the responsibility of the department to inspect all quarantine facilities, including those operated by government contractors. The inspection of the premises will be accomplished during ordinary business hours. All deficiencies will be documented in writing. Those that are of sufficient significance to affect the humane care or security of any animal housed within the facility must be corrected within a reasonable period of time.

(2) The inspections will be accomplished annually and more frequently when significant discrepancies have been identified. Any facility that does not achieve acceptable standards will not be licensed for rabies quarantine operations.

(3) The quarantine facility manager has the right to appeal the results of the inspection. If the opinion of management of the quarantine facility is in conflict with the inspection, he or she may request a review of the inspection by the manager of the department's Zoonosis Control Branch, who will then notify the regional director's office of the health service region in which the quarantine facility is located that an appeal has been submitted. The appeal listed in this paragraph will be made in writing and submitted within 30 days of the inspection. After receipt of the appeal, the department will have 60 days to respond.

The provisions of this §169.28 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.29. Vaccination Requirement.**

(a) The custodian (excluding animal shelters as defined in the Texas Health and Safety Code, §823.001) of each dog or cat shall have the animal vaccinated against rabies by 16 weeks of age. The animal must be vaccinated by or under the direct supervision of a veterinarian with rabies vaccine licensed by the United States Department of Agriculture for that species at or after the minimum age requirement and using the recommended route of administration for the vaccine. If a previously vaccinated animal is overdue for a booster, once revaccinated, the animal will be considered currently vaccinated; the animal should be placed on a vaccination schedule according to the maximum labeled duration of immunity for the most recently administered vaccine. The attending veterinarian has discretion as to when the subsequent vaccination will be scheduled as long as the revaccination due date does not exceed the recommended interval for booster vaccination as established by the manufacturer or vaccination requirements instituted by local ordinance. Livestock, domestic ferrets, and wolf-dog hybrids should be vaccinated against rabies. Among livestock species, vaccination of equines and others that have frequent contact with humans is strongly advised. The administration of a rabies vaccine in a species for which no licensed vaccine is available is at the discretion of the veterinarian; however, an animal receiving a rabies vaccine under these conditions will not be considered to be vaccinated against rabies virus in potential rabies exposure situations.

(b) An official rabies vaccination certificate shall be issued for each animal by the veterinarian responsible for administration of the vaccine and contain the following information:

- (1) custodian's name, address, and telephone number;
- (2) animal identification-species, sex (including neutered if applicable), approximate age, size (pounds), predominant breed, and colors;
- (3) vaccine used-product name, manufacturer, and serial number;
- (4) date vaccinated;

(5) revaccination due date;

(6) rabies tag number if a tag is issued;

(7) veterinarian's signature, signature stamp, or computerized signature, plus address and license number.

(c) Each veterinarian who issues a rabies vaccination certificate, or the veterinary practice where the certificate was issued, shall retain a readily retrievable copy of the certificate for a period of not less than five years.

(d) If a veterinarian ceases the practice of veterinary medicine, the duplicate rabies vaccination certificates retained by that practice shall be turned over to the local rabies control authority. This does not apply to the sale or lease of a practice, when the records of the practice are transferred to a new owner.

(e) The custodian shall retain each rabies vaccination certificate until the animal receives a subsequent booster and shall produce the certificate upon request by any local rabies control authority, public health official, or animal control, law enforcement, or peace officer when the request is part of the requester's official duty.

The provisions of this §169.29 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective August 21, 1996, 21 TexReg 7660; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective March 19, 2003, 28 TexReg 2341; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **169.30. Disposition of Domestic Animals Exposed to Rabies.**

(a) Not currently vaccinated animals that have been bitten by, directly exposed by physical contact with, or directly exposed to the fresh tissues of a rabid animal shall be:

(1) euthanatized; or

(2) immediately vaccinated against rabies, placed in confinement for 90 days, and given booster vaccinations during the third and eighth weeks of confinement. For young animals, additional vaccinations may be necessary to ensure that the animal receives at least two vaccinations at or after the age prescribed by the United States Department of Agriculture (USDA) for the vaccine administered.

(b) Currently vaccinated animals that have been bitten by, directly exposed by physical contact with, or directly exposed to the fresh tissues of a rabid animal shall be:

(1) euthanatized; or

(2) immediately given a booster rabies vaccination and placed in confinement for 45 days.

(c) These provisions apply only to domestic animals for which a USDA-licensed rabies vaccine is available.

(d) In situations where none of the requirements of this section are applicable, the recommendations contained in the latest edition of the publication titled *Compendium of Animal Rabies Prevention and Control*, published by the National Association of State Public Health Veterinarians, should be followed. The administration of a rabies vaccine in a species for which no licensed vaccine is available is at the discretion of the veterinarian; however, an animal receiving a rabies vaccine under these conditions will not be considered to be vaccinated against rabies virus in potential rabies exposure situations.

The provisions of this §169.30 adopted to be effective March 5, 1982, 7 TexReg 745; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.31. Interstate Movement of Dogs and Cats into Texas.**

Each dog and cat 12 weeks of age or older to be transported into Texas for any purpose shall be admitted only when vaccinated against rabies and the time elapsed since the most recent vaccination has not exceeded the manufacturer recommendations for the vaccine. If an initial vaccination was administered less than 30 days prior to arrival, the custodian should confine the dog or cat for the balance of the 30 days. Additionally, documentation must be provided by a vaccination certificate showing the date of vaccination, vaccine used, revaccination due date, identification information for the vaccinated animal, contact information of the animal's custodian, and signature, signature stamp, or computerized signature and contact information of the veterinarian responsible for administration of the vaccine. If the dog or cat is less than 12 weeks of age, the custodian should confine the animal until 30 days subsequent to its initial vaccination.

The provisions of this §169.31 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 5, 1982, 7 TexReg 744; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective March 19, 2003, 28 TexReg 2341; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.32. International Movement of Dogs and Cats into Texas.**

The federal government regulates the entry of pets into the United States; requirements set forth in this section are in addition to meeting federal requirements. If the department receives a federal importation notice, the department may request the local rabies control authority in the area where the animal will be located to monitor the notice for compliance. Contingent upon the department receiving notification of an importation-compliance failure, the department may report the failure to the appropriate authority. Each dog and cat 12 weeks of age or older to be transported into Texas for any purpose shall be admitted only when vaccinated against rabies and the time elapsed since the most recent vaccination has not exceeded the manufacturer recommendations for the vaccine. If an initial vaccination was administered less than 30 days prior to arrival in the United States, the custodian must confine the dog or cat for the balance of the 30 days. Additionally, documentation must be provided by a vaccination certificate or passport showing the date of vaccination, vaccine used, revaccination due date, identification information for the vaccinated animal, contact information of the animal's custodian, and signature, signature stamp, or

computerized signature and contact information of the veterinarian responsible for administration of the vaccine. If the dog or cat is less than 12 weeks of age, the custodian shall confine the animal until 30 days subsequent to its initial vaccination.

The provisions of this §169.32 adopted to be effective April 1, 1980, 5 TexReg 812; amended to be effective March 19, 2003, 28 TexReg 2341; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

### **§169.33. Submission of Specimens for Laboratory Examination.**

Preparation of specimens either for shipment or for personal delivery for rabies diagnosis shall include the following.

(1) Damage to the brain caused by shooting or other traumatizing procedures shall be avoided.

(2) The head of the suspect animal shall be separated from the body by a qualified person wearing appropriate personal protective equipment as soon as possible after the death of the animal. Only the head shall be submitted with the exception that whole bats and small rodents may be submitted. If only the brain is submitted rather than the entire head, the minimum tissue requirements for rabies testing are a complete transverse cross section of the brain stem and tissue from at least one of the following: cerebellum and/or hippocampus. Submissions that do not meet these tissue requirements will be considered unsatisfactory due to a lack of sufficient material.

(3) The specimen shall be immediately chilled to between 32 degrees Fahrenheit and 45 degrees Fahrenheit either in a refrigerator or by packing for shipping with sufficient amounts of refrigerants in the container; the specimen should not be frozen. When shipping, sufficient refrigerant shall be added so the specimen will remain chilled for a minimum of 48 hours. Do not use dry ice. Gel packs or similar refrigerants are recommended. Ice is not recommended.

(4) If specimens are shipped, containment in compliance with requirements in the Code of Federal Regulations (CFR), Title 49, shall be used for packing. Packing methods shall prevent leakage and provide for proper identification (such as an identification number) of the specimen.

(5) A completed department Form G-9, Rabies Submission Form, which is available at the department's Laboratory Services Section, Department of State Health Services, 1100 West 49th Street, Austin, Texas 78756, is required for each specimen submitted to the department's Laboratory Services Section. Each form must contain the same identification information provided with the specimen as stated in paragraph (4) of this section. Submission form(s) shall be contained in a water-proof bag.

(6) Labeling on the outside of the shipping container shall be legible and include:

(A) name, address, and telephone number of the laboratory;

(B) name, return address, and telephone number of the shipper;

(C) language in compliance with requirements in the CFR, Title 49, pertaining to the shipment of infectious substances for diagnostic purposes; and

(D) the following information: "RABIES IDENTIFICATION TEAM, LABORATORY SERVICES SECTION - REFRIGERATE ON ARRIVAL."

(7) The following procedures are required for shipment:

(A) shipment shall be by bus or other reliable carrier; the department does not recommend the United States Postal Service. If an overnight carrier (other than bus) is used, ship the specimen such that it will arrive by Friday or delay shipment until Monday. Do not ship via overnight carrier on Friday or the day before a holiday. These services do not deliver to the department on the weekend or on holidays;

(B) a shipping receipt will be obtained and retained by the shipper;

(C) at the time of the shipment, the shipper shall notify laboratory personnel of the shipment via telephone or laboratory-approved electronic format; and

(D) the shipper shall provide the return postage (in the form of stamps, not money) if return of the shipping container is desired.

(8) Paragraphs (5) and (6) of this section apply to specimens submitted to the department's Laboratory Services Section. The appropriate form, labeling instructions, and shipping requirements for another department-designated laboratory can be obtained by contacting that laboratory; a list of these laboratories with their contact information will be maintained on the department's website.

The provisions of this §169.33 adopted to be effective August 24, 1982, 7 TexReg 2993; amended to be effective March 29, 1988, 13 TexReg 1337; amended to be effective February 22, 1993, 18 TexReg 845; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective March 19, 2003, 28 TexReg 2341; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

#### **§169.34. Statewide Quarantine.**

(a) Declaration. The Executive Commissioner of the Health and Human Services Commission (HHSC) declares a statewide rabies quarantine.

(1) Statewide quarantine. The area is defined by the borders of the State of Texas.

(2) It is illegal to transport animals subject to the statewide rabies quarantine from, to, or within the State of Texas.

(3) Animals subject to the statewide rabies quarantine include any live species of fox, skunk, coyote, or raccoon indigenous or naturalized to North America.

(4) Transport exceptions. Animals subject to the statewide rabies quarantine may be transported by peace officers and individuals hired or contracted by local, state, or federal government agencies to deal with stray animals when such transport is a part of their official duty.

These animals may also be transported by employees of zoos or other institutions accredited by the Association of Zoos and Aquariums when such transport is part of their official duty; educators permitted by the Texas Parks and Wildlife Department for educational display; rehabilitators permitted by the Texas Parks and Wildlife Department; an entity issued authorization for nuisance fur-bearing animal relocation from the Texas Parks and Wildlife Department; and pest management professionals licensed by the Texas Department of Agriculture. If an exempt individual transports such animals for release, the animals must be released within a ten-mile radius or within ten miles of the city limits of where they were originally captured and the release must be within the county in which they were originally captured.

(b) Executive Commissioner of the HHSC's designee. The Executive Commissioner of the HHSC's designee is the commissioner of the Department of State Health Services, whom the Executive Commissioner of the HHSC appoints to act as his or her designee as described in the Texas Health and Safety Code, §826.045.

The provisions of this §169.34 adopted to be effective May 17, 1995, 20 TexReg 3332; amended to be effective February 21, 1996, 21 TexReg 963; amended to be effective July 12, 1998, 23 TexReg 7224; amended to be effective December 20, 2007, 32 TexReg 9341; amended to be effective March 31, 2013, 38 TexReg 1994

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