



## REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, November 24, 2025 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

### **Council Members and City Staff Present:**

Honorable Robert Butler	Mayor
Commissioner Jim McCullough	Place 2
Commissioner Katie Billings	Place 3
Commissioner Jared Calvert	Place 4
City Manager Charlie Archer	
City Secretary Hope Delatorre	
Police Chief Charlie Rodriguez	

### **Agenda Item 01: Call to Order**-Mayor Robert Butler

Roll Call/Quorum Check Hope Delatorre-City Secretary  
Invocation of Prayer  
Pledge of Allegiance to the United States Flag  
Pledge of Allegiance to the Texas Flag

**Agenda Item 02: Citizen's Presentation**-At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

No citizens were signed up to speak.

**Agenda Item 03: Announcements from the City Commission or Staff**-Comments may be made by the commission or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expression of Thanks, Congratulations or Condolences; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Police Chief Rodriguez commended Police Officer MJ Lewis for his life saving measures during a wreck on the interstate in Callahan County in which the individual had critical injuries. Chief Rodriguez also announced that he had hired another Police Officer that would be sworn in at the December 8, 2025, meeting and that two of the police vehicles had been in the shop for repairs. The City Secretary announced that City Hall would be closed from November 26-28 for the Thanksgiving holiday. Mayor Butler reminded the citizens and the Commission that the Ranger Historic

Preservation Society (RHPS) would be hosting their annual Lighted Christmas Parade on December 5 at 6:00 pm and that the Animal Control Officer would be holding her Vaccine and Registration Clinic at the Fire Department on December 14 from 10:00-4:00. Mayor Butler also called for volunteers for Vietnam Wall That Heals and encouraged all that were interested to contact Helen Cozart at the Ranger College Library.

**Agenda Item 04: Discuss/Consider:** Approval of minutes of previous meetings:

- November 10, 2025, Special Meeting
- November 10, 2025, Regular Meeting

Motion was made by Commissioner Billings to approve the minutes of the previous meetings. Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 05: Discuss/Consider:** City Manager's Report: business regarding city administration. The City Commission may provide staff direction; however, no action shall be taken. (City Manager)

Both Wildfire Mitigation trucks were now fully equipped and ready to be sent to Carbon during December 1-5 and upon return would require warranty work on the fender and the door of one of the vehicles. The City of Ranger had burned the pile of brush at the Convenience Station when Eastland County had lifted the Burn Ban. Local winds resulted in the fire growing too quickly, and the Ranger Fire Department's swift response ensured that the fire did not get out of control. City Manager Archer had received the pothole patching material for the roads and had sent out ten Code Enforcement letters in the mail with the help of the IWORQ Software. Manager Archer and Officer Pilant have hired a part-time Kennel Tech. Also, there had been no updates on the Riddle Street property from the developer, Austin May. The City of Ranger Wildfire Mitigation, Police Department, and Fire Department would be involved in three parades in Cisco, Ranger, and Strawn on December 4-6. The "scum" pump at the Wastewater Treatment Plant went out due to damage caused by electrical issues at the plant. The repair to the electrical would be \$8,138, the pump would be \$4,015, for a total of \$12,153.74. Manager Archer also presented information regarding the possibility of a grant to help with lighting on the loop where the new sidewalk was being constructed to utilize the area for a walking track. The grants and energy efficient lights would benefit the city.

No action was taken.

**Agenda Item 06: Discuss/Consider:** The USDA Communities Building Program: A funding opportunity to rebuild or build new facilities for City/Public use. (City Manager, Mayor)

Langford had presented an opportunity to the City Manager for Long Term Financing at an extremely low interest rate at 4.5% for 40 years for facilities and community centers designated public use for the city. This could include funding to refurbish/replace the Animal Shelter, Public Works Barn, Police Department, and City Hall. Commissioner Calvert noted that the opportunity could potentially be used for the Willow Park Pool at a 1:1 match.

Motion was made by Commissioner Billings to take no action.

Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 07: Discuss/Consider:** Bids for Water Line Improvement on North Highpoint Street that includes Boring Under Highway 101. (City Manager, Public Works Director)

City Manager Archer presented a quote from Flint Stone Services (FSS) for \$30,000 to \$35,000 for the improvement that included boring under Highway 101. There could be a Time & Materials (T&M) cost resulting from hiring equipment to break rock as part of the trenching. Due to the cost, the Manager and Public Works Director sought to find an alternative solution that could include coming down Drexel Avenue instead.

Motion was made by Commissioner Billings to take no action.  
Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 08: Discuss/Consider:** Request for Proposal (RFP) to Procure Grant Vendors for the Resilient Communities Program (City Manager)

The City Manager sought approval to publish a Request for Proposal (RFP) in the City of Ranger newspaper of record seeking proposals for a company to develop a Long-Term Comprehensive Plan for the City that would be covered by a “no match” grant of \$300,000. Although Langford was named the Official Grant Writing Firm at a previous meeting, the grant required the City of Ranger to advertise for RFPs to give everyone an opportunity to bid. The deadline for bids is December 12, 2025, at 2:00 pm.

Motion was made by Commissioner Billings to approve the public notice for Request for Proposal.  
Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 09: Discuss/Consider:** Resolution 2025-11-24-A—A Resolution for the City of Ranger allowing the Mayor to submit a community Development Block Grant (City Manager)

Motion was made by Commissioner McCullough to pass and approve Resolution 2025-11-24-A.  
Seconded by Commissioner Billings.

Unanimously approved.

**Agenda Item 10: Discuss/Consider:** Ordinance 2025-XX-XX-X – First Reading of an Ordinance that would be Updating the Current City of Ranger Fee Schedule (City Manager)

City Manager Archer presented an updated fee schedule ordinance that would include sections added for Code Enforcement and updated utility fees for water rates that would include a pass-through

charge from the Eastland County Water Supply District of 13%. The Code Enforcement fees and RV Park Fees would take effect upon passing and posting of the ordinance while the utility fees would take effect in the first billing cycle of January 2026. Mayor Butler reminded the citizens of the importance of scheduling Code Enforcement hearings with the Commission that could allow for extensions on code enforcement corrective actions and the timelines for completion.

Motion was made by Commissioner McCullough to approve the first reading with the identified changes.

Seconded by Commissioner Billings.

Unanimously approved.

**Agenda Item 11: Discuss/Consider:** Second and Final reading of Ordinance 2025-11-24-A: Tiny Home Ordinance that provides for the regulation and permitting of tiny homes and Accessory Dwelling Units (ADUs) to include addressing standards on foundations, moveable tiny homes, floodplain requirements, and enforcement. The ordinance includes a penalties clause, repeal clause, severability, Open Meetings Act clause, and an effective date. (Mayor)

Motion was made by Commissioner Billings to approve the second reading of Ordinance 2025-11-24-A.

Seconded by Commissioner McCullough.

Unanimously approved.

**Agenda Item 12: Discuss/Consider:** Adjournment

Motion was made by Commissioner McCullough to adjourn the meeting.

Seconded by Commissioner Billings.

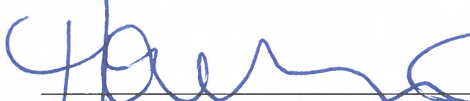
Unanimously approved.

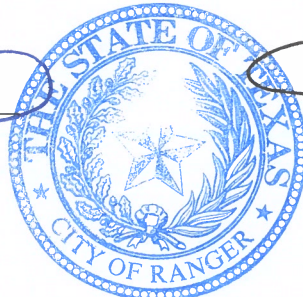
Adjourned at 18:33.


These minutes were approved on the 8 day of December 25

CITY OF RANGER, TEXAS

ATTEST:

  
Hope Delatorre, City Secretary



  
Robert Butler, Mayor