



REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, July 28, 2025 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

Council Members and City Staff Present:

Honorable Robert Butler	Mayor
Commissioner Vicki Doyle	Place 1
Commissioner Jim McCullough	Place 2
Commissioner Jared Calvert	Place 4
City Manager Charlie Archer	
City Secretary Hope Delatorre	
Finance Director/Municipal Clerk Carol Stephens	
Public Works Director Daniel Plascencia	
Police Chief Charlie Rodriguez	
Animal Control Officer Carrie Pilent	

Agenda Item 01: Call to Order-Mayor Robert Butler

Roll Call/Quorum Check Hope Delatorre City Secretary
Invocation of Prayer
Pledge of Allegiance to the United States Flag
Pledge of Allegiance to the Texas Flag

Agenda Item 02: Citizen's Presentation-At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

Larry Stillwell spoke to the Commission on his concerns and disappointments related to shelter repairs, the need for a foster program, and use of donations fund.

Agenda Item 03: Announcements from City Commission or Staff-Comments may be made by council or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Chief Rodriguez announced that the National Night Out would change locations to the Ranger school in conjunction with the 'Meet the Teacher Night' event. City Manager Archer praised the Public Works department for their work on the water leaks while the Public Works Director was on vacation and asked the Commission and the citizens for prayers for Wastewater Operator Brett Logan due to his hospitalization.

Agenda Item 04: Discuss/Consider: Approval of minutes of previous meetings:

- July 14, 2025

Motion was made by Commissioner Doyle to approve the minutes of July 14, 2025.
Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 05: Discuss/Consider: City of Ranger Re-establishing Smallwood and Byrens Streets off of Tiffin Road (Larry Monroe)

Larry Monroe sought approval from the Commission to reopen the roads to provide availability to a new landowner/developer. The City would first have to notify the citizens that the streets would be opened back up and graded.

Motion was made by Commissioner Calvert to have the City Manager and the Public Works Director provide cost estimates to open the roads.
Seconded by Commissioner Doyle.

Unanimously approved.

Agenda Item 06: Discuss/Consider: City Manager's Report: business regarding city administration. The City Commission may provide staff direction; however, no action shall be taken. (City Manager)

Chief Charlie Rodriguez swore in the new Police Officer MJ Lewis. City Manager Archer announced to the Commission that more equipment had been purchased for the Wildfire Mitigation Grant, quotes had not been received for the Fire Department copier, and there was a large turnout of citizens for free dumping. The City Manager reported that there was a community service individual mowing using their own mower which was helpful since the city mower was still in the shop. The CSS the pump company had not gotten back to him with the status of the pumps at the wastewater treatment plant. As of this meeting, the City Manager was still waiting for the state permit for the project on the loop and for the contract for Code Enforcement for dilapidated and dangerous buildings.

No action was taken.

Agenda Item 07: Discuss/Consider: Finance Report: business regarding city administration. The City Commission may provide staff direction; however, no action shall be taken. (Finance Director)

Finance Director, Carol Stephens, highlighted the bills that had been paid for the City of Ranger. Some of these bills included: Big Country Supply (the company outfitting the new police vehicle) and the Visa which was being broken down by department. Carol also clarified that the budget included new tax rates and announced that the 2024 paperwork had been returned from the auditor and results would be presented the first meeting in August.

No action was taken.

Agenda Item 08: Discuss/Consider: Resolution 2025-07-28-A—A Resolution for the City of Ranger allowing to enter into an agreement with TxDOT to close Main Street for the Ranger Exes/RISD Homecoming parade on Friday, September 12, 2025. (City Manager)

Motion was made by Commissioner Calvert to adopt the Resolution.
Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 09: Discuss/Consider: Ordinance No. 2025-07-14-A. Ratifying Ordinance No. 2024-09-23-C. Second Reading. (Finance Director, City Manager, Mayor)

Motion was made by Commissioner Calvert to approve the final reading.
Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 10: Discuss/Consider: Ordinance No. 2025-07-14-B. Ratifying Ordinance No. 2024-09-23-D. Second Reading. (Finance Director, City Manager, Mayor)

Motion was made by Commissioner Calvert to approve the final reading.
Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 11: Discuss/Consider: Notice about 2025 Tax Rates by the Chief Appraiser (Mayor Butler, Finance Director)

The no-new-revenue and voter-approval tax rates information was provided to the commission Randy Clark, chief appraiser, had provided the Mayor and the Finance Director with the new tax summary. The last page of this, a summary of calculations, was posted to the website. These summaries included a no-new-revenue tax rate totaled at 0.717119/\$100 (which would basically impose the same amount of taxes as last year) or a voter approval tax rate of 0.760527/\$100. The voter approval tax rate would be the highest rate a taxing unit could impose without requiring an election.

Motion was made by Commissioner McCullough to take no action.
Seconded by Commissioner Doyle.

Unanimously Approved.

Agenda Item 12: Discuss/Consider: Strategic Plan Development, and 2025-2026 Budget Adoption Process. (Mayor Butler)

Mayor Butler had included a strategic plan development in the Commission packet that outlined the importance of planning for the future through the development of our infrastructure, ensuring a commitment to safety, engagement with our community to find solutions for the people we serve, making decisions that are financially prudent, and celebrating our rich history. This document also addressed the truth in taxation and the Commission's responsibility to make a budget that included data and need-based decisions providing efficient, effective, and high-quality services. Mayor Butler also introduced a series of workshops related to budget development.

Motion was made by Commissioner Doyle to take no action.
Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 13: Discuss/Consider: Resolution 2025-07-28-B—A Resolution for the City of Ranger establishing a Local Rabies Control Authority and naming Animal Control Officer Pilant as such. (Animal Control Officer)

Animal Control Officer notified the Commission that the last documented Local Rabies Control Authority (LRCA) was previous City Manager Chad Roberts. No extra training would be required. Mayor Butler questioned whether the County had an LRCA that was being used for the City of Ranger as well and whether the Animal Shelter met the requirements of an impoundment facility. He asked the ACO to check with the County on the 2025 budget they had passed for this activity. Officer Pilant assured the Commission that volunteers would be willing to help modify the quarantine kennels to meet the requirements.

Motion was made by Commissioner Calvert to adopt the resolution.
Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 14: Discuss/Consider: Frey Training Software—(August 4, 5, 6, 12 8 am- 1 pm) office closures due to entire staff being in the trainings. (City Manager)

With the conversion from RVS to Frey Municipal Software coming up, the entire staff at City Hall would need to receive training on the new software and close City Hall in order to do so. The plan is to transition to the new software by the end of the fiscal year.

Motion was made by Commissioner Calvert to close City Hall and have management post online daily with a post on the door as well.

Seconded by Commissioner Doyle.

Unanimously approved.

Agenda Item 15: Discuss/Consider: Purchase of a sink for the City of Ranger Animal Shelter (Commissioner Calvert)

Moved to Agenda Item 03

Animal Control Officer Pilant presented the Commission with options for a new sink at the Animal Shelter. Commissioner Calvert questioned whether the Commission should approve a more cost-friendly option as opposed to a pricier sink with a more efficient warranty. Mayor Butler expressed the importance of making strategic decisions instead of impulse buys.

Motion was made by Commissioner Calvert to allocate up to \$1000 for a sink for the Animal Shelter. Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 16: Discuss/Consider: Getting bids for the refurbishment of the Animal Shelter (Charlie Archer)

The Commission weighed the options of refurbishment versus a new facility.

Motion was made by Commissioner Calvert for the City Manager to get bids to refurbish the Animal Shelter.

Seconded by Commissioner Doyle.

Unanimously approved.

Agenda Item 17: Discuss/Consider: Infrastructure issues near I-20 access road (Charlie Archer)

The City Manager notified the Commission that due to the issues at the Love's lift station, he had been in contact with them regarding upgrading the pumps from grinder pumps to chopper pumps. Love's asked the City Manager for a quote to do so and when presented with a \$35,150.00 quote, Love's opted to find a better deal themselves. City Manager Archer requested to continue negotiations to move forward. There had also been a second spill at the lift station and the TCEQ ruled the incident was on the City of Ranger. DSC Environmental had already been on the scene and performed the clean-up. City Manager Archer had negotiated the bill down to \$4000 from \$30,000.

Motion was made by Commissioner Calvert to allow the City Manager to continue negotiations and finalize the agreement at the next meeting.

Seconded by Commissioner Doyle.

Unanimously approved.

Agenda Item 18: Discuss/Consider: Retire into Executive Session to deliberate any items as authorized by Texas Government Code Section 551.074 Personnel Matters regarding:

- Public Works Employee Evaluation Presentation of Brett Logan
- Public Works Employee Evaluation Presentation of Jared Rhyne

Retired into Executive Session at 18:45

Agenda Item 19: Discuss/Consider: Reconvene into Open Session to take action as determined appropriate regarding Texas Government Code Section 551.074 Personnel Matters regarding:

- Public Works Employee Evaluation Presentation of Brett Logan
- Public Works Employee Evaluation Presentation of Jared Rhyne

Reconvened into Open Session at 19:14

Motion was made by Mayor Butler to provide a pay increase for both employees due to exceptional service.

Seconded by Commissioner McCullough.

Unanimously approved.

Agenda Item 20: Discuss/Consider: Adjournment

Motion made by Commissioner McCullough to adjourn.

Seconded by Commissioner Doyle.


Unanimously approved.

Adjourned at 19:15

These minutes were approved on the 11 day of August 2025

CITY OF RANGER, TEXAS

ATTEST:



Hope Delatorre, City Secretary





Robert Butler, Mayor