



CITY OF  
**RANGER**

CALLLED MEETING MINUTES

A Called Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, August 11, 2025 at 4:00 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

**Council Members and City Staff Present:**

Honorable Robert Butler	Mayor
Commissioner Vicki Doyle	Place 1
Commissioner Jim McCullough	Place 2
Commissioner Katie Billings	Place 3
Commissioner Jared Calvert	Place 4
City Manager Charlie Archer	
City Secretary Hope Delatorre	
Fire Chief Darrell Fox	
Animal Control Officer Carrie Pilent	
Librarian Diana McCullough	
Utility Clerk Kendyl Powers	
Public Works Director Daniel Plascencia	
Finance Director Carol Stephens	
Police Chief Charles Rodriguez	

**Agenda Item 01:** Proposed Budget Workshop for Commission and Staff. Public is invited.  
(Finance Director, City Manager, Mayor Butler)

The purpose of the proposed budget workshop was to review the draft of the proposed budget for input and discussion by commission, staff, and public. All input is due to city manager by COB Friday, so it can be updated for the Aug 19 meeting.

The City Manager submits to the City Commission a recommended balanced budget for all city funds and activities for the upcoming year. Prior to the adoption of the tax levy, we need to consider last year's audit; and make adjustments to the fee schedule, if needed. The budget is adopted by the City Commission before the adoption of a tax levy and the start of the fiscal year.

Mayor Butler presented the most up-to-date draft of the budget and discussed the importance of creating and maintaining a balanced budget.

We had a challenge with the previous budget due to the transition of staff; the appropriate entries were not made to the correct line items. This has been corrected, so we can list the appropriate numbers for the projected 2025-2026 FY Budget. This budget provides the City Manager with approved amounts for spending against each line item that has been voted on and approved by the

commission. This draft does not reflect a proposed zero-based budget since we will need to determine what to add or remove to reach a balanced budget.

Municipal Court Fines is a good example of where they projected 72,000 for 2024-2025 and this draft for 2025-2026 projects 65,000. Commissioner Calvert highlighted that 72,000 was likely listed to justify an inflated salary. If we only brought in about 30,000 this year, then that should be the projected revenue for that item. Commissioner Doyle concurred and the commission realized that this reduction meant that difference in revenue would not be a part of this upcoming budget.

Finance Director Carol Stephens clarified that the Court Security Fund is given by the state and that a portion of the funds used is reimbursed by the state, we have already received the money like other amounts it is likely misallocated. It was noted that money would be transferred from the utility fund to the general fund to balance the budget for that fund. At the end of September, we will amend the 2024-2025 budget, and any excess will be listed as contingency for the 2025-2026 budget.

The city is addressing the use of ACO fines and donations. We will need to project the sale of materials, assets, and real property for the 2025-2026 budget. City Manager Charlie Archer brought to light the fee schedule will need to be updated as those fees are sources of income for the City. We are anticipating increases in water and sanitation costs which will be a pass-on cost to the customers. The city will make administrative changes to do bulk supply purchases for all Departments and the Fuel Card payments will be allocated against the correct Departments.

Commissioner Calvert asked for clarification on REDC payments. There has not been a projection of costs for Code Enforcement operations in the recent past. We will include that in this budget which may increase costs of around 150,000 to 200,000. The Animal Control Shelter is not currently budgeted as we are pending bids. In some cases, the commission will need to consider hourly pay scale increases. The Fire Department needs a new fire engine which may be supplemented by a grant request.

As we focus on streets, there are projections for additional street equipment to consider. We also want to address funding mixers for the towers for water quality improvement. We will be looking at costs associated with the purchase of pumps at the wastewater station.

While this working budget for the workshop shows a deficit, the proposed budget will not. After we receive input this week on projected expenditures, we should see our first public reading of the 2025-2026 proposed budget that will be zero-based.

**Agenda Item 02: Discuss/Consider: Adjournment**

Motion was made by Commissioner Billings to adjourn.  
Seconded by Commissioner Doyle

Unanimously approved.

Adjourn 17:11


These minutes were approved on the 25 day of August 2025

**CITY OF RANGER, TEXAS**

**ATTEST:**

  
**Hope Delatorre, City Secretary**



  
**Robert Butler, Mayor**