



REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, June 9, 2025 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

Council Members and City Staff Present:

Honorable Robert Butler	Mayor
Commissioner Jim McCullough	Place 2
Commissioner Katie Billings	Place 3
Commissioner Jared Calvert	Place 4
City Manager Charlie Archer	
Fire Chief Darrell Fox	
City Secretary Hope Delatorre	
Finance Director/Municipal Clerk Carol Stephens	
Public Works Director Daniel Plascencia	
Animal Control Officer Carrie Piant	

Agenda Item 01: Call to Order-Mayor Robert Butler

Roll Call/Quorum Check Hope Delatorre City Secretary
Invocation of Prayer
Pledge of Allegiance to the United States Flag
Pledge of Allegiance to the Texas Flag

Agenda Item 02: Citizen's Presentation-At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

There were no citizens signed up to speak.

Agenda Item 03: Announcements from City Commission or Staff-Comments may be made by council or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Commissioner McCullough announced that the Ranger City Library was going to be hosting the Summer Reading Program. The City Secretary stated the closure of City Hall in observance of Juneteenth. The City Manager commended the City Staff for their hard work. Mayor Butler announced that on July 4th the Veteran's Commission and Ranger Veterans Support group would be having a function celebrating Independence Day which would take place at noon on Friday, July 4, 2025. Commissioner Calvert recognized City Manager Charlie Archer for his effectiveness as a leader for the City of Ranger. Chief Darrell Fox highlighted the painting done at the city park. Mayor Butler also commended the Fire Department on their clean-up of the corner of Main Street and Loop 254.

Agenda Item 04: Discuss/Consider: Approval of minutes of previous meetings:

- May 27, 2025
- May 29, 2025

Commissioner Calvert suggested splitting the minutes into two motions to allow for him to abstain from the May 29, 2025, meeting minutes vote.

Motion made by Commissioner Calvert to approve the minutes of the May 27, 2025, meeting.
Seconded by Commissioner McCullough.

Unanimously Approved

Due to Commissioner Calvert abstaining from the vote on the minutes of the May 29, 2025, meeting, the vote for the second meeting was pushed until after Commissioner Billings was appointed and sworn in.

Motion made by Commissioner McCullough to approve the minutes for the May 29, 2025, meeting.
Seconded by Commissioner Billings
Abstained by Commissioner Calvert

Motion Passed.

Agenda Item 05: Discuss/Consider: Consent Items: The Approval of Monthly Departmental Reports:

- **Library Report:** Librarian Diana McCullough
- **REDC 4A Report:** MJ Dawson
- **REDC 4B Report:** MJ Dawson
- **Municipal Court Report:** Judge Doyle Russell
- **Fire/EMS Report:** Chief Darrell Fox
- **Police Department:** Chief Charles Rodriguez
- **Public Works Report:** Daniel Plascencia
- **Finance Report:** Carol Stephens

Motion made by Commissioner Calvert to accept the departmental reports.

Seconded by Commissioner McCullough.
Unanimously Approved

Agenda Item 06: Discuss/Consider: City Manager's Report: business regarding city administration. The City Commission may provide staff direction; however, no action shall be taken. (City Manager)

- Status of Signs to Report Water Leaks with WrapStar
- Provide list of employee phones to City Commission
- Provide information that pass-through water rate agreements have been rolled over for La Casa, Morton Valley, and Staff.

The City Manager gave an update on day-to-day operations at the City of Ranger City Hall. These operations included the signs from WrapStar are completed, new chainsaws were purchased for the Public Works Department, repaired equipment, and the pass-through water rates are in effect for La Casa, Morton Valley, and Staff.

No action taken.

Agenda Item 07: Discuss/Consider: Adopt Resolution 2025-06-09-A Appointing a Commissioner to Place 3 (Mayor Butler)

Moved to Agenda Item 04.5

Katie Billings gave a brief introduction about herself to the Commission.

Motion made by Commissioner McCullough to appoint Katie Billings to Commissioner Place 3.
Seconded by Mayor Butler

Unanimously Approved

Agenda Item 08: Discuss/Consider: Oath of Office for the newly appointed Commissioner.

Municipal Clerk, Carol Stephens, administered the Oath of Office to Katie Billings.

Agenda Item 09: Discuss/Consider: Discuss reacquisition of baseball fields from Ranger Independent School District (ISD) to include purchase agreement and coordination with Ranger Youth Sports Association (RYSA). (Commissioner Doyle)

Commissioner Doyle was absent from this meeting, so Mayor Butler recommended getting a copy of the original agreement to discuss a similar arrangement to run past the legal team.

Motion made by Commissioner Calvert to have the legal team review the previous document.
Seconded by Commissioner McCullough.

Unanimously Approved

Agenda Item 10: Discuss/Consider: Status of Code Enforcement Officer; and Status of Dilapidated and Dangerous Building Actions (City Manager)

The City Manager presented pictures which indicated several properties on the loop that were in violation of multiple ordinances. One property had been identified that was outside the current city limits on the loop. The names and addresses were not released pending notification of the owners. The Code Enforcement Officer would be starting on June 16, 2025, and would be required to work under a licensed code enforcement officer for one year. He also spoke on the potential to put an emergency declaration in place to open the old dump grounds for clean-up.

Motion made by Mayor Butler to take no action.
Seconded by Commissioner Calvert.

Unanimously Approved.

Agenda Item 11: Discuss/Consider: Updating Contract with Kennedy Computer Solutions (KCS). (Finance Director)

Finance Director, Carol Stephens, discussed updating the contract with our technical support company. Due to the owner of the company being out of the country, the document was not completed.

Motion made by Mayor Butler to take no action.
Seconded by Commissioner Billings,

Unanimously Approved.

Agenda Item 12: Discuss/Consider: Ranger Economic Development Committee (REDC)-B Quotes for the City Park Playground Equipment (Commissioner Doyle, REDC President)

The REDC president, MJ Dawson, spoke with three developers regarding quotes for the equipment for the park. Mayor Butler questioned if the liability would be reduced if the manufacturer installed the equipment. Commissioner Calvert expressed the need for a 60-day waiting period per the REDC-B by-laws.

Motion made by Mayor Butler to take no action.
Seconded by Commissioner Calvert.

Unanimously Approved

Agenda Item 13: Discuss/Consider: Texas Communities Group for Code Enforcement assistance. (City Manager)

City Manager Archer discussed the potential need for assistance with Code Enforcement to get properties in town in compliance. There would be a company that could help with certification, enforcement, and hearings. The cost of the first year would be \$8200.00, which would include the

code enforcement and certifying our officer. This estimate was based on five properties in the first year. It was highlighted that the city had already identified more properties than that on the loop and some on main street. Commissioner Calvert expressed a desire to complete the tasks in house and trust in the current staff to get that accomplished.

Motion made by Commissioner Calvert to take no action.
Seconded by Commissioner Billings.

Unanimously Approved

Agenda Item 14: Discuss/Consider: Second reading for Ordinance No. 2025-06-09-A to Amend the City's existing Fee Schedule to reflect wording changes on service, reduce some existing fees, animal control fees, and incorporate language for a payment extension plan. (City Manager)

Commissioner Calvert expressed a desire to waive animal adoption fees at the discretion of the Animal Control Officer. Animal Control Officer Pilant discussed the changes she wished to make on the ordinance to the animal control fees. These changes included adoption fees, vaccination fees (with a focus on recovering the cost of vaccination in the adoption fee), multiple animal owner permits. Commissioner Calvert also suggested removing special event permits, and certain establishment licenses.

Motion made by Commissioner Calvert to remove the second part of i all of j and allow animal control fees as discussed.
Seconded by Commissioner Billings

Unanimously Approved

Agenda Item 15: Discuss/Consider: Legal Bill from Knight and Messor Fort Law Firms. (Finance Director)

Finance Director, Carol Stephens, assembled a document that included outstanding legal bills from both law firms. The legal bills were grouped in six primary groupings which included those related to the airfield legal suit, recall elections, EDC legal support, staff investigation, those related to the ECWSD, and other general legal support to the city. Carol discussed discrepancies in the invoices sent to the City of Ranger which she would attempt to clarify.

Motion made by Mayor Butler to take no action.
Seconded by Commissioner McCullough.

Unanimously Approved

Agenda Item 16: Discuss/Consider: RFP for Copier Contract Lease/Renewal (City Manager)

The City Manager expressed a need to get a third copier on the contract for the Fire Department; however, since the contract for City Hall and the Police Department had automatically renewed, only RFP for one copier lease would be included in the RFP.

Motion made by Commissioner Calvert to allow the RFP.
Seconded by Commissioner McCullough.

Unanimously Approved

Agenda Item 17: Discuss/Consider: Reopening bids for a tractor, a boom mower, and a towable woodchipper for the Wildfire Mitigation Grant. (City Manager)

Due to the lack of bids for various equipment (tractor, boom mower, and towable woodchipper), the City Manager asked the Commission to allow him to place the items back out to bid.

Motion made by Commissioner Calvert to request bids for tractor, mower, and woodchipper.
Seconded by Commissioner McCullough.

Unanimously Approved.

Agenda Item 18: Discuss/Consider: Disaster Preparedness and Coordination of Response for the City of Ranger. Update on the presiding officer for the city, assistant, manager, county POC and this year's Executive Guide. (Mayor Butler)

Mayor Butler expressed the importance of being prepared for all types of emergencies and discussed the roles being played in and by our municipalities. The mayor would be the presiding officer, the assistant manager would be the city manager, the Eastland County point of contact would be Judge Hullum. There are five (5) steps to be taken in an emergency that the Commission and the City would need to be familiar with which were included in the agenda packet.

Motion made by Mayor Butler to take no action.
Seconded by Commissioner McCullough

Unanimously Approved

Agenda Item 19: Discuss/Consider: Community Wildfire Defense Grant (CWDG) Purchase Updates. (City Manager)

The funding had not been received due to documents being needed but had been remedied that day. Once funding had been received, non-bid items could be purchased.

Motion made by Commissioner Calvert to take no action.
Seconded by Commissioner Billings.

Unanimously Approved.

Agenda Item 20: Discuss/Consider: Air Conditioner at the Ranger Animal Shelter (City Manager)

City Manager stated the entire Animal Shelter needed repair. The repairs needed included a new roof, holes in the walls, insulation issues, doors not sealing, and rust on the animal kennels. Commissioner Calvert discussed consideration of either a long-term loan or merging the animal shelters in the county.

Motion made by Commissioner Calvert to authorize the City Manager to talk about a county-wide shelter with point of contacts with Cisco and Eastland and work with staff to come up with needs based on current usage that included usage of both donations and financing.
Seconded by Commissioner McCullough.

Unanimously Approved.

Agenda Item 21: Discuss/Consider: Quarter Store Lease Agreement (Teresa Swindell)

Teresa Swindell with the Quarter Store clarified they were still looking for a Lease Agreement and would return next meeting with a list of items they were interested in for inclusion in the lease document, and a period for the lease.

Motion made by Commissioner Calvert the Commissioners send their questions or concerns to the Mayor's office. The City Manager and the Quarter Store to address the terms to consider at a future meeting. Also allowing the Quarter Store to install a mini split at the City Manager's approval.
Seconded by Commissioner Billings.

Unanimously Approved

Agenda Item 22: Discuss/Consider: Adjournment

Motion made by Commissioner McCullough to adjourn.
Seconded by Commissioner Billings.

Unanimously approved.

Adjourned at 19:54

These minutes were approved on the 23 day of June 2025

CITY OF RANGER, TEXAS

ATTEST:


Hope Delatorre, City Secretary




Robert Butler, Mayor