



NOTICE OF A REGULAR MEETING

Notice is hereby given that a Regular Meeting of the Governing Body of the City of Ranger, Texas, will be held on **Monday, January 25, 2021 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects will be discussed, to wit:

Agenda Item 01: Call to Order- Mayor Pilgrim

Roll Call/Quorum Check

Invocation of Prayer

Pledge of Allegiance to the United States Flag

Pledge of Allegiance to the Texas Flag

Agenda Item 02: Citizen's Presentation-At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

Agenda Item 03: Announcements from City Council or Staff-Comments may be made by council or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Agenda Item 04: Discuss/Consider: approval of the city council meeting minutes for the regular meeting on January 11, 2021 and the called meeting on January 15, 2021. - Savannah Fortenberry, City Secretary

Agenda Item 05: Discuss/Consider: Approving and directing expanded hours of operation for the City operated collection station; establishment and publication of specific dates for free citizen (non-commercial) disposal of trash and approved solid wastes; reduction of residential rates for pick-up trucks and small trailers (not to exceed) 12 feet; and, establish the rate and provide for the drop-off of passenger car and pick-up truck tires by Ranger citizens. – Robert Butler, Commissioner Place 2

Agenda Item 06: Discuss/Consider: Approving and amending the current operations of the Evergreen Cemetery to include the gates opening at 7:00 am and closing at sundown with no one being allowed within the grounds before or after closing. Additionally, approving development of an ordinance regarding rules for Ranger's Evergreen cemetery. – Robert Butler, Commissioner Place 2

Agenda Item 07: Discuss/Consider: Consent Items; the Approval of Monthly Department Reports:

- **Finance Report-** Director Savannah Fortenberry
- **City Manager Report-** Gerald Gunstanson

Agenda Item 08: Discuss/Consider: The City Council will now convene into Closed Executive Session pursuant to the provisions of Chapter 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct:

- To receive legal advice regarding personnel complaints and the process for handling such

Agenda Item 09: Discuss/Consider: Reconvene into Open Session and pursuant to the provisions of Chapter 551 Texas Government Code take action from Executive Session - Joe Pilgrim, Mayor

Agenda Item 10: Discuss/Consider: Adjournment

I, the undersigned authority, do hereby certify that the above notice of meeting of the Governing Body of the City of Ranger is a true and correct copy of said notice on the bulletin board at the City Hall of the City of Ranger, a place convenient and readily available to the general public at all times, and notice was posted by 5:30 p.m., January 22, 2021 and remained posted for 72 hours preceding the scheduled time of the meeting.

Savannah Fortenberry

Savannah Fortenberry, Ranger City Secretary

The City council reserves the right to convene into Executive Session concerning any of the items listed on this agenda under the authority of the Mayor, whenever it is considered necessary and legally justified under the Open Meetings Act.

NOTICE OF ASSISTANCE

Ranger City Hall and Council Chambers are wheelchair accessible and accessible parking spaces are available. Request for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact City Secretary's office at (254) 647-3522 for information or assistance.

This Notice was removed from the outside bulletin board on _____ by _____.



CITY OF
RANGER

REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, January 11, 2021 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

COUNCIL MEMBERS AND CITY STAFF PRESENT:

Honorable Joe Pilgrim	Mayor
Commissioner Larry Monroe	Place 1
Commissioner Robert Butler	Place 2
Commissioner John Casey	Place 3
Commissioner Bittni Boykin	Place 4- Teleconference
City Manager Gerald Gunstanson	
City Secretary Savannah Fortenberry	
Public Works Director Robert Alvarez	

Agenda Item 01: Call to Order- Mayor Pilgrim

Roll Call/Quorum Check- Savannah Fortenberry
Invocation of Prayer- John Casey
Pledge of Allegiance to United States Flag- Mayor Pilgrim
Pledge of Allegiance to Texas Flag- Mayor Pilgrim

Agenda Item 02: Citizen's Presentation: **1.** Nelda Rogers spoke regarding a dog issue on Young Street and Spring Road. She stated she has called several times for the dogs to be picked up, and they have not been. She is concerned with the safety of her and her dad. She would like something done with the animals. **2.** Joe Sigler announced he had 89 cars with 300 total people come through the drive through Christmas Lights. He also mentioned there were multiple visitors from surrounding cities. Mr. Sigler stated this will be continuing each year as well as making it grow.

Agenda Item 03: Announcements from City Council or Staff- **1.** Commissioner Butler reminded everyone the town workshop would be held on January 15 from 1pm-3pm. **2.** City Manager, Gerald Gunstanson, announced City Hall would be closed in observance of Martin Luther King Day on Monday, January 18. **3.** City Manager, Gerald Gunstanson, thanked Darrell Fox for organizing the testing of the Emergency Sirens. **4.** Mayor Pilgrim announced there would be utility crews installing new water lines along Loop 254, and to be cautious. **5.** Mayor Pilgrim announced the sirens have been installed and are operational. **6.** Mayor Pilgrim stated the sign-ups for the City Election for Mayor, Commissioner Place 1 and 3 will be from January 13 to February 12. He announced he would not be running for Mayor again.

Agenda Item 04: Discuss/Consider: approval of the city council meeting minutes for the regular meeting on December 14, 2020. - Savannah Fortenberry, City Secretary

*Motion made by Commissioner Casey for the approval of the city council meeting minutes for the regular meeting on December 14, 2020 and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 05: Discuss/Consider: the REDC's funding the Construction of an ADA Compliant Parking Lot, an ADA Compliant Wheel Chair Ramp and a series of Side Walks at the Walnut Street Clinic for the benefit of the Eastland Memorial Hospital for further credit and benefit to the Walnut Street Clinic, Ranger TX.- REDC 4-A, REDC 4-B

*Motion made by Commissioner Monroe for the approval of the REDC's funding the Construction of an ADA Compliant Parking Lot, an ADA Compliant Wheel Chair Ramp and a series of Side Walks at the Walnut Street Clinic for the benefit of the Eastland Memorial Hospital for further credit and benefit to the Walnut Street Clinic, Ranger TX amend the water contract between Eastland County Water Supply District and the City of Ranger and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 06: Discuss/Consider: the approval to designate an official song for the City of Ranger. – Joe Pilgrim, Mayor

*Motion made by Commissioner Casey to designate “There’s A Town In The Middle of TEXAS” written and sung by Jeane Baldwin Pruett as the official song for the City of Ranger and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 07: Discuss: the knowledge needed for freedom of life- Cliff Lindsay, Citizen

*Cliff Lindsay spoke regarding the Freedoms given to the people of the United States. ***No Action Taken by Council.**

Agenda Item 08: Discuss/Consider: Modification of the current Finance Report format in order to provide the Council with an enhanced Status of Funds that supports the review of income, obligation of expenditures, and management of funds as part of the City's budgetary process. – Robert Butler, Commissioner Place 2

*Commissioner Butler discussed the City creating a Status of Funds that supports the review of income, obligation of expenditures, and management of funds as part of the City's budgetary process, and stated this would be a work in progress. ***No Action Taken by Council.**

Agenda Item 09: Discuss/Consider: Review of the City of Ranger office and departmental staffing, roles and responsibilities which may include, but is not limited to, Administrative support to grants and records modernization; Evergreen Cemetery operations, and the city collection station operations. – Robert Butler, Commissioner Place 2

*Commissioner Butler stated he would be bringing a plan to council to be voted upon regarding office and departmental staffing, roles and responsibilities. ***No Action Taken by Council.**

Agenda Item 10: Discuss: Drafting an update to the current City of Ranger personnel policies and procedures for approval by the Ranger City Commission. – Gerald Gunstanson, City Manager

*City Manager, Gerald Gunstanson, asked Council to review the current City of Ranger personnel policy. He stated there would be a finalized draft presented at the January 25th meeting. ***No Action Taken by Council.**

Agenda Item 11: Discuss/Consider: authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Grant (CD) program administered by the Texas Department of Agriculture (TDA). – Gerald Gunstanson, City Manager

*Motion made by Commissioner Casey to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Grant (CD) program administered by the Texas Department of Agriculture (TDA) and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 12: Discuss/Consider: approving the authorization to issue requests for proposals (RFP) for administrative services related to the 2021 Downtown Revitalization-Main Street grant program (DRP-MS); and requests for qualifications (RFQs) for engineering services administered by the Texas Department of Agriculture (TDA).- Gerald Gunstanson, City Manager

*Motion made by Commissioner Boykin to authorize requests for proposals (RFP) for administrative services related to the 2021 Downtown Revitalization-Main Street grant program (DRP-MS); and requests for qualifications (RFQs) for engineering services administered by the Texas Department of Agriculture (TDA) and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 13: Discuss/Consider: Resolution No. 2021-01-11-A: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANGER, TEXAS, PROVIDING ELECTION PROCEDURES FOR THE CITY’S GENERAL ELECTION ON MAY 1, 2021, FOR THE ELECTION OF MAYOR AND TWO CITY COMMISSIONER PLACES 1 AND 3 TO A TERM OF TWO YEARS; PROVIDING FOR EASTLAND COUNTY TO PERFORM ELECTION DUTIES FOR THE MAY 1, 2021 GENERAL ELECTION; AND PROVIDING FOR RELATED MATTERS. – Savannah Fortenberry, City Secretary

*Motion made by Commissioner Casey for the approval of Resolution No. 2021-01-11-A and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 14: Discuss/Consider: Resolution No. 2021-01-11-B: A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF RANGER, TEXAS, APPROVING THE TRANSFER OF THE CISCO-EASTLAND-RANGER MENTAL HEALTH TRANSPORTATION OFFICER GRANT PROGRAM FROM THE PARTICIPATING CITIES TO THE EASTLAND COUNTY SHERIFF’S DEPARTMENT. THE TRANSFER MUST BE APPROVED BY THE GOVERNING BODIES OF ALL PARTICIPATING CITIES, AND MUST BE ACCEPTED BY THE EASTLAND COUNTY BOARD OF COMMISSIONERS. THE TRANSFER OF THE GRANT IS SUBJECT TO APPROVAL BY THE TEXAS DEPARTMENT OF HEALTH SERVICES. IN LEUI OF STATE APPROVAL, THIS RESOLUTION AUTHORIZES THE CITY, ALONG WITH THE OTHER CITIES, TO ENTER AN INTERLOCAL AGREEMENT WITH EASTLAND COUNTY TO AUTHORIZE THE SHERIFF’S DEPARTMENT TO ASSUME MENTAL HEALTH TRANSPORT OPERATIONS EFFECTIVE ON JANUARY 1, 2021, IN ACCORDANCE WITH THE

GRANT PROVISIONS UNTIL THE COMPLETION OF THE CURRENT GRANT PERIOD. UPON RENEWAL OF THE GRANT APPLICATION, THE COUNTY WILL SUBMIT THE GRANT APPLICATION AND BE FULLY RESPONSIBLE FOR OPERATIONS AND FUNDING OF THE GRANT PROGRAM. - Gerald Gunstanson, City Manager

*Motion made by Commissioner Casey for the approval of Resolution No. 2021-01-11-B and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 15: Discuss/Consider: Consent Items; the Approval of Monthly Department Reports:

- **Finance Report-** Manager Chad Roberts
- **Library Report-** Librarian Diana McCullough
- **REDC 4A Report-** President Gerald Gunstanson
- **REDC 4B Report-** President Steve Gerdes
- **Municipal Court Report-** Judge Tammy Archer
- **Fire/EMS Report-** Chief Darrel Fox
- **Police Department-** Asst. Chief Mike Luna
- **Animal Control/Code Enforcement-** Bradley Keyser
- **Public Works Report-** Director Robert Alvarez

*Motion made by Commissioner Casey to table the Finance Report until the January 25, 2021 meeting and allow the approval of all Monthly Department Reports, Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 16: Convene in Executive Session at **8:14pm** Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. – Robert Butler, Commissioner Place 2

- Chief of Police

Agenda Item 17: Convene in Executive Session Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. – Gerald Gunstanson, City Manager

- General Consulting Services

Agenda Item 18: Discuss/Consider: Reconvene into Open Session at **9:27pm** and take action from Executive Session - Joe Pilgrim, Mayor

*Agenda Item 16 **No Action Taken by Council.**

*Motion made by Commissioner Casey to go with Darwin Archer for General Consulting Services and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 20: Discuss/Consider: Adjournment- 9:28pm

*Motioned by Commissioner Casey to adjourn and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

These minutes were approved on the 25th day of January, 2021

CITY OF RANGER, TEXAS

Joe Pilgrim, Mayor

ATTEST:

Savannah Fortenberry, City Secretary



CITY OF
RANGER

CALLED MEETING MINUTES

A Called Meeting of the Governing Body of the City of Ranger, Texas, was held on **Friday, January 15, 2021 at 1:00 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

COUNCIL MEMBERS AND CITY STAFF PRESENT:

Honorable Joe Pilgrim	Mayor
Commissioner Larry Monroe	Place 1
Commissioner Robert Butler	Place 2
Commissioner John Casey	Place 3-Absent
Commissioner Brittini Boykin	Place 4-Absent
City Manager Gerald Gunstanson	
City Secretary Savannah Fortenberry	
Public Works Director Robert Alvarez	

Agenda Item 01: Call to Order- Mayor Pilgrim
Roll Call/Quorum Check- Savannah Fortenberry

Agenda Item 02: Citizen's Presentation: 1. Kevan Moize expressed his concerns with Council regarding the City's Mission Statement and Roles of Commissioners and City Employees.

Agenda Item 03: Discuss/Consider with possible action: A public meeting (workshop) to prepare a final Draft of a 2021-2022 Strategic Plan for the City of Ranger. The plan will establish guidance on the Values, Goals and Objectives for the City. This allows for the alignment of municipal resources with established planning metrics. - Robert Butler, Commissioner Place 2

*Commissioner Butler introduced the Strategic Plan to the City. Commissioner Butler reminded all attending or watching that this is a working meeting. Kevan Moize expressed he thought ethics should be added to integrity and professionalism. Susan Butler stated building trust in the community would help stop negative reviews of the City. Commissioner Butler expressed all comments, questions, or concerns could be emailed to rdbutler@mail.com. **No Action Taken.**

Agenda Item 04: Discuss/Consider: Adjournment- @ 3:23pm

*Motioned by Commissioner Butler to adjourn and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

These minutes were approved on the 25th day of January, 2021.

CITY OF RANGER, TEXAS

Joe Pilgrim, Mayor

ATTEST:

Savannah Fortenberry, City Secretary

Agenda Item : Discuss/Consider: Approving and directing expanded hours of operation for the City operated collection station; establishment and publication of specific dates for free citizen (non-commercial) disposal of trash and approved solid wastes; reduction of residential rates for pick-up trucks and small trailers (not to exceed) 12 feet; and, establish the rate and provide for the drop-off of passenger car and pick-up truck tires by Ranger citizens. – Robert Butler, Commissioner Place 2

Background

There is interest in the City beginning a plan of clean-up across the city. To support this effort, we would first expand our Collection Station Operations. Increasing availability of access to the Collection Station, reducing some costs, advance scheduling of the quarterly fee dumping day, and addressing tire removal is a first step that will allow the citizens to begin assisting with the clean-up immediately. We would also ask that Ranger PD actively focus on those that are dumping trash at places other than the collection station or in their approved bins.

Collection Station Hours of Operations

Current Hours of Operation: Tuesday and Thursday: 8 am – 12 pm / Saturday: 8 am – 4 pm

Suggested New Hours of Operation: Tuesday through Friday: 1 pm – 5 pm / Saturday 8 am – 4 pm

Extends available hours from 16 per week to 24 hours per week.

Quarterly Free Day at Collection Station

Establish the schedule 2021 Quarterly Free Citizen (non-commercial) disposal of trash and approved solid wastes.

Suggested dates:

- Saturday, February 20th
- Saturday, May 15th
- Saturday, August 21st
- Saturday, November 20th

Reduction of Residential Rates for Ranger Citizens

Currently: Pick-up Truck \$25.00 and 10-12' Trailer \$30.00

- Suggested Change in Rates: Pick-up Truck and 10-12' Trailer \$15.00

Drop Off of Pick-up Truck and Passenger Car Tires

Suggest adding drop off of Pick-up and Passenger Tires only (no Commercial Truck or Tractor tires).

- The rate would be \$5 per tire.

This would be for resident customers only. No businesses.

Agenda Item : Discuss/Consider: Approving and amending the current operations of the Evergreen Cemetery to include the gates opening at 7:00 am and closing at sundown with no one being allowed within the grounds before or after closing. Additionally, approving development of an ordinance regarding rules for Ranger's Evergreen cemetery. – Robert Butler, Commissioner Place 2

Background

The City Manager, Public Works Director, and the Cemetery Staff are actively working to maintain and improve operations at the Evergreen Cemetery. They recently cleaned up the branches that fell from the winter storms. The City will now lock the gates to prevent unauthorized after-hours activities. Additionally, the city would benefit with a new/updated Ordinance for the Cemetery.

Proposed Schedule for the Cemetery

Establish two Schedules: A Winter Schedule and a Summer Schedule

The gates would be opened in the morning and locked in the evening.

Vehicles or visitors are not allowed in the cemetery after hours.

Additional Suggestions for Consideration

Move the Container from the front of the cemetery to the back of the cemetery.

Approve a Committee to develop an ordinance regarding the rules for the cemetery.

- The committee would include two Council members, a city employee, and would accept volunteers from the community.
- The ordinance may include the development of an all volunteer cemetery association to work with the city to coordinate events and assist with upkeep.
- Additionally, the new ordinance should address management of families with cremation urns.
- The committee should plan to have a draft for the Council for one of the scheduled April meetings.