



REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, January 11, 2021 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

COUNCIL MEMBERS AND CITY STAFF PRESENT:

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| Honorable Joe Pilgrim | Mayor |
| Commissioner Larry Monroe | Place 1 |
| Commissioner Robert Butler | Place 2 |
| Commissioner John Casey | Place 3 |
| Commissioner Brittni Boykin | Place 4- Teleconference |
| City Manager Gerald Gunstanson | |
| City Secretary Savannah Fortenberry | |
| Public Works Director Robert Alvarez | |

Agenda Item 01: Call to Order- Mayor Pilgrim

- Roll Call/Quorum Check- Savannah Fortenberry
- Invocation of Prayer- John Casey
- Pledge of Allegiance to United States Flag- Mayor Pilgrim
- Pledge of Allegiance to Texas Flag- Mayor Pilgrim

Agenda Item 02: Citizen’s Presentation: **1.** Nelda Rogers spoke regarding a dog issue on Young Street and Spring Road. She stated she has called several times for the dogs to be picked up, and they have not been. She is concerned with the safety of her and her dad. She would like something done with the animals. **2.** Joe Sigler announced he had 89 cars with 300 total people come through the drive through Christmas Lights. He also mentioned there were multiple visitors from surrounding cities. Mr. Sigler stated this will be continuing each year as well as making it grow.

Agenda Item 03: Announcements from City Council or Staff- **1.** Commissioner Butler reminded everyone the town workshop would be held on January 15 from 1pm-3pm. **2.** City Manager, Gerald Gunstanson, announced City Hall would be closed in observance of Martin Luther King Day on Monday, January 18. **3.** City Manager, Gerald Gunstanson, thanked Darrell Fox for organizing the testing of the Emergency Sirens. **4.** Mayor Pilgrim announced there would be utility crews installing new water lines along Loop 254, and to be cautious. **5.** Mayor Pilgrim announced the sirens have been installed and are operational. **6.** Mayor Pilgrim stated the sign-ups for the City Election for Mayor, Commissioner Place 1 and 3 will be from January 13 to February 12. He announced he would not be running for Mayor again.

Agenda Item 04: Discuss/Consider: approval of the city council meeting minutes for the regular meeting on December 14, 2020. - Savannah Fortenberry, City Secretary

*Motion made by Commissioner Casey for the approval of the city council meeting minutes for the regular meeting on December 14, 2020 and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 05: Discuss/Consider: the REDC's funding the Construction of an ADA Compliant Parking Lot, an ADA Compliant Wheel Chair Ramp and a series of Side Walks at the Walnut Street Clinic for the benefit of the Eastland Memorial Hospital for further credit and benefit to the Walnut Street Clinic, Ranger TX.- REDC 4-A, REDC 4-B

*Motion made by Commissioner Monroe for the approval of the REDC's funding the Construction of an ADA Compliant Parking Lot, an ADA Compliant Wheel Chair Ramp and a series of Side Walks at the Walnut Street Clinic for the benefit of the Eastland Memorial Hospital for further credit and benefit to the Walnut Street Clinic, Ranger TX amend the water contract between Eastland County Water Supply District and the City of Ranger and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 06: Discuss/Consider: the approval to designate an official song for the City of Ranger. – Joe Pilgrim, Mayor

*Motion made by Commissioner Casey to designate “There’s A Town In The Middle of TEXAS” written and sung by Jeane Baldwin Pruett as the official song for the City of Ranger and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 07: Discuss: the knowledge needed for freedom of life- Cliff Lindsay, Citizen

*Cliff Lindsay spoke regarding the Freedoms given to the people of the United States. ***No Action Taken by Council.**

Agenda Item 08: Discuss/Consider: Modification of the current Finance Report format in order to provide the Council with an enhanced Status of Funds that supports the review of income, obligation of expenditures, and management of funds as part of the City’s budgetary process. – Robert Butler, Commissioner Place 2

*Commissioner Butler discussed the City creating a Status of Funds that supports the review of income, obligation of expenditures, and management of funds as part of the City’s budgetary process, and stated this would be a work in progress. ***No Action Taken by Council.**

Agenda Item 09: Discuss/Consider: Review of the City of Ranger office and departmental staffing, roles and responsibilities which may include, but is not limited to, Administrative support to grants and records modernization; Evergreen Cemetery operations, and the city collection station operations. – Robert Butler, Commissioner Place 2

*Commissioner Butler stated he would be bringing a plan to council to be voted upon regarding office and departmental staffing, roles and responsibilities. ***No Action Taken by Council.**

Agenda Item 10: Discuss: Drafting an update to the current City of Ranger personnel policies and procedures for approval by the Ranger City Commission. – Gerald Gunstanson, City Manager

*City Manager, Gerald Gunstanson, asked Council to review the current City of Ranger personnel policy. He stated there would be a finalized draft presented at the January 25th meeting. ***No Action Taken by Council.**

Agenda Item 11: Discuss/Consider: authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Grant (CD) program administered by the Texas Department of Agriculture (TDA). – Gerald Gunstanson, City Manager

*Motion made by Commissioner Casey to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Grant (CD) program administered by the Texas Department of Agriculture (TDA) and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 12: Discuss/Consider: approving the authorization to issue requests for proposals (RFP) for administrative services related to the 2021 Downtown Revitalization-Main Street grant program (DRP-MS); and requests for qualifications (RFQs) for engineering services administered by the Texas Department of Agriculture (TDA).- Gerald Gunstanson, City Manager

*Motion made by Commissioner Boykin to authorize requests for proposals (RFP) for administrative services related to the 2021 Downtown Revitalization-Main Street grant program (DRP-MS); and requests for qualifications (RFQs) for engineering services administered by the Texas Department of Agriculture (TDA) and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 13: Discuss/Consider: Resolution No. 2021-01-11-A: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANGER, TEXAS, PROVIDING ELECTION PROCEDURES FOR THE CITY'S GENERAL ELECTION ON MAY 1, 2021, FOR THE ELECTION OF MAYOR AND TWO CITY COMMISSIONER PLACES 1 AND 3 TO A TERM OF TWO YEARS; PROVIDING FOR EASTLAND COUNTY TO PERFORM ELECTION DUTIES FOR THE MAY 1, 2021 GENERAL ELECTION; AND PROVIDING FOR RELATED MATTERS. – Savannah Fortenberry, City Secretary

*Motion made by Commissioner Casey for the approval of Resolution No. 2021-01-11-A and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 14: Discuss/Consider: Resolution No. 2021-01-11-B: A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF RANGER, TEXAS, APPROVING THE TRANSFER OF THE CISCO-EASTLAND-RANGER MENTAL HEALTH TRANSPORTATION OFFICER GRANT PROGRAM FROM THE PARTICIPATING CITIES TO THE EASTLAND COUNTY SHERIFF'S DEPARTMENT. THE TRANSFER MUST BE APPROVED BY THE GOVERNING BODIES OF ALL PARTICIPATING CITIES, AND MUST BE ACCEPTED BY THE EASTLAND COUNTY BOARD OF COMMISSSIONERS. THE TRANSFER OF THE GRANT IS SUBJECT TO APPROVAL BY THE TEXAS DEPARTMENT OF HEALTH SERVICES. IN LEUI OF STATE APPROVAL, THIS RESOULTION AUTHORIZES THE CITY, ALONG WITH THE OTHER CITIES, TO ENTER AN INTERLOCAL AGREEMENT WITH EASTLAND COUNTY TO AUTHORIZE THE SHERIFF'S DEPARTMENT TO ASSUME MENTAL HEALTH TRANSPORT OPERATIONS EFFECTIVE ON JANUARY 1, 2021, IN ACCORDANCE WITH THE

GRANT PROVISIONS UNTIL THE COMPLETION OF THE CURRENT GRANT PERIOD. UPON RENEWAL OF THE GRANT APPLICATION, THE COUNTY WILL SUBMIT THE GRANT APPLICATION AND BE FULLY RESPONSIBLE FOR OPERATIONS AND FUNDING OF THE GRANT PROGRAM. - Gerald Gunstanson, City Manager

*Motion made by Commissioner Casey for the approval of Resolution No. 2021-01-11-B and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 15: Discuss/Consider: Consent Items; the Approval of Monthly Department Reports:

- **Finance Report-** Manager Chad Roberts
- **Library Report-** Librarian Diana McCullough
- **REDC 4A Report-** President Gerald Gunstanson
- **REDC 4B Report-** President Steve Gerdes
- **Municipal Court Report-** Judge Tammy Archer
- **Fire/EMS Report-** Chief Darrel Fox
- **Police Department-** Asst. Chief Mike Luna
- **Animal Control/Code Enforcement-** Bradley Keyser
- **Public Works Report-** Director Robert Alvarez

*Motion made by Commissioner Casey to table the Finance Report until the January 25, 2021 meeting and allow the approval of all Monthly Department Reports, Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 16: Convene in Executive Session at **8:14pm** Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. – Robert Butler, Commissioner Place 2

- Chief of Police

Agenda Item 17: Convene in Executive Session Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. – Gerald Gunstanson, City Manager

- General Consulting Services

Agenda Item 18: Discuss/Consider: Reconvene into Open Session at **9:27pm** and take action from Executive Session - Joe Pilgrim, Mayor

***Agenda Item 16 No Action Taken by Council.**

*Motion made by Commissioner Casey to go with Darwin Archer for General Consulting Services and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 20: Discuss/Consider: Adjournment- 9:28pm

*Motioned by Commissioner Casey to adjourn and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

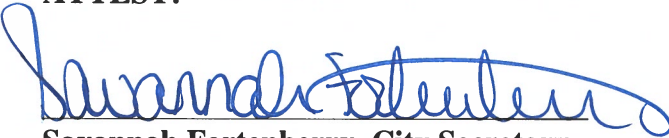
These minutes were approved on the 25th day of January, 2021

CITY OF RANGER, TEXAS



Joe Pilgrim, Mayor

ATTEST:


Savannah Fortenberry, City Secretary



