



NOTICE OF A REGULAR MEETING

Notice is hereby given that a Regular Meeting of the Governing Body of the City of Ranger, Texas, will be held on **Monday, January 11, 2021 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects will be discussed, to wit:

Agenda Item 01: Call to Order- Mayor Pilgrim

Roll Call/Quorum Check

Invocation of Prayer

Pledge of Allegiance to the United States Flag

Pledge of Allegiance to the Texas Flag

Agenda Item 02: Citizen's Presentation-At this time, anyone on the list will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed THREE minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

Agenda Item 03: Announcements from City Council or Staff-Comments may be made by council or staff, **BUT NO ACTION TAKEN** on the following topics without specific notice. Those items include: Expressions of Thanks, Congratulations or Condolence; Information on Holiday schedules; Recognition of public officials, employees or citizens other than employees or officials whose status may be affected by the council through action; Reminders of community events or announcements involving an imminent threat to the public health and safety of the people of the municipality.

Agenda Item 04: Discuss/Consider: approval of the city council meeting minutes for the regular meeting on December 14, 2020. - Savannah Fortenberry, City Secretary

Agenda Item 05: Discuss/Consider: the REDC's funding the Construction of an ADA Compliant Parking Lot, an ADA Compliant Wheel Chair Ramp and a series of Side Walks at the Walnut Street Clinic for the benefit of the Eastland Memorial Hospital for further credit and benefit to the Walnut Street Clinic, Ranger TX.- REDC 4-A, REDC 4-B

Agenda Item 06: Discuss/Consider: the approval to designate an official song for the City of Ranger. – Joe Pilgrim, Mayor

Agenda Item 07: Discuss: the knowledge needed for freedom of life- Cliff Lindsay, Citizen

Agenda Item 08: Discuss/Consider: Modification of the current Finance Report format in order to provide the Council with an enhanced Status of Funds that supports the review of income, obligation of expenditures, and management of funds as part of the City's budgetary process. – Robert Butler, Commissioner Place 2

Agenda Item 09: Discuss/Consider: Review of the City of Ranger office and departmental staffing, roles and responsibilities which may include, but is not limited to, Administrative support to grants and records modernization; Evergreen Cemetery operations, and the city collection station operations. – Robert Butler, Commissioner Place 2

Agenda Item 10: Discuss: Drafting an update to the current City of Ranger personnel policies and procedures for approval by the Ranger City Commission. – Gerald Gunstanson, City Manager

Agenda Item 11: Discuss/Consider: authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Grant (CD) program administered by the Texas Department of Agriculture (TDA). – Gerald Gunstanson, City Manager

Agenda Item 12: Discuss/Consider: approving the authorization to issue requests for proposals (RFP) for administrative services related to the 2021 Downtown Revitalization-Main Street grant program (DRP-MS); and requests for qualifications (RFQs) for engineering services administered by the Texas Department of Agriculture (TDA).- Gerald Gunstanson, City Manager

Agenda Item 13: Discuss/Consider: Resolution No. 2021-01-11-A: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANGER, TEXAS, PROVIDING ELECTION PROCEDURES FOR THE CITY'S GENERAL ELECTION ON MAY 2, 2020, FOR THE ELECTION OF MAYOR AND TWO CITY COMMISSIONER PLACES 1 AND 3 TO A TERM OF TWO YEARS; PROVIDING FOR EASTLAND COUNTY TO PERFORM ELECTION DUTIES FOR THE MAY 2, 2020 GENERAL ELECTION; AND PROVIDING FOR RELATED MATTERS. – Savannah Fortenberry, City Secretary

Agenda Item 14: Discuss/Consider: Resolution No. 2021-01-11-B: A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF RANGER, TEXAS, APPROVING THE TRANSFER OF THE CISCO-EASTLAND-RANGER MENTAL HEALTH TRANSPORTATION OFFICER GRANT PROGRAM FROM THE PARTICIPATING CITIES TO THE EASTLAND COUNTY SHERIFF'S DEPARTMENT. THE TRANSFER MUST BE APPROVED BY THE GOVERNING BODIES OF ALL PARTICIPATING CITIES, AND MUST BE ACCEPTED BY THE EASTLAND COUNTY BOARD OF COMMISSSIONERS. THE TRANSFER OF THE GRANT IS SUBJECT TO APPROVAL BY THE TEXAS DEPARTMENT OF HEALTH SERVICES. IN LEUI OF STATE APPROVAL, THIS RESOULTION AUTHORIZES THE CITY, ALONG WITH THE OTHER CITIES, TO ENTER AN INTERLOCAL AGREEMENT WITH EASTLAND COUNTY TO AUTHORIZE THE SHERIFF'S DEPARTMENT TO ASSUME MENTAL HEALTH TRANSPORT OPERATIONS EFFECTIVE ON JANUARY 1, 2021, IN ACCORDANCE WITH THE GRANT PROVISIONS UNTIL THE COMPLETION OF THE CURRENT GRANT PERIOD. UPON RENEWAL OF THE GRANT APPLICATION, THE COUNTY WILL SUBMIT THE GRANT APPLICATION AND BE FULLY RESPONSIBLE FOR OPERATIONS AND FUNDING OF THE GRANT PROGRAM. - Gerald Gunstanson, City Manager

Agenda Item 15: Discuss/Consider: Consent Items; the Approval of Monthly Department Reports:

- **Finance Report-** Director Savannah Fortenberry
- **Library Report-** Librarian Diana McCullough
- **REDC 4A Report-** President Gerald Gunstanson
- **REDC 4B Report-** President Steve Gerdes
- **Municipal Court Report-** Judge Tammy Archer
- **Fire/EMS Report-** Chief Darrel Fox
- **Police Department-** Chief Mike Luna
- **Animal Control/Code Enforcement-** Bradley Keyser
- **Public Works Report-** Director Robert Alvarez

Agenda Item 16: Convene in Executive Session Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. – Robert Butler, Commissioner Place 2

- Chief of Police

Agenda Item 17: Convene in Executive Session Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. – Gerald Gunstanson, City Manager

- General Consulting Services

Agenda Item 18: Discuss/Consider: Reconvene into Open Session and take action from Executive Session - Joe Pilgrim, Mayor

Agenda Item 19: Discuss/Consider: Adjournment

I, the undersigned authority, do hereby certify that the above notice of meeting of the Governing Body of the City of Ranger is a true and correct copy of said notice on the bulletin board at the City Hall of the City of Ranger, a place convenient and readily available to the general public at all times, and notice was posted by 5:30 p.m., January 8, 2021 and remained posted for 72 hours preceding the scheduled time of the meeting.

Savannah Fortenberry

Savannah Fortenberry, Ranger City Secretary

The City council reserves the right to convene into Executive Session concerning any of the items listed on this agenda under the authority of the Mayor, whenever it is considered necessary and legally justified under the Open Meetings Act.

NOTICE OF ASSISTANCE

Ranger City Hall and Council Chambers are wheelchair accessible and accessible parking spaces are available. Request for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact City Secretary's office at (254) 647-3522 for information or assistance.

This Notice was removed from the outside bulletin board on _____ by _____.



REGULAR MEETING MINUTES

A Regular Meeting of the Governing Body of the City of Ranger, Texas, was held on **Monday, December 14, 2020 at 5:30 p.m.** in City Hall, 400 West Main Street Ranger, Texas. The following subjects were discussed, to wit:

COUNCIL MEMBERS AND CITY STAFF PRESENT:

- Honorable Joe Pilgrim
- Commissioner Larry Monroe
- Commissioner Brittni Boykin
- Commissioner John Casey
- Commissioner Vicki Gerdes
- City Manager Chad Roberts
- Interim City Manager Gerald Gunstanson
- City Secretary Savannah Fortenberry
- Public Works Director Robert Alvarez

- Mayor
- Place 1
- Place 2
- Place 3
- Place 4

- Agenda Item 01: Call to Order-** Mayor Pilgrim
- Roll Call/Quorum Check- Savannah Fortenberry
- Invocation of Prayer- John Casey
- Pledge of Allegiance to United States Flag- Mayor Pilgrim
- Pledge of Allegiance to Texas Flag- Mayor Pilgrim

Agenda Item 02: Citizen’s Presentation: 1. Jeane Pruett expressed her opinion that executive session needs to be in the back of the building allowing the public to stay inside. 2. Cliff Lindsay stated only allowing citizens 3 minutes to speak during Citizen’s Presentation is going against the constitution and he as well as many others took an oath to defend the constitution.

Agenda Item 03: Announcements from City Council or Staff- 1. Commissioner Butler welcomed and thanked all who were attending the meeting. He stated he wants to build on the financial stability Ranger has now, and hopes each person shares their thoughts and ideas.

Agenda Item 04: Discuss/Consider: approval of the city council meeting minutes for the regular meeting on November 9, 2020 and the called meeting on November 16, 2020. - Savannah Fortenberry, City Secretary

*Motion made by Commissioner Casey for the approval of the city council meeting minutes for the regular meeting on November 9, 2020 and the called meeting on November 16, 2020 and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 05: Discuss/Consider: amending the water contract between Eastland County Water Supply District and the City of Ranger. – Steve Gerdes, ECWSD President

*Motion made by Commissioner Casey for the approval to amend the water contract between Eastland County Water Supply District and the City of Ranger and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 06: Discuss/Consider: Update on the Ranger Airfield from the Ranger Airfield Foundation. – Jared Calvert, RAF

*Jared Calvert gave an annual update on the Ranger Airfield. ***No Action Taken by Council.**

Agenda Item 07: Discuss/Consider: Update on the Community Quarter Store from the Ranger Ministerial Alliance. - Gerald Gunstanson, RMA

*Gerald Gunstanson gave an update on the Quarter Store. Mr. Gunstanson stated collections were down due to COVID-19, but they were taking the necessary precautions. ***No Action Taken by Council.**

Agenda Item 08: Discuss/Consider: RESOLUTION NO: 2020-12-14-Q: A RESOLUTION OF THE CITY OF RANGER, TEXAS, AUTHORIZING A CHANGE ON THE SIGNATURE CARDS AT FIRST FINANCIAL BANK. – Joe Pilgrim, Mayor

*Motion made by Commissioner Monroe for the approval of Resolution No. 2020-12-14-Q and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 09: Discuss/Consider: RESOLUTION NO: 2020-12-14-R: A RESOLUTION OF THE CITY OF RANGER, TEXAS, AUTHORIZING A CHANGE ON THE SIGNATURE CARDS ON THE POLICE ACCOUNTS AT FIRST FINANCIAL BANK. – Joe Pilgrim, Mayor

*Motion made by Commissioner Boykin for the approval of Resolution No. 2020-12-14-R and Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 10: Discuss/Consider: Approval for of the live streaming recording of all City Council Called Meetings on a permanent basis; and to post the approved Agenda, approved City Minutes, and video of the meeting for each session of the City Council to the City Website. – Robert Butler, Commissioner Place 2

*Motion made by Commissioner Boykin for the approval of the live streaming recording of all City Council Called Meetings on a permanent basis; and to continue posting the approved Agenda, approved City Minutes, and post the video of the meeting for each session of the City Council to the City Website as a link and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 11: Discuss/Consider: Establishment and approval of a schedule for the meetings of the City Council. – Robert Butler, Commissioner Place 2

*Motion made by Commissioner Monroe to set the City Council Meetings every 2nd and 4th Monday of each month at 5:30pm and workshops to be scheduled as they come along and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 12: Discuss/Consider: Review a Working Draft of a 2021-2022 Strategic Plan for the City of Ranger. Approval to set the dates for notice of a public workshop (hearing) to prepare a final document for approval in January 2021. – Robert Butler, Commissioner Place 2

*Motion made by Commissioner Monroe to approve the date of January 15, 2021 from 1pm-3pm to prepare a Working Draft of a 2021-2022 Strategic Plan for the City of Ranger and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 13: Discuss/Consider: approval for an expenditure request of public funds equally funded from REDC-4A and REDC-4B not to exceed \$35,000.00 for the Walnut Street Clinic to financially assist with an ADA Compliant Ramp, Sidewalk, and Parking Lot. – Steve Gerdes, REDC Type B Executive Director

*Motion made by Commissioner Boykin to table agenda item 13 and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 14: Discuss/Consider: approval of a request from the REDC 4-B to accept the appointment of Ken Charman. – Steve Gerdes, REDC 4B President

*Motion made by Commissioner Casey to accept the appointment of Ken Charman to the REDC 4-B and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 15: Discuss/Consider: Convene in Executive Session at 7:02pm Pursuant to Texas Government Code § Section 551.072. **Deliberations about Real Property:** A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

1. Parcel 5397; LTS 1-13 BLK 7 Cooper 2nd

Agenda Item 16: Discuss/Consider: The City Council will now conduct a Closed Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct, to receive legal advice regarding personnel complaints and the process for handling such.

Agenda Item 17: Discuss/Consider: Convene in Executive Session at Pursuant to Texas Government Code Section § 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee. - Joe Pilgrim, Mayor

- City Manager

Agenda Item 18: Discuss/Consider: Reconvene into Open Session at 8:22pm and pursuant to the provisions of Chapter 551 Texas Government Code take action from Executive Session - Joe Pilgrim, Mayor

*Motion made by Commissioner Casey to table agenda item 15 and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

*Motion made by Commissioner Butler to follow the recommendations given in executive session and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

*Motion made by Commissioner Butler to table agenda item 17 and Commissioner Casey 2nd the motion. **All Ayes and Motion Passed.**

-Commissioner Boykin left the meeting at 8:26pm

Agenda Item 19: Discuss/Consider: Consent Items; the Approval of Monthly Department Reports:

- **Finance Report-** Manager Chad Roberts
- **Library Report-** Librarian Diana McCullough
- **REDC 4A Report-** President Gerald Gunstanson
- **REDC 4B Report-** President Steve Gerdes
- **Municipal Court Report-** Judge Tammy Archer
- **Fire/EMS Report-** Chief Darrel Fox
- **Police Department-** Asst. Chief Mike Luna
- **Animal Control/Code Enforcement-** Bradley Keyser
- **Public Works Report-** Director Robert Alvarez

*Motion made by Commissioner Casey for the approval of all the Consent Items; Monthly Department Reports, Commissioner Butler 2nd the motion. **All Ayes and Motion Passed.**

Agenda Item 20: Discuss/Consider: Adjournment- 8:35pm

*Motions by Commissioner Casey to adjourn and Commissioner Monroe 2nd the motion. **All Ayes and Motion Passed.**

These minutes were approved on the 11th day of January, 2021

CITY OF RANGER, TEXAS

Joe Pilgrim, Mayor

ATTEST:

Savannah Fortenberry, City Secretary

There's A Town In The Middle of TEXAS

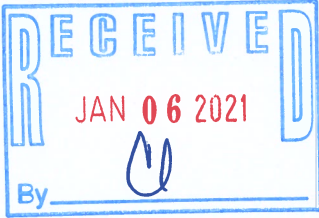
Melody & Words Written by Jeane Baldwin Pruett, in Memory of her Husband Elzie
There's A Town In The Middle of Texas

A Great Little Place We Know
Started With The Texas Rangers
A long, Long Time Ago
Along About Eighteen Seventies
The Indians, They Did Fight
Battle On Hundred Mountain
They Fought With All Their Might
Then The Battle It Was Over
The Rangers They Had Won
Back To The Beautiful Valley
From Whence They Had Come
Reclaiming Their Campsite
They Set Up Before
Now Safe Was The Journey
For Settlers By The Score
In Hopes That Their Town
Would Be Ever More
But The Train It Bypassed Them
A Little To Southwest
Then The Move They Had To Make
To Where They Thought The Best
There's A Town In The Middle Of Texas
A Great Little Place We Know
Started With The Texas Rangers
A Long Long Time Ago
Yep! There's A Town I The Middle Of Texas
This Town With So Much Fame
This Town's In The Middle Of Texas
And Ranger Is Its Name



400 West Main St
(254) 647-3522 Phone

Ranger, TX 76470
(254) 647-1407 Fax



Joe Pilgrim - Mayor
Chad Roberts - City Manager
Savannah Fortenberry - City Secretary
Robert Alvarez - Public Works Director
Tammy Archer - Municipal Judge
Darrell Fox - Fire Chief

City Council Meeting Agenda Item Request and Information Sheet

The deadline for submitting an agenda item request and supporting documentation for Council Member Agenda Packets is the Wednesday by 5PM prior to the 72-Hour Posting of the City Council meeting. Requests received after that time will be scheduled for the following meeting. Please print or type all information. It is the Requestors responsibility to provide all necessary documents.

Requestor: Cliff Lindsey Phone: _____

Date Submitted: 6 Jan 2021 Time Submitted: 4:46 pm

Meeting Date: 11 Monday

Agenda Item Title: Green Agenda

Description: Knowledge Needed for freedom & life - no euthanasia

Recommended Action: Make people aware of what is happening against our freedom and life

CITIZEN SIGNATURE Cliff Lindsey
Attach any supporting documents for Council Member Agenda packets.

City Council Meeting



City of Ranger

January 11, 2021

City of Ranger

Modification of Current Finance Report

Purpose.

- Modification of the current Finance Report format in order to provide the Council with an enhanced Status of Funds that supports the review of:
 - ✓ Income
 - ✓ Obligation of expenditures
 - ✓ Management of funds as part of the City's budgetary process

What is a Status of Funds Report?

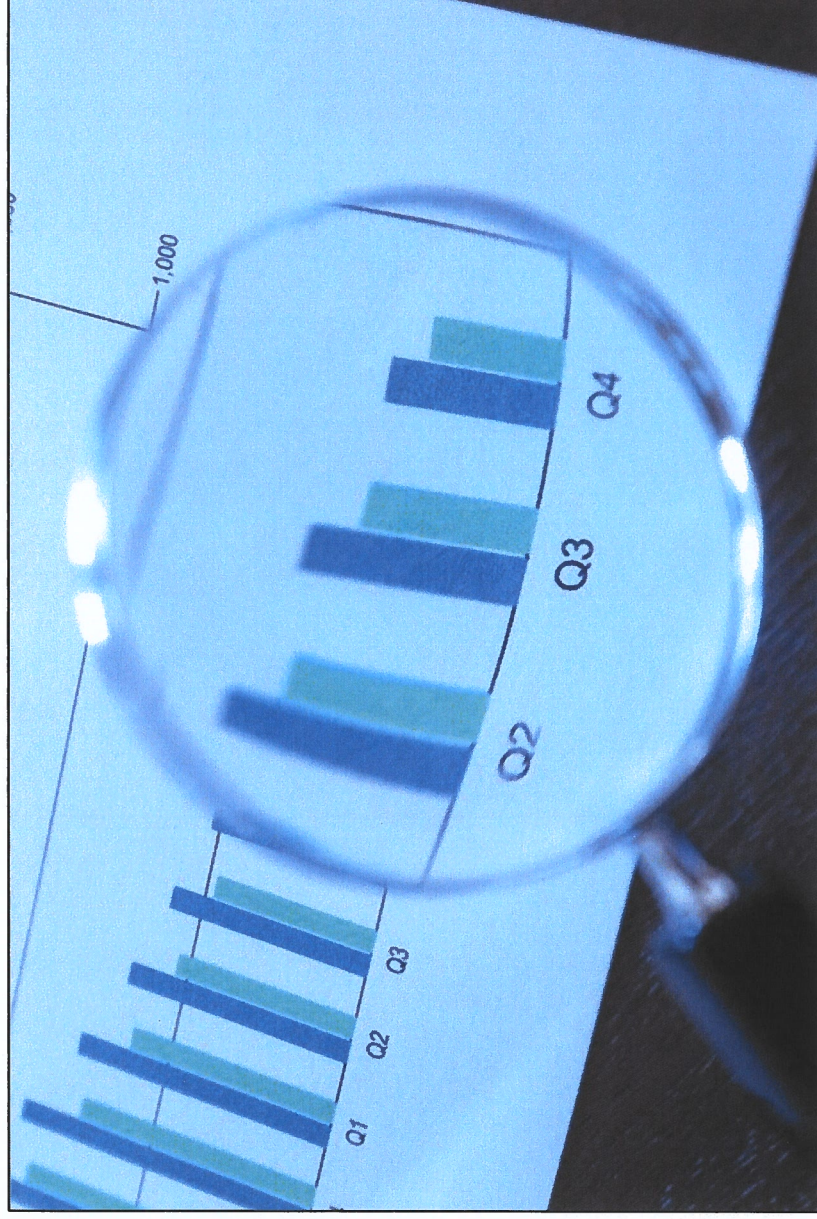
- A Status of Funds Report is a financial report that will reflect the General and Utility Budgets.
- It begins with a list of easily understood budget line items.
 - ✓ The first column reflects the approved budget for 2020-2021.
 - ✓ There are 12 columns that reflect the transactions by line item for each expense and income item for that month.
 - ✓ There is a column that shows the current cumulative totals for each line item to date.

Advantages

- Ensures each line item is reviewed completely.
- Allows the council to ensure that money is spent in accordance with the Strategic Plan and the Approved Budget.
- Early identification of short-falls.
- Allows the Council to determine if an adjustment to the Budget is required.
- Ensures that we continue to build on our required Municipal Contingency Funds (Goal ~ 1 Million)

Review of the Spreadsheet Status of Funds

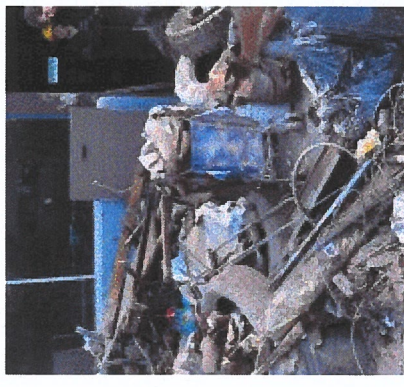
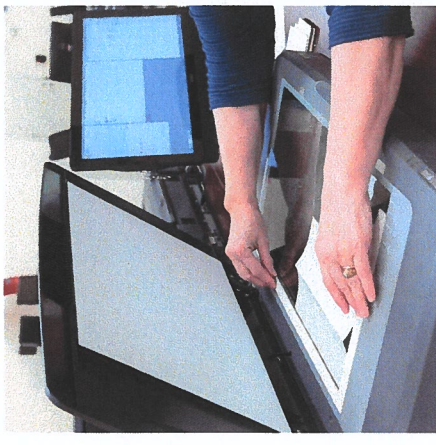
- Demonstration of how the spreadsheet works.



Review of Office and Departmental Staffing

Purpose.

- Review of the City of Ranger office and departmental staffing, roles and responsibilities which may include, but is not limited to:
 - ✓ Administrative support to grants and records modernization
 - ✓ Evergreen Cemetery operations
 - ✓ City collection station operations



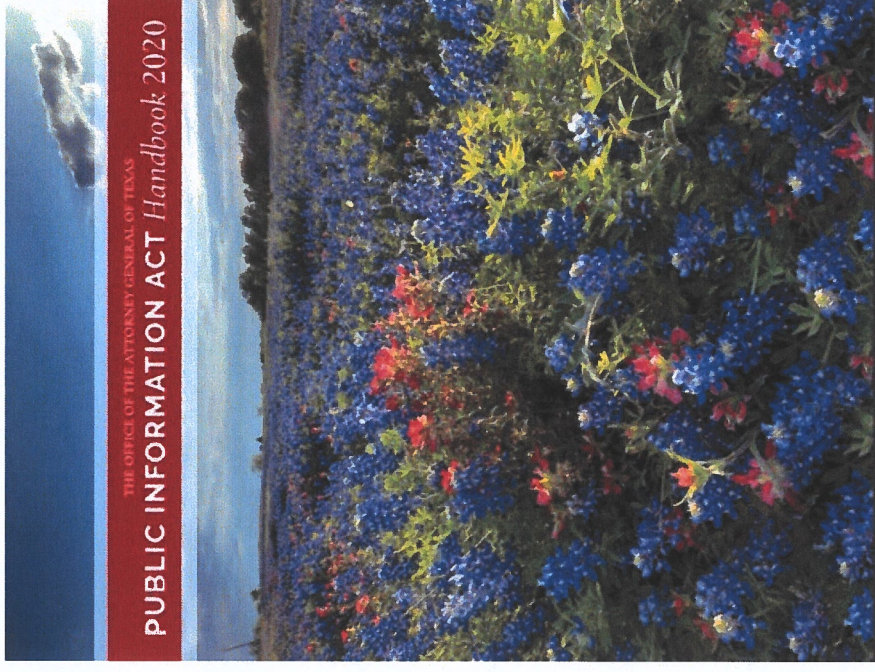
Support Grant Writing

GRANT PROGRAMS

- Researches grant opportunities
- Maintains a schedule of grant submission dates
- Has training in grant writing
- Prepares (or works with a Grant Writing Team)
- Briefs the City Manager and City Council on grant opportunities
- Submits approved grant packages
- Is responsible for grants records management

Records Modernization

- The city would benefit from a modernization of the City's Records Management System.
- This would include reducing the reliance on filing and maintaining hard copy paper records.
- This would significantly reduce the burden on Administrative staff for Public Information Requests.

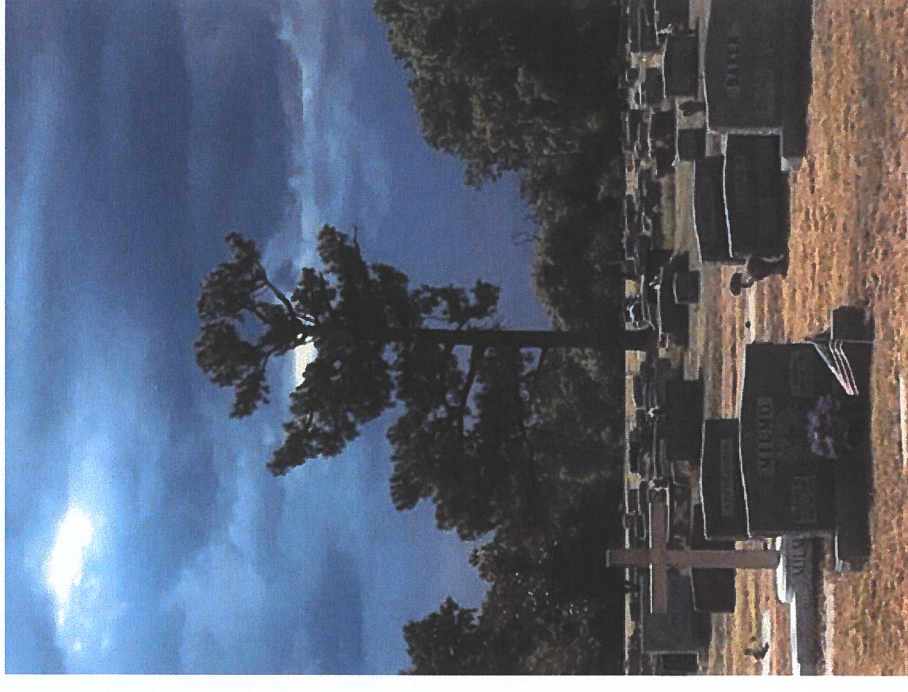


Maintenance of Evergreen Cemetery

- Evergreen Cemetery is important to the families of Ranger, particularly those that have resided here for generations.
- However, the cemetery is also one of the most visited locations in the city. It is a reflection of our values and our pride in the city.
- This is more than just cutting grass - this is an economic development indicator.
- Last year this city received more positive comments on the maintenance of the cemetery than any other area of operations, due to only a part-time commitment to maintenance.

Continue Maintenance of Evergreen Cemetery

- When we make a decision that results in overwhelming appreciation and support of city services, we must build on those successes.
- Recommend that we continue the administration of cemetery maintenance that we had this summer.



Collection Station Operations

- As a City, we want to promote the clean-up and appearance of our city.
- Currently, our operations at the City Collection Station does not fully support this goal.
- If we want our citizens to assist in the clean-up of the city, then we must make trash removal operations more readily available.
- While the current operations are successful and even provide a profit, this is an area where we can help our citizens.

What Are the Areas for Improvement

With the current schedule:

- Citizens that work cannot visit the collection site during the weekday.
- If you are cleaning your property during the week, by the time you have a truck or trailer load, the station is closed.
- If you cannot visit during the week, and the collection station closes early on a Saturday (or you cannot make that day), then the trash must wait two weeks to be dumped.

Approve Expanded Hours of Operation

- This should be a forty hour a week operation that includes:
 - ✓ Afternoons
 - ✓ Possibly a scheduled late afternoon
 - ✓ A full Saturday
- Designate one full time or two part-time employees.
- You cannot be working full time to clean up the city with part-time hours of operations.

Other Considerations for Discussion

- An Electrician: Hire or Current Staff
- Bar Ditch Maintenance: Current Staff or Contracted
- Other?



2021-2022 COMMUNITY DEVELOPMENT GRANT

TEXAS DEPARTMENT OF AGRICULTURE

WHY GRANTWORKS?



GrantWorks has unparalleled experience in securing and managing federal grant funding for local governments; completing over 2,000 Community Development Block Grant projects in more than 400 communities across the State of Texas.

GRANTWORKS SERVICES INCLUDE:

- Applicant and project eligibility review.
- CD application preparation.
- Project development.
- Audit and monitoring support.
- Federal and state procurement.
- On-site Davis-Bacon labor standards compliance.
- Uniform Act compliance (acquisitions)
- Environmental review and clearance
- CDBG beneficiary documentation, including Census and door-to-door survey teams
- Coordination with local staff and engineers.
- Payment review and processing.
- Program/Project management.

On July 9, 2020 the Uniform Scoring Committee met to determine the statewide objectives for the 2021-2022 Texas Department of Agriculture Community Development grants .



Two criteria were adopted:

- Match based on population.
- Awards during the last three funding cycles.

Each Council of Governments has set scoring based on their project priorities.

WCTCOG FIRST PRIORITY :

- Water improvements
- Wastewater improvements
- Street improvement
- Flood and drainage improvements



What Now?

Due to a process that can take several months, our recommendation is the procurement of a Grant Administrator to write the plan and shepherd it through all TDA requirements.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Samantha Chumley, Client Services Manager

512-364-2611

samantha.chumley@grantworks.net

2021-2022 Community Development Fund Application Cycle

Texas Community Development Block Grant (CDBG) Program

State Funding Agency: Texas Department of Agriculture (TDA)

Funding Source: U.S. Department of Housing and Urban Development through the Community Development Block Grant Program.

2021-2022 Community Development (CD) Fund Allocation Process: All scoring factors are objective. This fund is very competitive, with decimal points separating scores and determining ranking. The RRC scoring process has been replaced with a different process that includes points for priorities and state-wide points that have been established and approved by a Unified Scoring Committee. The Unified Scoring Committee is composed of members representing each of the 24 planning regions.

2021-2022 CD Eligible Uses of CDBG Program Funds: Each region for the 2021-2022 CD application cycle selected priorities and assigned points as provided in the new process.

CDBG National Objective: Primarily benefit households earning at or below 80% of the area median family income (“low and moderate income” or LMI).

Grant Amounts:

- Minimum: \$75,000
- Maximum: \$350,000

WCTCOG Priorities (in order to be competitive only first priority projects should be considered:

- First Priority: Water improvements, wastewater/sewer improvements, street improvements, flood and drainage improvements – 50 points.

Unified Scoring Committee Scoring Criteria:

- Match Based on Population: The required match is based on population for cities and persons benefitting for counties – 50 points.
- Pervious Awards: Applied to last three funding cycles – 80 points.

TDA State Criteria:

Past Performance and Similar Programmatic Goals – 20 points.

Citizen Participation: The CDBG Program is subject to a citizen participation process and other federal and state requirements.

Application Due Date: The application due date for the 2021-2022 CD fund is May 1st. Due to limitations completing beneficiary surveys and delays in community council and court meetings as a result of the pandemic, an early start to the process is highly recommended.

DOWNTOWN REVITALIZATION AND MAIN STREET PROGRAMS DRP/MS

The objective of the programs is the elimination of slum or blight conditions in the downtown area of the community. The assistance must be for public infrastructure improvement

Eligible Downtown Revitalization (DRP) Applicants

All proposed infrastructure improvements to be funded, must be located on public property within the designated downtown district. For grant purposes only, the applicant must designate an “historic commercial district” through resolution and provide a map with boundaries.



Typically, a downtown district will meet 2 or more of the following:

- 1) The city’s historic area of commerce
- 2) May be the area around the courthouse or city square;
- 3) Commercial area for the community
- 4) Buildings of historical significance, but not primarily residential
- 5) Must be areas included in or contiguous to the economic center of the community; and
- 6) The retail area for the community that does not include single-family dwellings.



FUNDING:

- The maximum grant request is \$350,000.00.
- To receive maximum points and remain competitive; applicants should provide a match of 15% in cash; and or force account; and or in-kind and can be spread between two budget years.
- Match can be provided by the local Economic Development Corporation (4A, 4B, sales tax revenues).
- Engineer fees are not grant eligible, but they are match eligible.



APPROVED ACTIVITIES:

- Activities required to eliminate architectural barriers for the handicapped (usually deteriorated sidewalks or lack of curb cuts and ADA ramps). Extra points are awarded if at least 50% of the requested funds are spent on ADA compliant activities such as sidewalks, handicap ramps, handrails, and/or ADA parking.
Funds may be provided for the following activities IF they address the existing blighted conditions:
- Sidewalks and lighting
- Activities required to eliminate architectural barriers for the disabled
- Water and/or sewer lines
- Road construction/rehabilitation, to include curb and gutter and related drainage
- Natural gas lines and related items
- Electric power lines and transformers
- Utilities including natural gas, and electric
- High-speed internet infrastructure, with prior approval from TDA
- Demolition and clearance activity of non-residential structures.
- Grant administration – up to 16% of TxCDBG funds requested for construction and acquisition activities or \$35,000, whichever is less
- Engineering services– up to 25% of TxCDBG funds requested for construction and acquisition activities or \$55,000, whichever is less

RESOLUTION NO. 2021-01-11-A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANGER, TEXAS, ORDERING A MUNICIPAL ELECTION AND PROVIDING ELECTION PROCEDURES FOR THE CITY'S GENERAL ELECTION ON MAY 1, 2021, FOR THE ELECTION OF MAYOR AND TWO CITY COMMISSIONER PLACES 1 AND 3 TO A TERM OF TWO YEARS; PROVIDING FOR EASTLAND COUNTY TO PERFORM ELECTION DUTIES FOR THE MAY 1, 2021 GENERAL ELECTION; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, pursuant to the City Charter, on May 1, 2021, there shall be elected the following officials for the City of Ranger, Texas (the "City"): Mayor, City Commissioner No. 1 and City Commissioner No. 3 to a term of two years;

WHEREAS, the Tex. Elec. Code is applicable to the election and this Resolution establishes procedures consistent with the Code, and designates the voting place for the election; and

WHEREAS, the City intends to contract with Eastland County (references to Eastland County shall include the Eastland County Elections Administrator) to conduct the City General Election (the "Interlocal Agreement") in accordance with *Tex. Elec. Code, Chapter 31* and *Tex. Gov't Code Chapter 791*;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF RANGER, TEXAS:

Section 1. General Election. The General Election of the City shall be held on Saturday, May 1, 2021, to elect Mayor, City Commissioner No. 1 and City Commissioner No. 3 to serve a term of two (2) years each. Candidates at the election for the above offices shall file their application to become candidates with the City Secretary of the City, at City Hall, 400 West Main Street, Ranger, Texas, between 8:00 a.m. on January 13, 2021 through 5:00 p.m. on February 12, 2021. All applications for candidacy shall be on a form as prescribed by the Tex. Elec. Code. The order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary.

Section 2. Ballots. Paper ballots and direct recording electronic voting machines shall be used for the election.

Section 3. Printed Materials. The official ballots, together with such other election materials as are required by the *Tex. Elec. Code*, as amended, shall be printed in both the English and Spanish languages and shall contain such provisions, markings and language as required by law.

Section 4. Notice of Election. Notice of the election shall be given in the manner as provided in the *Tex. Elec. Code*. A notice containing a substantial copy of this Resolution shall be posted on the bulletin board used for posting notice of meetings of the governing body at the City Hall and at the

aforesaid polling place not later than the twenty-first (21st) day before the election, and by publishing said Notice of Election at least one time, not earlier than thirty (30) days nor later than ten (10) days prior to said election, in a newspaper of general circulation in the City. The Mayor, or designee, shall give notice of this election in accordance with the terms and provisions of this Section, and the proper authority therefore shall issue all necessary orders and writs.

Section 6. Election Precinct and Polling Places. There shall be one election precinct for the election, which shall contain and include all the geographic area within the City. The polling place for such election precinct shall be at the Community Center, 718 Pine Street, Ranger, Texas. The polls shall remain open on the day of the election from 7:00 a.m. to 7:00 p.m.

Section 7. Early Voting. Eastland County will appoint the Election Judge and Clerk for Early Voting, and is hereby authorized to appoint Deputy Early Voting Clerks. Early Voting for the above designated election shall be at Community Center, 718 Pine Street, Ranger, Texas and said place of Early Voting shall remain open during City Secretary's regular business hours, from 8:00 a.m. to 5:00 p.m. on each day for Early Voting which is not a Saturday, a Sunday, or an official Holiday, beginning on the 19th day of April, 2021 and continuing through the 27th day of April, 2021, except that said place of voting shall remain open for twelve consecutive hours on two weekdays during the early voting period. Applications for ballot by mail shall be mailed to: Summer Olvera, Joint Elections Administrator, 100 W. Main Street, Suite B01, Eastland, Texas 76448.

Early Voting by personal appearance shall be by the balloting method determined by the Eastland County Elections Administrator. The ballots shall be canvassed by an Early Ballot Board. It is hereby ordered that the Judges and Clerks appointed by Eastland County shall additionally serve as the Early Ballot Board.

Section 8. Election Judges and Clerks. Eastland County will designate and appoint election officers for the holding of said election.

The Alternate Presiding Judge, in the absence of the Presiding Judge, shall perform the duties of the Presiding Judge in said election. The Presiding Judge shall appoint not more than four (4) qualified voters who are residents of the City of Ranger, Texas, to serve as Clerks in said election; the appointment of such clerks is to include the Alternate Presiding Judge, who, if present, shall be appointed and counted as one of the election clerks.

The rate of pay for the election judges and the clerks shall be paid according to the Interlocal Agreement.

Section 9. General. The General Election shall be held in accordance with the *Tex. Elec. Code*, and only resident qualified voters of the City shall be eligible to vote at the election. Eastland County is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct said election. Returns of the election shall be made known as soon as possible after the closing of the polls; and the election returns shall be canvassed by the City Council not earlier than May 4, 2021 nor later than May 12, 2021.

Section 10. Effective Date. This Resolution shall be effective upon its adoption.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED this 11th day of January, 2021.

ATTEST

CITY OF RANGER, TEXAS

Savannah Fortenberry, City Secretary

Joe Pilgrim, Mayor

DRAFT

RESOLUTION NO. 2021-01-11-B

A RESOLUTION OF THE CITY COMMISSIONERS OF THE CITY OF RANGER, TEXAS, APPROVING THE TRANSFER OF THE CISCO-EASTLAND-RANGER MENTAL HEALTH TRANSPORTATION OFFICER GRANT PROGRAM FROM THE PARTICIPATING CITIES TO THE EASTLAND COUNTY SHERIFF'S DEPARTMENT. THE TRANSFER MUST BE APPROVED BY THE GOVERNING BODIES OF ALL PARTICIPATING CITIES, AND MUST BE ACCEPTED BY THE EASTLAND COUNTY BOARD OF COMMISSIONERS. THE TRANSFER OF THE GRANT IS SUBJECT TO APPROVAL BY THE TEXAS DEPARTMENT OF HEALTH SERVICES. IN LEUI OF STATE APPROVAL, THIS RESOLUTION AUTHORIZES THE CITY, ALONG WITH THE OTHER CITIES, TO ENTER AN INTERLOCAL AGREEMENT WITH EASTLAND COUNTY TO AUTHORIZE THE SHERIFF'S DEPARTMENT TO ASSUME MENTAL HEALTH TRANSPORT OPERATIONS EFFECTIVE ON JANUARY 1, 2021, IN ACCORDANCE WITH THE GRANT PROVISIONS UNTIL THE COMPLETION OF THE CURRENT GRANT PERIOD. UPON RENEWAL OF THE GRANT APPLICATION, THE COUNTY WILL SUBMIT THE GRANT APPLICATION AND BE FULLY RESPONSIBLE FOR OPERATIONS AND FUNDING OF THE GRANT PROGRAM.

WHEREAS, the City of Ranger, along with the cities of Eastland and Cisco (the cities), participated in a three-city Mental Health Transport Officer Grant Project through the Texas Department of Health, and The Center for Life Resources, in order to maintain transport service for residents of our respective jurisdictions experiencing a mental health crisis, and that this project was only initiated by the cities following the withdrawal of transport services by the Eastland County Sheriff's department; and

WHEREAS, the Eastland County Sheriff's Department and Eastland County Board of Commissioners has expressed interest in restoring county-wide Mental Health Transport services; and

WHEREAS, the Eastland County Board of Commissioners will consider acceptance of grant program responsibilities, to be effective January 1, 2021, at their next regular Commissioners Court; and

WHEREAS, the Chief of Police and City Manager of the City of Ranger, as well as representatives of the other participating cities, agree the transfer of this program to the Eastland County Sheriff's Department is in the best interest of all the residents of Eastland County for the transfer of the mental health transport mission back to the Eastland County Sheriff's Department; and

NOW THEREFORE, BE IT RESOLVED by the **CITY COMMISSION** of the **CITY OF RANGER** that the transfer of the Mental Health Transport Officer Grant Program to the Eastland County Sherriff's Department be completed effective on January 1, 2021, subject to approval of the City of Eastland and Cisco governing bodies, and the Texas Department of Health Services, as well as final acceptance by the Eastland County Board of Commissioners

ADOPTED by City Commission of the City of Ranger on this 11th day of January, 2021.

APPROVED

ATTEST

Joe Pilgrim
Mayor, City of Ranger

Savannah Fortenberry
City Secretary, City of Ranger

City of Ranger

Profit & Loss Budget Performance

December 2020

Ordinary Income/Expense	Dec 20	Oct - Dec 20	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income						
AD-VALOREM TAX						
Property Tax	0.00	0.00	0.00	0.00	0.0%	0.00
AD-VALOREM TAX - Other	35,243.20	220,670.16	425,000.00	-204,329.84	51.92%	425,000.00
Total AD-VALOREM TAX	35,243.20	220,670.16	425,000.00	-204,329.84	51.92%	425,000.00
Birth & Death Certificates	48.00	92.00	1,000.00	-908.00	9.2%	1,000.00
Cell Tower Lease	0.00	1,250.00				
CEMETERY						
Cemetery Lot Location	0.00	90.00				
Cemetery Lots Sale	0.00	900.00				
CEMETERY - Other	0.00	0.00	3,500.00	-3,500.00	0.0%	3,500.00
Total CEMETERY	0.00	990.00	3,500.00	-2,510.00	28.29%	3,500.00
Collection Station Fees	915.60	915.60				
Community Room Rental	25.00	100.00	500.00	-400.00	20.0%	500.00
Court Collections - General	1,512.50	8,159.72	100,000.00	-91,840.28	8.16%	100,000.00
Disaster/Insurance Claim Funds	0.00	26,554.00				
EMS Income						
EMS County Subsidy	0.00	5,250.00				
EMS Fees	7,471.87	34,572.29				
EMS Income - Other	0.00	0.00	150,000.00	-150,000.00	0.0%	150,000.00
Total EMS Income	7,471.87	39,822.29	150,000.00	-110,177.71	26.55%	150,000.00
Federal Fuel Tax Refund	373.08	872.49	4,000.00	-3,127.51	21.81%	4,000.00
Franchise Fees	0.00	3,811.64	115,000.00	-111,188.36	3.31%	115,000.00
Grant Funds - Income	0.00	0.00	25,000.00	-25,000.00	0.0%	25,000.00
Interest	27.67	90.33	3,500.00	-3,409.67	2.58%	3,500.00
Misc Income	0.00	0.00	1,500.00	-1,500.00	0.0%	1,500.00
Office Supplies - Income	11.65	25.95	350.00	-324.05	7.41%	350.00
Permits & Licenses Fees	60.00	160.00	650.00	-490.00	24.62%	650.00
Police Reports	0.00	6.00				
Records Preservation Fee	4.00	6.00	50.00	-44.00	12.0%	50.00
Sale property/vehicle/equipment	0.00	750.00	750.00	0.00	100.0%	750.00

City of Ranger
Profit & Loss Budget Performance
 December 2020

	<u>Dec 20</u>	<u>Oct - Dec 20</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
SALES TAX REVENUE						
Sales Tax	28,979.02	106,570.33	420,000.00	-420,000.00	0.0%	420,000.00
SALES TAX REVENUE - Other	0.00	0.00	420,000.00	-420,000.00	0.0%	420,000.00
Total SALES TAX REVENUE	<u>28,979.02</u>	<u>106,570.33</u>	<u>420,000.00</u>	<u>-313,429.67</u>	<u>25.37%</u>	<u>420,000.00</u>
Total Income	<u>74,671.59</u>	<u>410,846.51</u>	<u>1,250,800.00</u>	<u>-839,953.49</u>	<u>32.85%</u>	<u>1,250,800.00</u>
Gross Profit	<u>74,671.59</u>	<u>410,846.51</u>	<u>1,250,800.00</u>	<u>-839,953.49</u>	<u>32.85%</u>	<u>1,250,800.00</u>
Expense						
Advertising - Legal Publication	0.00	56.00	800.00	-744.00	7.0%	800.00
Animal Control - General	0.00	100.81	2,500.00	-2,399.19	4.03%	2,500.00
Appraisal District Fees	4,201.36	4,201.36	18,000.00	-13,798.64	23.34%	18,000.00
Bank Account Fees	0.00	3.00	200.00	-197.00	1.5%	200.00
Building Maintenance & Improved	0.00	254.50	2,500.00	-2,245.50	10.18%	2,500.00
Capital Improvements	37,518.90	60,018.90	56,650.00	3,368.90	105.95%	56,650.00
Civil Fees - Certificates	0.00	10.80	100.00	-89.20	10.8%	100.00
Commissioner Stipend	0.00	0.00	700.00	-700.00	0.0%	700.00
Contract Labor	730.00	10,644.59	25,000.00	-14,355.41	42.58%	25,000.00
Copier Machine Lease	209.97	1,004.14	2,500.00	-1,495.86	40.17%	2,500.00
Court Fees - Expense						
Court Collection Fees	0.00	5,640.70				
Court Fees - Expense - Other	337.00	1,866.62	45,000.00	-43,133.38	4.15%	45,000.00
Total Court Fees - Expense	<u>337.00</u>	<u>7,507.32</u>	<u>45,000.00</u>	<u>-37,492.68</u>	<u>16.68%</u>	<u>45,000.00</u>
Dispatch Fees - Police/Fire/EMS	35,919.80	35,919.80	36,000.00	-80.20	99.78%	36,000.00
Dues, Fees & Permits	247.63	860.25	3,500.00	-2,639.75	24.58%	3,500.00
Elections Expense	6,000.00	6,000.00	6,500.00	-500.00	92.31%	6,500.00
Electricity - Utility	7,180.28	10,706.02	42,500.00	-31,793.98	25.19%	42,500.00
EMS Expense						
EMS License & Fees	4,965.24	5,634.21	25,000.00	-19,365.79	22.54%	25,000.00
EMS Supplies						
EMS - Linen	92.50	462.50				
EMS Supplies - Other	480.91	2,215.67	34,000.00	-31,784.33	6.52%	34,000.00
Total EMS Supplies	<u>573.41</u>	<u>2,678.17</u>	<u>34,000.00</u>	<u>-31,321.83</u>	<u>7.88%</u>	<u>34,000.00</u>
Total EMS Expense	<u>5,538.65</u>	<u>8,312.38</u>	<u>59,000.00</u>	<u>-50,687.62</u>	<u>14.09%</u>	<u>59,000.00</u>

City of Ranger
Profit & Loss Budget Performance
 December 2020

	<u>Dec 20</u>	<u>Oct - Dec 20</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Equipment Rental	0.00	0.00	750.00	-750.00	0.0%	750.00
Fuel - Petroleum	1,668.31	5,952.23	40,000.00	-34,047.77	14.88%	40,000.00
Gas - Utility	474.87	780.02	4,000.00	-3,219.98	19.5%	4,000.00
Grant Funds - Expense	0.00	0.00	25,000.00	-25,000.00	0.0%	25,000.00
Insurance-All	278.35	14,603.52	90,000.00	-75,396.48	16.23%	90,000.00
Jail Fees - County	33.50	33.50	1,000.00	-966.50	3.35%	1,000.00
Misc. Expense	30.00	30.00	1,000.00	-970.00	3.0%	1,000.00
Office Supplies	135.89	573.61	3,000.00	-2,426.39	19.12%	3,000.00
Operating Supplies	1,852.00	5,899.17	25,000.00	-19,100.83	23.6%	25,000.00
Payroll Expenses	121,927.47	257,455.32	780,000.00	-522,544.68	33.01%	780,000.00
Postage	0.00	109.80	1,000.00	-890.20	10.98%	1,000.00
Professional/Technical Services	657.50	4,827.50	45,000.00	-40,172.50	10.73%	45,000.00
Purchase property/vehicle/equip	0.00	0.00	35,000.00	-35,000.00	0.0%	35,000.00
Repair & Maintenance Equipment	474.46	1,578.89	25,000.00	-23,421.11	6.32%	25,000.00
Repair & Maintenance Vehicles	3,590.64	7,060.17	15,000.00	-7,939.83	47.07%	15,000.00
Sales Tax Allocation	26,244.76	83,642.59	335,000.00	-251,357.41	24.97%	335,000.00
Sanitation Sales Tax - Expense	0.00	2,642.97				
Telephone						
Cellular Phone	343.37	1,041.39				
Telephone - Other	577.61	1,155.07	9,600.00	-8,444.93	12.03%	9,600.00
Total Telephone	920.98	2,196.46	9,600.00	-7,403.54	22.88%	9,600.00
Training / Travel / Meals	754.14	428.85	10,000.00	-9,571.15	4.29%	10,000.00
Uniforms/Clothing	984.96	1,300.63	4,000.00	-2,699.37	32.52%	4,000.00
Total Expense	257,911.42	534,715.10	1,750,800.00	-1,216,084.90	30.54%	1,750,800.00
Net Ordinary Income	-183,239.83	-123,868.59	-500,000.00	376,131.41	24.77%	-500,000.00

City of Ranger
Expenses by Vendor Summary
December 2020

	<u>Dec 20</u>		
Airgas USA, LLC	935.84	The Productivity Center Inc	330.00
Albany Communications	625.94	Tindall's Hardware	128.89
Arnold Locksmith Service	100.00	TMCA, Inc.	100.00
AT&T Mobility	343.37	TransUnion Risk & Alternative	50.00
Atmos Energy	474.87	TXU Energy	7,180.28
B&B Small Engine Service	379.14	US Bank Voyager Fleet Systems	1,295.23
Benchmark Business Solutions	419.95	W.E. Greenwood Auto Parts	259.96
Bound Tree Medical LLC	480.91	White's Ace Hardware	110.39
Brodart Co.	91.49		
Bryan K Butler	5,425.00		
Bryans Auto Supply	343.99		
Buster Robinson	630.00	TOTAL	132,167.44
Chad Roberts	-150.00		
Eastland County Appraisal District	4,201.36		
Eastland County Cooperative Dispatch	35,884.80		
Eastland County Tax Assessor - Collector	22.00		
Eastland County Treasurer	6,033.50		
Eastland Memorial Hospital	92.50		
Emergency Reporting	1,633.00		
Federal Signal Corporation	37,518.90		
FFB Cardmember Services	2,452.35		
Freddy's Garage	7.00		
Galls, LLC	581.96		
Gary's Automotive, Inc.	15.00		
Intuit - Quickbooks	47.63		
Jive Communications Inc.	577.61		
Jonathan D Simcik	4,725.00		
Joshua Nichols	5,805.00		
Kennedy Computer Solutions Inc.	277.50		
King Insurance Agency	71.00		
La Casita	435.00		
Larry Watson Jr	6,825.00		
Messer, Fort & McDonald, PLLC	337.00		
MidAmerica Books	20.95		
Mike's Tire Service	669.55		
Petunia Jane's	511.00		
R1 RCM Inc.	3,332.24		
Ranger Lions Club	9.00		
Shoppin Basket - Corp	183.99		
Standard Insurance Company	207.35		
Texas Comptroller of Public Accounts	100.00		
Texas Social Security Program	35.00		

City of Ranger Utility
Profit & Loss Budget Performance
 December 2020

	Dec 20	Oct - Dec 20	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense						
Income						
Collection Station Fees	645.00	1,195.00	5,000.00	-3,805.00	23.9%	5,000.00
Franchise Fees	1,006.95	2,009.38				
Interest	22.95	66.19	3,500.00	-3,433.81	1.89%	3,500.00
Misc Income	0.00	0.00	1,500.00	-1,500.00	0.0%	1,500.00
Sale property/vehicle/equipment	0.00	0.00	1,500.00	-1,500.00	0.0%	1,500.00
Sanitation Tax - Income	2,574.51	7,743.78	30,000.00	-22,256.22	25.81%	30,000.00
UTILITY REVENUE						
Penalties	3,020.44	9,746.77	35,000.00	-25,253.23	27.85%	35,000.00
Sanitation Revenue	40,700.54	120,492.51	460,000.00	-339,507.49	26.19%	460,000.00
Service Charges	550.00	1,111.29	5,500.00	-4,388.71	20.21%	5,500.00
Sewer Revenue						
Bulk Sewer Sales	214.50	526.50				
Sewer Revenue - Other	44,904.42	135,692.95	520,000.00	-384,307.05	26.1%	520,000.00
Total Sewer Revenue	45,118.92	136,219.45	520,000.00	-383,780.55	26.2%	520,000.00
Turn on/off Charges	555.67	2,223.54	12,000.00	-9,776.46	18.53%	12,000.00
Unapplied Payments	682.83	1,336.52	10,000.00	-8,663.48	13.37%	10,000.00
Utility Tap Fee	0.00	750.00	1,750.00	-1,000.00	42.86%	1,750.00
Water Revenue						
Bulk Water Sales	525.00	1,674.00				
Contract Water Sales	28,258.75	94,865.53				
Water Revenue - Other	72,421.42	231,485.24	1,200,000.00	-968,514.76	19.29%	1,200,000.00
Total Water Revenue	101,205.17	328,024.77	1,200,000.00	-871,975.23	27.34%	1,200,000.00
UTILITY REVENUE - Other	0.00	0.00	100,000.00	-100,000.00	0.0%	100,000.00
Total UTILITY REVENUE	191,833.57	599,904.85	2,344,250.00	-1,744,345.15	25.59%	2,344,250.00
Total Income	196,082.98	610,919.20	2,385,750.00	-1,774,830.80	25.61%	2,385,750.00
Gross Profit	196,082.98	610,919.20	2,385,750.00	-1,774,830.80	25.61%	2,385,750.00
Expense						
Advertising - Legal Publication	0.00	0.00	700.00	-700.00	0.0%	700.00
Bank Account Fees	190.98	603.00	2,500.00	-1,897.00	24.12%	2,500.00
Building Maintenance & Improved	0.00	0.00	2,500.00	-2,500.00	0.0%	2,500.00

City of Ranger Utility
Profit & Loss Budget Performance
 December 2020

	Dec 20	Oct - Dec 20	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Capital Improvements	0.00	0.00	263,800.00	-263,800.00	0.0%	263,800.00
Chemicals	895.00	2,752.50	16,000.00	-13,247.50	17.2%	16,000.00
Contract Labor	9,793.50	20,227.50	65,000.00	-44,772.50	31.12%	65,000.00
Copier Machine Lease	209.98	597.25	3,000.00	-2,402.75	19.91%	3,000.00
Dues, Fees & Permits	2,935.10	6,654.67	10,000.00	-3,345.33	66.55%	10,000.00
Electricity - Utility	4,781.61	7,170.03	32,500.00	-25,329.97	22.06%	32,500.00
Equipment Rental	0.00	0.00	750.00	-750.00	0.0%	750.00
Fuel - Petroleum	1,744.41	3,633.89	20,000.00	-16,366.11	18.17%	20,000.00
Insurance-All	200.75	14,434.23	130,000.00	-115,565.77	11.1%	130,000.00
Lab Sample Fees	830.00	2,653.94	12,000.00	-9,346.06	22.12%	12,000.00
Misc. Expense	0.00	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Office Supplies	123.05	731.90	7,000.00	-6,268.10	10.46%	7,000.00
Operating Supplies	9,040.43	25,610.82	125,000.00	-99,389.18	20.49%	125,000.00
Payroll Expenses	53,510.91	121,597.97	495,000.00	-373,402.03	24.57%	495,000.00
Postage	354.80	1,036.60	6,000.00	-4,963.40	17.28%	6,000.00
Professional/Technical Services	1,908.50	2,686.00	15,000.00	-12,314.00	17.91%	15,000.00
Purchase property/vehicle/equip	0.00	0.00	65,000.00	-65,000.00	0.0%	65,000.00
Repair & Maintenance Equipment	1,620.85	2,812.08	15,000.00	-12,187.92	18.75%	15,000.00
Repair & Maintenance Vehicles	1,120.94	3,344.94	10,000.00	-6,655.06	33.45%	10,000.00
Sanitation Sales Tax - Expense	2,650.61	5,027.42	30,000.00	-24,972.58	16.76%	30,000.00
Sanitation Service Contract	20,888.30	42,948.21	245,000.00	-202,051.79	17.53%	245,000.00
Telephone						
Cellular Phone	305.54	917.22				
Telephone - Other	0.00	577.46	10,000.00	-9,422.54	5.78%	10,000.00
Total Telephone	305.54	1,494.68	10,000.00	-8,505.32	14.95%	10,000.00
Training / Travel / Meals	51.64	279.14	5,000.00	-4,720.86	5.58%	5,000.00
Uniforms/Clothing	30.00	551.76	3,000.00	-2,448.24	18.39%	3,000.00
Wastewater Services	2,000.00	7,032.54	35,000.00	-27,967.46	20.09%	35,000.00
Water Supply Contract Purchases	66,784.64	193,816.32	760,000.00	-566,183.68	25.5%	760,000.00
Total Expense	181,971.54	467,697.39	2,385,750.00	-1,918,052.61	19.6%	2,385,750.00
Net Ordinary Income	14,111.44	143,221.81	0.00	143,221.81	100.0%	0.00

**City of Ranger Utility
Expenses by Vendor Summary
December 2020**

	<u>Dec 20</u>
APSCO SUPPLY INC.	5,030.10
AT&T Mobility	305.54
B&B Small Engine Service	974.31
Benchmark Business Solutions	209.98
BenMark Supply Company Inc.	2,102.37
Bryans Auto Supply	370.36
Buster Robinson	3,960.00
DPC Industries, Inc.	20.00
Eastland County Water Supply District	66,784.64
ED Violet	1,028.50
FFB Cardmember Services	608.06
First Financial Bank	355.16
Freddy's Garage	7.00
Hydro Plus, LLC	875.00
IMC Waste Disposal, Inc.	2,000.00
J.T. Horn Oil Co., Inc.	924.97
Kennedy Computer Solutions Inc.	432.50
Knox Waste Service	19,881.35
Pace Analytical Services, Inc.	830.00
Petunia Jane's	30.00
Quality Implement Co.	282.49
Richard Williams	360.00
RVS Software	1,476.00
Shoppin Basket - Corp	524.18
Standard Insurance Company	200.75
Texas Commission on Environmental Quality	2,935.10
Texas Comptroller of Public Accounts	2,650.61
Tindall's Hardware	468.77
TXU Energy	4,781.61
U.S Underwater Services, LLC	4,445.00
United States Postal Service	344.40
US Bank Voyager Fleet Systems	819.44
W.E. Greenwood Auto Parts	587.11
White's Welding & Supply	75.00
Yellowhouse Machinery Co.	937.56

Total **127,617.86**



Welcome back, Savannah Fortenberry

ACCOUNTS



FFB Abilene General Fund 02253 Available Balance Transactions Pending	\$258,889.23
FFB Abilene Utility Fund 36507 Available Balance Transactions Pending	\$483,763.24
FFB Abilene Hotel/Motel Tax 14183 Available Balance Transactions Pending	\$27,215.34
FFB Abilene Street Repairs Tax 35855 Available Balance Transactions Pending	\$38,959.20
FFB Abilene City Bond Construction 20511 Available Balance Transactions Pending	\$105,297.73
FFB Abilene Block Grant 00594 Available Balance Current Balance	\$1.00 \$1.00

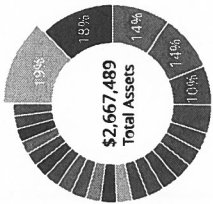
FFB Abilene Police Special 01386 Available Balance Current Balance	\$1,156.06 \$1,156.06
FFB Abilene TWDB Loan Forgiveness 06695 Available Balance Current Balance	\$1.00 \$1.00
FFB Abilene TWDB Escrow Certificates 06703 Available Balance Current Balance	\$188,745.91 \$188,745.91
FFB Abilene Municipal Court Payments 13811 Available Balance Transactions Pending	\$1,626.01
FFB Abilene Municipal Court Tech 14579 Available Balance Current Balance	\$1,079.80 \$1,079.80
FFB Abilene Animal Control 15121 Available Balance Current Balance	\$6,725.81 \$6,725.81
FFB Abilene Pool & Parkland 16608 Available Balance Current Balance	\$421.92 \$421.92

FFB Abilene Municipal Court Security 19919 Available Balance Current Balance	\$1,211.51 \$1,211.51
FFB Abilene REDC 4A 20701 Available Balance Current Balance	\$54,736.00 \$54,736.00
FFB Abilene Ranger Library Fund 21105 Available Balance Current Balance	\$349.21 \$349.21
FFB Abilene REDC 4B 22341 Available Balance Current Balance	\$100,269.16 \$100,269.16
FFB Abilene Police Lease Account 22432 Available Balance Current Balance	\$87,041.12 \$87,041.12
FFB Abilene TWDB Debt Service 22937 Available Balance Current Balance	\$32,988.50 \$32,988.50
FFB Abilene FEMA 26938 Available Balance Current Balance	\$1.00 \$1.00

FFB Abilene TWDB Escrow #L1000677 32472 Available Balance Current Balance	\$517,652.00 \$517,652.00
FFB Abilene TWDB Escrow #L1000626 32506 Available Balance Current Balance	\$384,681.50 \$384,681.50
FFB Abilene TWDB Escrow #LF1000646 32514 Available Balance Current Balance	\$371,821.66 \$371,821.66
FFB Abilene TWDB Construction #L1000677 32530 Available Balance Current Balance	\$0.00 \$0.00
FFB Abilene TWDB Construction #L1000626 32548 Available Balance Current Balance	\$0.00 \$0.00
FFB Abilene TWDB Construction #LF1000646 32555 Available Balance Current Balance	\$0.00 \$0.00
FFB Abilene Police LEOSE Account 33215 Available Balance Current Balance	\$2,855.33 \$2,855.33

FFB Abilene ACH Credit Risk Limit 31094
 Current Balance (NOT A PAYOFF) **\$0.00**
 Next Payment Date Mar 31, 2020

ASSET SUMMARY



TWDB Escrow #L1000677
 xxx32472

19.41%

Available Balance \$517,652.00
 Current Balance \$517,652.00

December Credit Card Report

Date	Transaction	Name	General	Utility
12/28/2020	DEBIT	QUILL CORPORATION 800-982-3	\$ 44.60	\$ 46.35
12/22/2020	DEBIT	IDENTOGO - TX FINGERPR BILLERICA	\$ 39.05	
12/21/2020	DEBIT	DOLLAR-GENERAL #4227 RANGER	\$ 154.67	\$ 154.68
12/17/2020	DEBIT	FIRE LINE EQUIPMENT LL 717-35481	\$ 269.82	
12/16/2020	DEBIT	DOLLAR-GENERAL #4227 RANGER	\$ 20.00	
12/16/2020	DEBIT	USPS.COM CLICKNSHIP 800-344-7		\$ 10.40
12/16/2020	DEBIT	AMZN Mktp US*V66GF58Q3 Amzn.com/		\$ 184.23
12/14/2020	DEBIT	AMZN Mktp US*1781F3FM3 Amzn.com/		\$ 23.06
12/11/2020	DEBIT	STEPHENVILLE TRAILERS 254-96853	\$ 1,400.00	
12/10/2020	DEBIT	QUILL CORPORATION 800-982-3		\$ 76.70
12/10/2020	DEBIT	QUILL CORPORATION 800-982-3	\$ 18.04	
12/7/2020	DEBIT	EASTLAND VEHREG EGOV.COM		\$ 15.00
12/7/2020	DEBIT	TX.GOV*SERVICEFEE-DIR EGOV.COM		\$ 4.00
12/3/2020	DEBIT	AMZN Mktp US*QJ5OP0113 Amzn.com/	\$ 23.95	
12/3/2020	DEBIT	WAL-MART #0561 EASTLAND	\$ 360.97	
12/3/2020	DEBIT	WM SUPERCENTER #561 EASTLAND	\$ 42.00	\$ 42.00
12/3/2020	DEBIT	SHOOTERS CAFE RANGER		\$ 51.64
12/2/2020	DEBIT	AMZN Mktp US*6Y20I1VP3 Amzn.com/	\$ 36.99	
12/2/2020	DEBIT	VISTAPR*VistaPrint.com 866-89367	\$ 36.26	
12/2/2020	DEBIT	RAR ENTERPRISES CARWAS EASTLAND	\$ 6.00	
TOTAL			\$2,452.35	\$ 608.06

Monthly Sales Tax Allocation

12/11/2020

6.25% to REDC (4A):

\$1,811.19

6.25% to REDC (4B):

-\$1,811.19
\$1,811.19

12.5% to Street Repair Fund:

-\$3,622.38
\$3,622.38
-\$7,244.76

City Bond Construction: (\$10,000.00)

Bond 1998 Bond 2005

Vehicle Lease (\$5,000)

\$10,000.00

-\$17,244.76

5,000.00

TWDB Debt Service (\$4,000)

Bond 2012 Bond 2018 A&B

-\$22,244.76

4,000.00

General Deposit Total

\$2,734.27

Sales Tax \$ **\$ 28,979.02**

\$ 3,622.38	\$	1,811.19
12.50%		6.25%

Streets EDC

City	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Ranger	\$28,979.02	\$34,879.09	-16.91%	\$415,671.89	\$406,236.86	2.32%

LIBRARY REPORT

December 2020

Beginning of Petty Cash **\$ 116.26**

CREDIT

Donations \$ 19.65

Copies 14.70

Book Fines 3.10

Book Sales 2.00

TOTAL CREDITS **+ 39.45**

DEBIT

Supplies – Dollar General 12.95

Amazon Office Supplies (including new ink stampers and ink pad) 18.40

TOTAL DEBITS **- 31.35**

TOTAL PETTY CASH **\$ 124.36**

Happy New Year!!! *Diana McCullough* *Diana McCullough*

Library Report for ___ Dec. 2020

	Adult Patrons	Children	Total	Adult Lit.	Children's Lit.	Total Books	Computer Users	Audio/Video	Reference ?'s
Monday			0				0		
Tuesday	13	2	15	6	0	6	9	2	2
Wednesday	7	2	9	4	0	4	7	0	3
Thursday	10	2	12	9	2	11	5	0	2
Friday	9	2	11	9	0	9	3	0	2
Monday	14	3	17	16	0	16	7	0	2
Tuesday	8	2	10	6	0	6	5	0	1
Wednesday	14	3	17	18	0	18	6	0	1
Thursday	8	2	10	9	0	9	4	0	1
Friday	12	4	16	0	0	0	4	0	1
Monday	7	2	9	0	0	0	4	0	1
Tuesday	6	2	8	8	2	10	7	0	2
Wednesday	12	3	15	1	3	4	5	0	2
Thursday	12	8	20	20	0	20	5	0	2
Friday			0			0			
Monday	12	3	15	11	0	11	5	0	3
Tuesday	12	2	14	6	0	6	3	0	1
Wednesday			0			0			
Thursday			0			0			
Friday			0			0			
Monday	14	4	18	6	3	9	5	0	1
Tuesday	7	1	8	14	6	20	7	0	0
Wednesday	7	0	7	7	0	7	2	0	1
Thursday			0		0	0			
Friday			0			0			
Total	184	47	231	150	16	166	93	2	28

Ranger Economic Development Corporation – Type A
Account Information ~ December, 2020

*First Financial Certificate of Deposit -44-----	\$59,069.99
*First Financial Certificate of Deposit -08-----	\$36,409.74
Checkbook Balance as of 12/31/20-----	<u>\$54,136.00</u>
TOTAL REDC BALANCES	\$149,615.73

***Certificate of Deposit Balances as of October 1, 2020.**
Diana McCullough, REDC Executive Director

Type 4B Ranger Economic Development Corporation

Account # *****2341

Date	Check No.	Income	Expense	To/From	Description	Balance
01/08/19	Debit		\$25.00	FFNB	Safety Deposit Box Rental	\$92,374.87
01/15/19		\$1,865.46		City of Ranger	Sales Tax	\$94,240.33
02/11/19		\$2,173.80		City of Ranger	Sales Tax	\$96,414.13
03/12/19		\$2,298.52		City of Ranger	Sales Tax	\$98,712.65
04/16/19	1040		\$750.00	Cameron Gulley	2018 Audit Fee #19-016	\$97,962.65
04/30/19		\$1,643.17		City of Ranger	Sales Tax	\$99,605.82
05/14/19		\$2,644.78		City of Ranger	Sales Tax	\$102,250.60
05/20/19	1041		\$81.19	Heaven Sent Floral	Flowers for Larry Cunningham	\$102,169.41
06/11/19	1042		\$81.19	Heaven Sent Floral	Flowers for Winnie Pilgrim	\$102,088.22
06/19/19		\$1,962.42		City of Ranger	Sales Tax	\$104,023.08
07/07/19		\$1,684.64		City of Ranger	Sales Tax	\$105,707.72
08/12/19		\$2,014.70		City of Ranger	Sales Tax	\$107,722.42
09/17/19		\$2,112.92		City of Ranger	Sales Tax	\$109,835.34
10/16/19		\$1,899.02		City of Ranger	Sales Tax	\$111,734.36
11/15/19		\$2,910.45		City of Ranger	Sales Tax	\$114,644.81
12/18/19		\$2,179.94		City of Ranger	Sales Tax	\$116,824.75
01/08/20	Debit		\$25.00	1st Financial	Safety Deposit Box Rental	\$116,799.75
01/16/20		\$1,811.93		City of Ranger	Sales Tax	\$118,611.68
02/14/20		\$2,930.28		City of Ranger	Sales Tax	\$121,541.96
02/18/20	1043		\$750.00	Cameron Gulley	Audit Fees	\$120,791.96
03/26/20		\$2,248.87		City of Ranger	Sales Tax	\$123,040.83
04/28/20		\$1,627.71		City of Ranger	Sales Tax	\$124,668.54
05/13/20		\$2,164.42		City of Ranger	Sales Tax	\$126,832.96
06/15/20	1044		\$955.40	Knox Waste Dervice	225 S Rusk St. Rolloffs REDC Project	\$125,877.56
06/16/20		\$2,005.89		City of Ranger	Sales Tax	\$127,883.45
07/01/20	1045		\$31,850.00	Flatworks	Fire Dept Concrete REDC Project	\$96,033.45
07/03/20	1046		\$4,337.70	Display Sales	Christmas Decorations 50% REDC Project	\$91,695.75
07/13/20		\$2,161.28		City of Ranger	Sales Tax	\$93,857.03
07/29/20	1047		\$142.76	Tindals Hardware	Fire Dept Concrete REDC Project misc paint, rollers	\$93,714.27
08/18/20		\$2,445.67		City of Ranger	Sales Tax	\$96,159.94
09/16/20		\$1,922.80		City of Ranger	Sales Tax	\$98,082.74
10/20/20		\$1,847.84		City of Ranger	Sales Tax	\$99,930.58
11/17/20		\$3,001.62		City of Ranger	Sales Tax	\$102,932.20
11/27/20	1048		\$4,473.93	Display Sales	Christmas Decorations 50% REDC Project + Chg Add	\$98,458.27
12/18/20		\$1,811.19		City of Ranger	Sales Tax	\$100,269.46
TOTAL						\$100,269.46

Municipal Court Report

DECEMBER 2020

New Cases Filed 16 POLICE DEPT.

1 CODE ENFORCEMENT/ACO

Total Cases Disposed 4

Dismissed after Driver Safety Course 0

Show Cause 0

Arrest Warrants Issued 0

Capiases Warrants Issued 0

Fines, Court Costs and Other Amounts Collected:

a. Kept by City	\$818.70
b. Remitted to State	\$693.80
c. Total	\$1,512.50



RANGER FIRE & EMS



Ranger Fire Department: 254-647-1505

Fax: 254-647-3398

Responses for 2020

EMS 716 Fire 302 Total =1018

Average calls per Month: 85



RANGER POLICE DEPARTMENT

100 North Marston Street | Ranger, TX 76470 | P: (254) 647-3232 | F: (254) 647-1389 | E: pd@rangerpolice.org

Chief Mike Luna

policechief@rangertx.gov

mluna@rangerpolice.org

MONTHLY REPORT DECEMBER 2020

- Police Officer Activity: 593
- Security Check/Extra Patrol: 493
- Reports Generated: 100
- Calls for Service: 55
- Crash reports: 4
- Citations: 16
- Warnings: 3
- Cases filed with District Attorney: 4
- Cases filed with Juvenile Probation: 0

December

Animal/Code Enforcement Report

Animal Control Officer Impound- **10**

Impound by Police-

Adopted- **4**

Left in Shelter- **1**

Return to Owner- **5**

Citations- **1**

Code Enforcement Letters-

- Deep cleaned the shelter multiple times.
- Answered calls and complaints regarding animals.

PUBLIC WORKS DIRECTOR MONTHLY REPORT for December, 2020

TO RANGER CITY COUNCIL

Note: This report contains pertinent information on Water, Wastewater, Streets, Drainage and Solid Waste events during the previous month of business activity.

WATER

1. Taps made, new accounts	10	turn on, turn off	9
2. Water leaks repaired	2	Meters re-read	2
3. Deliver totes/dumpster	8	non-payment turn off	2
4. Main line footage replaced	0	line locate	8
5. Profiles	11	turn off-vacation	0
6. Work orders completed	82	No Category	13

WASTEWATER

1. Gallons Treated	0.117 mgd/3.9637 mgm
2. Blockages cleared	12
3. Taps made	0
4. Manholes repaired	2

OFFICE ACTIVITIES

1. Turn on/turn off/vacation	9
2. Finalized for non-payment	13
3. Termination of service	0

MISCELLANEOUS

1. Lift station checks	We try to check all lift stations daily
2. Lines flushed	15

On Pine Street all line has been laid, pressure tested and disinfected. All meters east of Homer have been hooked up but meters west of Homer have not because they can not pass the bacti test. They have started on Tiffin Road and have laid approximately 1000 feet of pipe.

We have a reclaimer that we are going to test on Bobo street. If it works like we believe it will, we will start street work on Pine Street. It may be a few weeks before we move onto Pine Street.
